

BISLEY-WITH-LYPIATT PARISH COUNCIL

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**MINUTES OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL MEETING HELD ON
WEDNESDAY October 4th 2023 AT BISLEY VILLAGE HALL**

Present

Chairman	Mike Eccott	ME
Bisley Ward	Hazel Saunders	HS
	Lesley Greene	LG
	Lydia Williams	LW
Eastcombe Ward	Jen Exley	JE
	Louie Wilkes	LW
	Emma Hammond	EH
Oakridge Ward	Roger Budgeon	RB
	Dennis Robbins	DR
	Beth Hughes	BH
	Ian Greves	IG

Clerk Ms A Deane



Parish Clerk

1. Apologies for absence

Cllr Brown and County Cllr Williams

2. Declarations of interest

LW for planning applications related to Sydenhams

3. Approval of the Minutes of the Meeting of the Parish Council held September 6th

Approved

4. Matters arising from the Minutes

- Allowance policy still to be drafted for approval in either November or December, depending on workloads
- The Cricket club have been reminded about their confirmation to fund the installation work for the cricket nets if they are approved
- Wall repair at Spring Cottage, Eastcombe to be put on hold until further details are to hand and all the building work in the area is completed. ME and JE to visit the site.

5. Public Participation – 1 member of the public was in attendance and was invited to address the Council. Kim Barber is the new Waterlane allotment Warden and was attending the meeting to listen to agenda item 9 a) III.

- 6. County Council Matters** – To receive a report from County Councillor Sue Williams C. Cllr Williams report had been previously circulated. ME asked that any questions be addressed to C. Cllr Williams directly. LG made comment concerning the report including the link on the Gloucestershire County Council (CBC) website, which would be useful for the Oakridge Community Orchard plan [Expression of interest form | Gloucestershire County Council](#)

RB also commented on the closed footpath, which the Clerk confirmed had already been reported to GCC Permitted Right Of Way (PROW) department, who have said they will go out and look at it.

- 7. District Council Matters** – To receive a report from District Councillor Martin Brown ME restated that Cllrs have received MB's report and should contact him directly if they have questions. ME also raised the need for a Cllr, preferably from Eastcombe, to attend the Stroud District Council (SDC) Planning Committee meeting on October 17th. On the agenda for agreement is the Tree Protection Order (TPO) at Middle Hill and it is important that the Council reiterates its formal written response, verbally at that meeting. JE said she could not attend, LG said she could. The Clerk will let SDC Planning and Democratic Services know that LG will attend to speak on behalf of the PC. IG volunteered to attend with LG

8. Agree the Parish Council Response to the following Planning Applications:
Bisley

S.23/1771/HHOLD	Paul Mead Barn, Wells Road Support	Alterations to existing house to include new windows and doors, replacement roof tiles and solar panels. Removal of low stone boundary wall at driveway entrance
S.23/1850/TCA	Bisley Farm, Cheltenham Road Support	T1. Purple plum - reduce by 1m and shape/thin.
S.23/1871/FUL	Sydenhams, Bisley Support with comments	Internal and external changes to main house, garage, and stable.
S.23/1869/FUL	Sydenhams, Bisley Support with comments	Internal and external changes to north barn
S.23/1868/LBC	Sydenhams, Bisley Support with comments	Internal and external changes to east barn
S.23/1867/FUL	Sydenhams, Bisley Support with comments	Internal and external changes to east barn
S.23/1876/LBC	The Old Mansion, Far Wells Road, Support	External repairs to main dwelling including replacement roofing, lead flashings to chimneys and fenestration. Internal alterations. Refurbishment of outbuilding with six new roof lights and terrace

S.23/1870/LBC	Sydenhams, Bisley Support with comments	Internal and external changes to north barn
S.23/1875/HHOLD	The Old Mansion, Far Wells Road Support	External repairs to main dwelling including replacement roofing, lead flashings to chimneys and fenestration. Refurbishment of outbuilding with six new roof lights and terrace
S.23/1872/LBC	Sydenhams, Bisley Support with comments	Internal and external changes to main house, garage, and stable
Eastcombe		
S.23/1750/TCA	Spring Cottage , Wells Road Support	Ash tree (T1) reduce by 3m all round. Re pollard Sycamore (T2) to existing pollards

Oakridge
None

9. Matters for Discussion:

a) Oakridge Ward

I. Tennis Court - discuss the costs and alternatives.

RB has concern over the price, unreasonable based on the amount of fees received. He thought if the users wanted it upgraded they should contribute. Also there is a query also that what is proposed is actually required. BH to talk to users about the PC's general thoughts. She will also contact Mr Jeynes (who looks after the courts) to discuss alternatives and bring recommendations back to the November PC meeting. BH thought that the white lines need redoing and the weeds around the edge of the court need clearing.

II. Waterlane Field - Outline the new proposal

III. Waterlane Allotments - Outline the proposals to clear and maintain Items II. and III. were discussed together.

A meeting was held at the site with IG, the Waterlane allotment warden, the Clerk, MB, LG and a Waterlane resident H Jones, to discuss options for the allotments and the paddock. The following was agreed, depending on costs

- Clear allotments 5/6/7 and also the mid-section of 3
- Clear the paths from the entrance nearest to 1 and the path through to 5, onwards to 7
- Create a community orchard in 8
- Provision of water
- The paddock would be kept for agricultural use, as it is currently. Any changes to grazing for horses require a change of use. This area will become free for rent at the end of March 2024.

This work will be done in 3 stages

- Clearing
- Water
- Orchard

IG to obtain quotes for clearing the area and present for approval at the November PC meeting.

The Clerk to re send another termination letter to the tenant of allotment 8. MB had already feedback that planning would be needed to use a section of allotment 8 nearest Limekiln Lane as a parking area. It is only access as per the other allotments areas in the Parish.

IV. Updated Ward appointments – snow warden working together, Finance, NPD and trees

- IG - Snow Warden, Trees (in liaison with LG) and Finance Group
- BH – Highways Group and Stroud District Council (SDC) Working Together project
- DR – Burial ground, Pavilion, Playing Field, handyman and allotment warden got Oakridge and Far Oakridge
- RB – Ward Chair, Neighbourhood Development Planning (NDP) and Planning Lead

b) Updated Bisley Ward appointments

- MB – Planning Assistant, NDP, Finance Group and Highways Group
- HS – Ward chair, Sports Pavilion & Playing Field and Allotments Assistant
- LG - Planning Lead, Allotment Warden, Tree Warden, Wildlife and NDP
- LW - Play Areas, Planning Assistant and Allotments Assistant

c) Potential CLT Eastcombe, as per email circulated by Cllr Brown

JE to contact Lewis Turner for some content for the Eastcombe Newsletter

d) Notice of Publication of the Brimscombe and Thrupp Neighbourhood Development Plan proposal under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012 (As Amended) and the Localism Act 2011
The PC are a statutory consultee – agree a response, which is need by October 18th

Cllrs to send their comments to ME, who will collate and produce a response

10. Finance:

a) Approve payments of account

Approved

b) Retrospective approval by the Chair and Vice Chair, during the recruitment process in June to increase salary scale from SCP 19 LC2 within the 2022/2023 LC2 range 18-23 below substantive to SCP 24, within LC2 24 - 28 Substantive Range, as set out in the 2004 National Agreement on Salaries and Conditions of Service of Local Council Clerks in England and Wales.
The PC have been using the wrong salary band for payment to the Clerk for the size and nature of the councils work

Approved

11. Correspondence – Clerk to report

- Remembrance Sunday wreath orders have been submitted
 - Bisley – 1 wreath
 - Eastcombe - 1 wreath and a spray
 - Oakridge – 1 wreath and a spray
- £3,259.75 Community Infrastructure Levy (CIL) has been received
- Residents of Bracelands are contacting Gloucestershire County Council (GCC) Highways to ask if speed bumps can be installed on the main road through Eastcombe

- The lady who accepted the new Clerk position has now changed her mind. ME to collect the office furniture and store it at KGV pavilion. Cllrs to let the Clerk know the details of those reported by them as interested in the role

12. Ward Reports – Ward Chairmen to report on Ward matters

- **Oakridge** – RB confirmed that the Frith house planning application had been refused
- **Bisley** – HS gave the sad news that Michael Flynn had died. Mr Flynn used to be a Parish Cllr
- **Eastcombe** – ME gave an update on new steps which had been installed by the Eastcombe footpath group, between the Lamb and Bismore

13. Date of Next Meeting – November 1st 2023