

**MINUTES OF THE ANNUAL MEETING OF THE BISLEY-WITH-LYPIATT PARISH
COUNCIL HELD ON WEDNESDAY 4th May 2022 AT BISLEY VILLAGE HALL**

The meeting was recorded

The Chairman reminded the public that they can only speak during agenda item 7

Chairman	Mike Eccott	ME
Bisley Ward	Lesley Greene	LG
	Martin Brown	MB
	Hazel Saunders	HS
	Dave Partridge	DP
Eastcombe Ward	Jenny Exley	JE
	Louie Wilkes	LW
Oakridge Ward	Roger Budgeon	RB
	Dennis Robbins	DR
	Helen Jones	HJ
	Tony Martin	TM
Clerk	Ms A Deane	AD

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1. **Apologies for absence.** LW and County Councillor Sue Williams. LG said she would be late.
2. **Election of Chairman & Vice Chairman**
Cllr Eccott elected as the Chairman – proposed by MB and seconded by RB
Cllr Saunders elected as the Vice Chairman – proposed by MB and seconded by RB
3. **Ward & Parish Appointments**
Bisley Ward
Martin Brown - Planning Assistant, Finance and Highways
Lesley Greene - Planning Lead, Allotment Warden and Tree Warden
Dave Partridge - Snow Warden and Police Liaison
Hazel Saunders - Ward Chairman, Play Areas, Sports Pavilion and Footpaths

Eastcombe Ward
Mike Eccott – Chairman, Finance, footpaths and Playing Fields
Jenny Exley - Planning Lead and Tree Warden
Louie Wilkes - Snow Warden and Highways

Oakridge Ward
Roger Budgeon - Ward Chairman and Planning Lead
Tony Martin - Neighbourhood Development Plan, Chair Finance, Highways and 'What's On'
Dennis Robbins - Burial Ground, Playing Field, Pavilion, Allotment Warden and Handyman co-ordination

- Helen Jones – Snow Warden, Tree Warden (liaison with LG), Wildlife flora and fauna (liaison with LG) and Waterlane Triangle
4. **Declarations of interest**
HS – Finance
 5. **Approval of the Minutes of the Meeting held 13th April 2022 at Bisley Village Hall.**
Approved
 6. **Matters and actions arising from the Minutes not otherwise covered in this agenda**
 - a) 2019 Tree policy now on the website – Clerk to check if it has been updated
 - b) Dark Sky and Verge policies now on the website. The verge policy was also sent to the resident who asked for copy.
 - c) Tennis court resurface - quotes and inspection in progress
 - d) The PC is now registered with the ICO
 - e) Clerk has emailed Tree Maintenance to ask for a schedule and time table of work. Has stressed urgency of undertaking Cherry Piece work
 7. **Public Participation - Members of the public are invited to address the Council.** 11 members of the public attended.
Several members of the public attending the meeting objected to the application **S.22/0873/FUL, Land North Of Limekiln Lane Waterlane Oakridge**
Erection of dwelling, home office and cart lodge, including landscaping and new access.
There had been no SDC notices of the application posted around the village. An action was taken for Cllr Brown to speak to SDC to find out why the application was sent to the PC in advance of informing the public. It was agreed that the Clerk ask SDC for an extension to June 6th for this application so it could be discussed at the June 1st PC meeting. MB explained the 'Calling In' process and how much weight the PC has in the process. TM explained the importance of residents commenting on applications via the SDC planning portal.
The owner of Highlands spoke about their current planning application to give more context and also more detail of their plans for the property.
 8. **County Council Matters** – a report from County Councillor Sue Williams was distributed – Annex A to these minutes. There were no comments
 9. **District Council Matters** – a report from MB was distributed.
MB spoke of the newly formed subcommittee of SDC planning, looking at enforcement. The PC will be receiving the new policy as part of a consultation process. The new policy should commit the Council to do things in a more timely way and keep better informed. There are 4 enforcement officers but some positions are still vacant. Also Eastcombe Cricket Club spoke to MB regarding their concerns for the new build on the edge of the playing field and cricket balls breaking their windows. ME said one of the comments the PC made when responding to the application was that nets be put up for that very reason. Liability is likely to be with the Cricket Club and they should investigate.
 10. **Agree the Parish Council Response to the following Planning Applications**
 - a) **S.22/0745/HHOLD – Highlands Back Lane Bisley**
Replacement of conservatory with single storey side extension
SUPPORT
 - b) **S.22/0889/DISCON – Parlour Farm Bisley Road -**
Discharge of Conditions 5 (Noise Impact Statement), 7(Provision of 4no. electric vehicle parking spaces), 10 (Travel Plan), 12 (Landscaping Plan) & 15 (Lighting Design Strategy) of permission
NO COMMENT ON DISCHARGE OF CONDITIONS

- c) **S.22/0859/HHOLD, 7 Windyridge Stroud Road Bisley**
Two storey front extension
COMMENTS ONLY
- d) **S.22/0857/FUL – Frith House Far Oakridge**
Temporary planning permission (2 Years) for extension of existing parking/storage area (with associated landscaping) for use during construction work
SUPPORT – RB to check footpath and give the Clerk wording to enter on the SDC planning portal
- e) **S.22/0883/HHOLD, Mill House Oakridge Lynch**
Erection of single storey extension
SUPPORT

Additional Note

The Thomas Keeble School application was briefly mentioned, it will be discussed at the June 1st meeting. Clerk to speak to Chalford Parish Council as it is on the boundary of both Parishes.

11. **Matters for Discussion:**

- a) **Waiver of allotment rent for any refugee family/s, hosted in the Parish**
This motion was tabled by LG. After discussion the following was unanimously carried.
Allotments will be offered rent-free to refugees hosted by families in the Parish. The reason for this motion was that allotments provide the opportunity to grow healthy food locally – perhaps food from the refugee’s country of origin, the opportunity to meet many other members of the community in an ‘open’ space, and most importantly allotments (and indeed gardening) have proven, well researched benefits for mental and physical health:
- b) Highways group – update from meeting of April 25th
MB spoke about the speed monitoring process on Cheltenham Road as the first step in the process of VAS equipment being approved to install. ME has completed the forms for Eastcombe. The process needs support from the County and District. The next meeting of the Highways Group is on June 6th. MB suggested getting in touch with the PCC also.
- c) S137 grants for discussion and approval (see application form)
 - I. Oakridge Luncheon Club(Jubilee lunch event)
£150 was approved
 - II. BisCAN
£250 was approved

12. Finance

a) Approve payments of account

May Payments 2022						
The following payments were approved by the Parish Council						
Cost code	Details	Payment	£	VAT	Total	Paid?
4000	D Meredith – Clerk's salary for April	4437	1138.25			
4002	DM Clerk's mileage/expenses	4437	24.30		1162.55	n
4000	A Deane - Clerk salary for April	50	1074.91		1074.91	y
4002	A Deane - mileage/expenses March	4438	5.85			
4002	A Deane - mileage/expenses April	4438	4.50			
4004	Office rent MArch	4438	26.00			
4004	Office rent April	4438	26.00		62.35	n
4000	HMRC – Tax & NI for April (DM Clerk)	4439	104.80			n
4000	HMRC – Tax & NI for April (AD Clerk)	4439	268.60		373.40	n
4201	Hazel Saunders reimbursment for paint/rollers for KGV	4440	63.24	12.65	75.89	n
4005	Rialtas EOY closedown	4441	400.00	80.00	480.00	n
4000	HMRC - Employers NI (DM Clerk)	4442	84.52		84.52	n
4001	LGPS - Clerk's Pension for March	D/D	354.97		354.97	y
4026	The Natioanl allotment society membership 22.23	4443	55.00	11.00	66.00	n
	R H Attwood – Grass cutting invoice					
4050	Playing Fields		501.67			
4221	Bisley Allotments		50.00			
4215	George Street Bisley		10.00			
4265	Bisley play areas		80.00			
4400	Oakridge Burial Ground		100.00			
4405	Oakridge Footpaths and greens		240.00			
4421	Oakridge Allotments		20.00			
4406	Oakridge Fountain Piece		29.17			
4407	Strim Oakridge Play Area Soft Surface		20.00			
		4444		210.17	1261.01	n
4201	Homefree - cleaning KGV pavilion 42239	4445	99.00		99.00	n
4116	ARB vision - KGVgrowing tubes and stakes	4446	215.00		215.00	n
328	Morelock VAS equipment	4447	2960.00	592.00	3552.00	n
4026	GAPTC membership 22.23	4448	601.92		601.92	n
333	Eastcombe village group jubilee event	BACS	300.00			n
4045	Eastcombe village group jubilee event S137	BACS	250.00		550.00	n
4045	Cotswold volunteer wardens S137	BACS	250.00		250.00	n
4315	Water plus -allotments Eastcombe 1st Mar to 1st April	D/D	9.72		9.72	y
4075	zoom- monthly subscription	D/D	11.99	2.40	14.39	y
4055	2 aditianl Vas suvey GCC	Card	206.00	41.20	247.20	y
4021	Bisley Village Hall correction	4449	4.00		4.00	n
Totals			9589.41	949.42	10538.83	

- b) Annual **Governance and Accountability Return - Governance Statement**. To approve and sign the Governance Statement in respect of 2021/22 Accounts (AGAR Section 1)

Approved and signed

- c) Annual **Governance and Accountability Return - Accounting Statements**. To approve and sign

Approved and signed

11. Correspondence – Clerks report

- a) Lengthsmen request to clear road growth from School House Oakridge to the entrance of the Old Rectory, along with a request to Ubico to sweep the road.
- b) Email requesting the Green at Stonecote Ridge Bussage is tidied. Clerk has passed on to Chalford PC

- c) Audit requirements from 2020/21 still to be actioned. Asset register update and a Risk assessment. The Clerk to initiate.
- d) Reply received from Mr Cullimore to the Parish Council's letter regarding barbed wire replacement.

12. **Ward Reports – Ward Chairmen to report on Ward matters**

Bisley Ward – HS

- Weekly pop up farm market at KGV playing field. Hazel to get more information
- Water tank work authorised
- MB – the wall between the Old Vicarage and the Church is falling down. The Clerk to investigate.

Oakridge Ward – Nothing from RB. HJ said she was speaking to enforcement about a field being used for dog walking and exercising.

Eastcombe Ward – JE Play area design work. Clerk to speak to Debbie about the mapping tool

14. **Date/location/format of Next Meeting – Chair** – June 1st at Bisley WI Village Hall at 7:30pm.

Annex A.

County Council report May report

Work continues on The B4063 cycle and walkway

The first section of the traffic-free route, from the M5 overbridge to Pheasant Lane, is nearing completion and the next part of the scheme, from Pheasant Lane to Arle Court, was due to commence on 14th April.

When finished, the six-mile path will provide a continuous off-road route for cyclists of all ages and abilities.

It will stretch between Arle Court roundabout in west Cheltenham to London Road in Gloucester, via Staverton, Churchdown and Longlevens, linking into a new off-road cycle route being built on the A40 as part of the West Cheltenham Transport Improvement Scheme.

It forms part of a planned 26-mile 'cycle spine' extending from Stroud to Bishops Cleeve, creating a substantial cycling and walking network through the county.

The county council is committed to tackling climate change and creating a Greener Gloucestershire and investing in cycling and walking infrastructure will help us work towards these goals. Increased walking and cycling will improve air quality and reduce carbon emissions from transport, as well as improving the health and wellbeing of our residents.

For more information on the B4063 walking and cycling route and any planned road or footpath closures during the works please see www.gloucestershire.gov.uk/B4063, where you can also sign up to regular scheme bulletin updates.

Polish Heritage Day returns to the county

The event will take place in the newly redesigned King's Square in Gloucester city centre from 12pm on Saturday, 14th May.

The event traditionally takes place in early May to coincide with Polish National Flag Day and the Day of Polish Community Abroad.

Gloucestershire County Council has been able to support the day with £5,000 of funding from the Build Back Better – Market Towns fund. The fund aims to boost the economy of Gloucestershire's market towns and high streets following the COVID-19 pandemic, with a total of £500,000 of funding awarded to support over 67 events.

With help from the funding provided by the county council, the Polish Association Gloucestershire has been able to organise a celebration of their nation's culture and history.

The day will once again feature traditional Polish food, music, dancing and performances after the 2020 and 2021 editions of the event were cancelled due to the pandemic.

In response to the ongoing crisis in Ukraine, the association has been instrumental in organising donations at the county council depot on Eastern Avenue in Gloucester.

Council are to update the on-street parking Pay and Display machines

The new machines will allow secure and fast card payments, both contactless and chip and pin, and will no longer accept cash payments.

On-street parking machines in Gloucester, Cheltenham and Cirencester will benefit from these changes. The machines will be replaced this summer.

The changes will allow drivers to select from 15-minute tariff bands up to the first two hours. These tariffs will be in line with the MiPermit cashless parking payment app which allows users to pay for parking in advance, or from their car on arrival, and to top up their stay up to the maximum time allowed.

The price of tariffs will not change as a result of the upgrade.

Since the onset of the COVID-19 pandemic many more day-to-day purchases are made using contactless payment instead of cash and many councils now offer contactless payment for parking.

For those individuals who would prefer to use cash, alternative parking options exist such as off-street car parks.

More information on parking alternatives that will accept cash can be found on the local district or borough website.

Those with a disabled blue badge will still be able to continue to park for free for up to three hours in on street pay and display bays.

The station entrance on Bruton way Gloucester to be made safer in improvement works

For those who use the train to commute to work or visit Gloucester please be aware Work will start on Monday, 9th May and is planned to last for twelve weeks.

This will allow for improvement works to take place. Pedestrian access to the station from the city centre will become safer and easier to use with footpaths being widened at the Bruton Way junction.

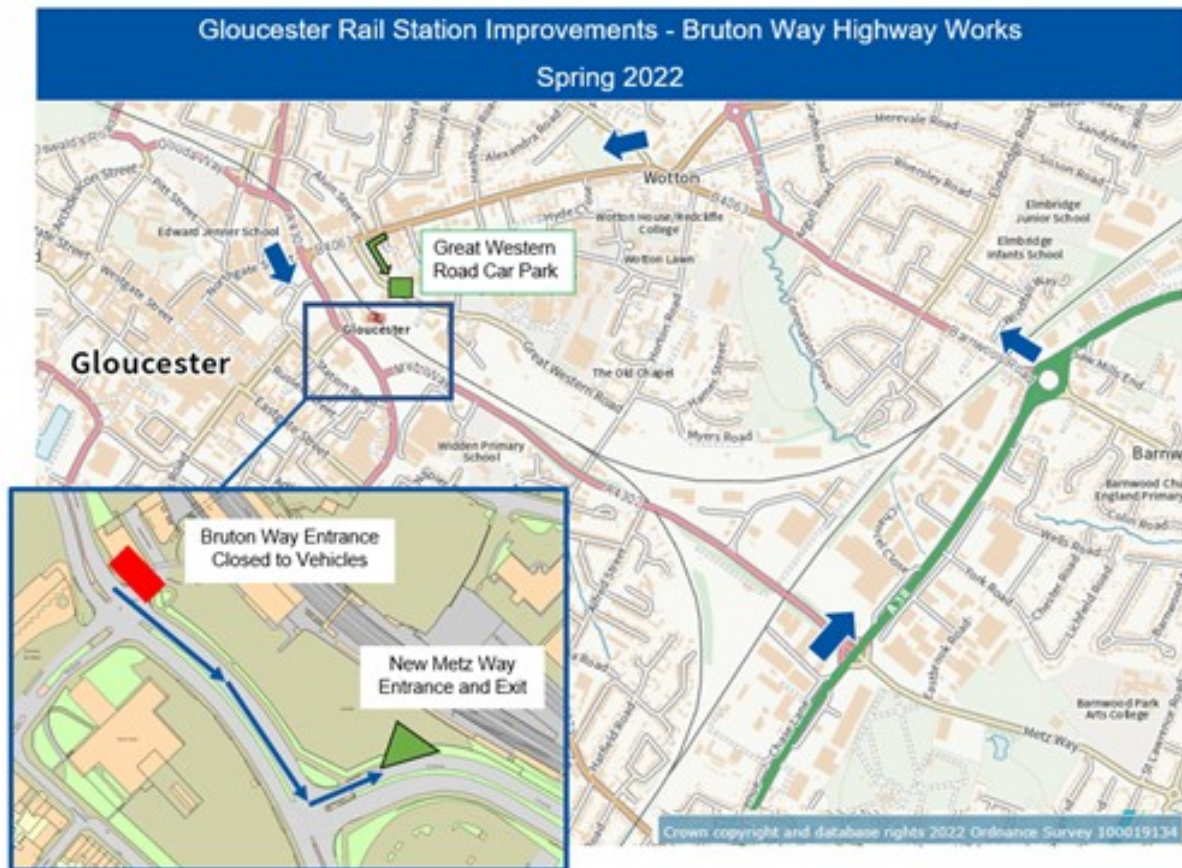
More emphasis will be placed on greener, more sustainable ways of traveling to the station, such as walking, with these upgrades.

Further improvements will include a better road crossing across George Street, updated signals at the pelican crossing at Bruton Way junction, and facilities to help guide visually impaired users towards the station.

This work will also enable further improvement works to take place at the station, including to the underpass from Great Western Road.

Pedestrians will be able to use the Bruton Way entrance throughout the duration of the works.

Diversions will be in place to allow drivers to access the station from the newly opened entrance from Metz Way, or entrance on Great Western Road.



Do please contact me if you have any concerns or wish to discuss any county matters

Cllr Sue Williams

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