

**MINUTES OF THE REMOTE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD
ON WEDNESDAY 5 MAY 2021 USING ZOOM SOFTWARE**

Present	Chairman	Mike Eccott	ME
	Bisley Ward	Martin Brown	MB
		Lesley Greene	LG
		Dave Partridge	DP
		Hazel Saunders	HS
	Eastcombe Ward	Bob Brooks	BB
		Jenny Exley	JE
		Scott Sissons	SS
	Oakridge Ward	Roger Budgeon	RB
		Tony Martin	TM
		Dennis Robbins	DR
	Clerk	Mrs D Meredith	
	District Cllr	Tim Williams	TW

1. **Apologies for Absence**

None received.

2. **Declaration of Interests**

None received.

3. **Approval of the Minutes of Meeting held via Zoom on Wednesday 7 April 2021**

The minutes of the meeting were approved.

4. **Matters and actions arising from the Minutes not otherwise covered in this agenda**

ME reported that it has been difficult to find metal sheds in stock. The Clerk has found some in stock and asked if DP had any comments. He suggested a sheltered position and to ensure that the sheds are weighted or fixed. ME reported that they come with a fixing kit. This is a better solution than the shipping container sheds as they will be sited in each ward for salt storage.
Clerk to order the sheds as detailed before.

5. **Public Participation via Zoom software** – There were 2 members of the public in attendance.

PP mentioned that the sculpture on the village green has damage, one of the surface tiles is broken from either frost or children running on it. LG recommending including the artist for repair assessment but BB informed the meeting that she, Anita Reardon, had sadly passed away. John Bailey did some work recently on it and be good for him to assess it again or PP suggested Chris James in Eastcombe. LG is happy to attend an assessment with someone. She also wondered if everyone has seen the new newsletter

from Eastcombe - ME mentioned that it is on the agenda for later. She asked for future thinking that the Parish Council considers a policy that kissing gates should be wooden, although farmer's preference is usually metal. ME stated that if the Parish Council was contributing towards a gate, then it would be in conjunction with the landowner. Also wooden ones are more expensive and metal will last longer with less maintenance. He stated that gates would be looked at on a case by case basis. Some are replaced at PROWS cost and are usually wooden. He is aware of a broken gate by the reservoir and also down into the middle field.

A resident was observing the meeting prior to co-option.

6. **County Council Matters** – distribute a report from County Councillor Keith Rippington by email – none received.

7. **District Council Matters** – distribute a report from District Councillor Tim Williams – none received.

TW reported that there is no report as in mid-election process but two key meetings have taken place.

The Environmental Committee passed as many tree works as possible. SDC has not got much real estate of its own so is encouraging tree planting via land owners and 20 million trees are targeted for next 20 years. He queried whether planning and other considerations are to be put in place to protect existing trees. SDC quoted the use of TPOS to this end. But there could be legal ramifications to support landowner regarding who supports and accesses the tree in the future.

RB put him in touch with a lady in Miserden regarding nails, staples and sharp objects being strewn on footpaths both there and now in Bisley to discourage green-laners. The Police are involved with this in Miserden and also will investigate in the wider in community.

TM and he talked about the proposed EE mast, RB has spoken about unification of responses and possible locations. If it can't be stopped it's important to find a suitable site.

On public county matters, he has been responding to potholes and flooding. Finally he reported being approached by a mother whose son is interested in litter picking and asked the Neighbourhood warden for the possibility of new bins.

LG asked him whether he discussed staff support at SDC as TPOS in Eastcombe took so long to be considered that the trees were felled prior to any response. SDC has one tree officer for whole district and increased interest with the Gloucestershire Tree strategy and ash die back are causing pressures. She asked what are SDC doing to go forward with this. TW confirmed that they are working with groups in the area and confirms it is a staffing issue. His personal grievance is that ash die back can be used as a way to fell trees rapidly. LGs personal concern as a tree warden is that SDC does need additional staffing.

RB made a point on footpaths – Oakridge Ward has received an email on the state of the bridleway on Trillis because the ruts have wrecked the lower

section. This problem of green laners needs addressing in the future. TW confirmed many others lanes are the same. **TM will raise at the highways meeting on 14th May.** TW thanked the council for his participation past and present in light of the elections tomorrow.

8. **Agree Parish Council response to the following Planning Applications**

- a) **S.21/0833/TCA** - Brittany, Wells Road, Eastcombe - T1 Ash - Fell to ground level and replace with another species. Signs of ash Dieback - **Support**
- b) **S.21/0737/FUL** - Land At, Middle Hill, Eastcombe - Construction of 3 detached dwellings and associated parking. Submission delayed following council queries and suggestions as the majority voted object following a comments only recommendation. Awaiting new response from JE prior to submission.
- c) **S.21/0857/TCA** - Fidges Cottage, Fidges Lane, Eastcombe - T1 Sycamores 2 - fell. T2 Sycamore - reduce above previous reduction points. T3, 4 and 5 Ash – fell - already been approved by SDC despite an agreed response time extension. Support was the recommendation. Clerk will respond by email as the consultee route is now closed.
- d) **S.21/0953/HHOLD** - Hillview, Waterlane - Replacement of single storey rear extension with two storey extension and conversion of garage area – **Support with comments.**
- e) **S.21/0663/HHOLD** - Spring Cottage, Wells Road, Eastcombe - Construction of single storey rear extension – **Support.**
- f) **S.21/0758/HHOLD** - Frith House, Far Oakridge, Stroud - Renovation and Extension of Frith House and works to ancillary buildings, plus new workshop and studio with new swimming pool building. **Support. LG remarked that an environmentally considerate way of heating the pool should be commented on.**
- g) **S.21/1019/HHOLD** - St Marys, Eastcombe - Demolition of existing rear extensions and garage. Erection of single and two storey rear and side extensions to include replacement garage. Plot divided and old out building to be removed. **Support. JE to add comments regarding energy efficiency prior to submission.**
- h) **S.21/0628/FUL** - Upper Catswood Farm, Catswood Lane - Erection of agricultural machinery store. **Support.**

PLANNING APPLICATION DISCUSSION ONLY REQUIRED IF COUNCIL MEMBERS DO NOT AGREE WITH THE DECISION/COMMENTS CIRCULATED PRIOR TO THE MEETING

9. **Matters for discussion**

- a) **Wobbly bridge Vanderbreen Play Area – Hazel Saunders**
The Ward has discussed this and it will be delayed as consultation with potential users is to take place as to the replacement item. The Ward is leaning towards replacement rather than repair as the timber is already decaying elsewhere. Will come back to the PC when a decision is made.
- b) **Eastcombe/Bussage/Brownhill newsletter – approval for website – Mike Eccott**

Originally just for Eastcombe, but residents of other villages became upset and made representations to the editors and is back to its original distribution format to cover the 3 villages. Originally requested that an electronic copy could go on the website, but as this now 3 villages, 2 outside our parish, he asks is the Parish Council happy about to agree to an upload to our website? HS would like to say that the Bisley News has its own website, the chairman is aware of this. BB said Oakridge and Bisley newsletters are on the website via links, so we could do the same for this. SS said that there are no plans for a website yet, currently just paper or pdf copy. BB said a PDF is in colour, but the printed version is in black and white. **Carried. Clerk to add to local links page as per the other newsletters.**

c) St Mary's Eastcombe and SDC response to TPO request – Jenny Exley

This is based on the scenario with SDC tree officer who did not respond to a TPO application. A formal complaint was submitted and letters were received explaining that there is an issue with ash die back and low levels of staffing to comply with the amount of requests submitted to protect our trees. JE asks that the Parish Council agree to write back to SDC on this. LG feels we should continue to express our concern as there are not enough staff support in Stroud district for this. JE read aloud a letter from Mark Hemming and stated that the process to protect trees is arduous. She mentioned a need for TPOS on the trees at the front of Thomas Keble. ME asked if the tree wardens can identify other trees in the parish suitable. LG stated that there is a contradiction in government levels currently which presents huge problems with this. She mentioned GOT and collaboration with other groups.

d) Footpath volunteer group endorsement – Mike Eccott

The meeting may remember before COVID this was a suggestion for Eastcombe and now restrictions are eased, a group has been set up along the lines of that within CPC. It has started gently by looking at footpaths around the parish which would benefit work with the intention of moving on to bigger projects in time. He would like this to progress for the whole parish, not just Eastcombe, and would work to promote this. The group would be independent but backed by the Parish Council. MB queried the aim of group. ME responded that they could clear brambles as a volunteer group, with more substantial works coordinated with GCC and PROW. This is working with the Cotswold Wardens. SS feels the link to the Parish Council is important, as support will be needed and possibly liability insurance. RB wanted to add the connection to the Oakridge group. Footpath wardens – asked to pass contact details to SS. ME would like formal endorsement of this group by the Parish Council. **Carried.**

e) Approval of quote for tree works in Oakridge churchyard and associated dry stone walling repairs – Roger Budgeon – after numerous quotes and deliberation the Ward has decided to keep the tree, pollard it, put a lintel over the roots. Second tree also needs lintel too. Proposal to accept the Arbvision quote of £650. The works relies on the church clearing approximately 6 tons of rubbish being removed before work can commence. JE asked if the second tree is pollarded too. RB stated they are limes about 100 years old which need recovering. **Carried – Clerk to inform contractors.**

f) Formal endorsement of funds for speed sign purchase – Mike Eccott - monies available are £2000 from GCC and a sum from SDRSG and some from Bisley road

surface fund. Residual cost to be split between the Parish Council and film money. MB confirmed money is not just for Bisley but the Parish Council had previously agreed that. **Carried.**

- g) Thomas Keble development update – Jenny Exley** joined the Zoom meeting and outlined proposals to date in document Annex A. Now is the time to chip in with what we would like to see. SS said last March there was a proposal with Sport England regarding an astro-turf pitch there. JE said Sport England and School state they won't be allowed to lose the sports pitches. The head's personal assistant has sent link which would be useful to watch. SS said the astro-turf meeting was aware of lighting and parking issues and the school wants to be carbon neutral. They have a strong citizenship group which is focused on sustainability. HS commented that there was typo in the report saying DEFRA was funding it, should be DOE. JE reported that the Clerk had picked that up so has amended it on her second report. JE wants a meeting with school at Ward level.
- h) Telecoms mast update in Far Oakridge – Tony Martin** - outlined that EE want to erect a mast somewhere around Far Oakridge to cover the emergency services network in Tunley/Daneway. Suspect a commercial mast is being proposed not just the ESN mast. The objection group is keeping the situation monitored. Activity from EE currently looking at alternative sites in the area and the existing site. Latest development is that they have located it elsewhere but no further status info is available, in the lane between Frampton Mansell and Sapperton in the woods in the Bathurst Estate. This seems a good option. Proposition is that RB and TM seek a vote for the PC to confirm support coordination of siting in or near FO which is acceptable to the whole community. They were hoping for a community meeting on Saturday, but it feels short notice from today. SS said looking at the maps it's not in our parish now but in Sapperton Parish and with a different district council. ME stated that the concern is that EE are still are looking at this parish to site the mast. TM confirmed that, so engagement with EE is still required as they still have not confirmed anything. RB said it is still early days – have proposed other site which is not really visible. One point raised by a resident that there is a Vodafone mast not more than a few 100 yards away from the proposed site so why not share that? **Support is given.**
- i) Oakridge school play area – Roger Budgeon** has received complaints about dogs on the play area which is owned by the Parish Council but used by the primary school as an outdoor play area. Following discussion with the school administrator and others it is suggested that we put a notice on the play area. TM suggested banning dogs from the area, which the sign will display. The Clerk has signs prices to be added to the sign RB already has. He asks for support to pay for the sign and erect it in situ. **Carried, Clerk to arrange.**

10. Finance –

- a) Approve payments of account** - the following payments were approved which included S137 payments that have had request forms sent in to the Clerk. Further discussions on S137 payments in the next finance sub-committee meeting.

May Payments 2021						
The following payments were approved by the Parish Council						
Cost code	Details	Pymt Method	£	VAT	Total	Paid?
4070	Stroud District Council – Garage Rent	D/D	57.59	11.52	69.11	y
4000	D Meredith – Clerk’s salary for April	S/O	1140.14		1140.14	y
	Clerk’s expenses for April					
4002	Clerk's mileage/expenses		10.50			n
4004	Office rent	004278	26.00		36.50	n
4000	HMRC – Tax & NI for April (Deborah Meredith)	004279	183.31		183.31	n
4001	Clerk’s Pension for April - LGPS	D/D	372.13		372.13	y
	R H Attwood – Grass cutting (new contract figures)					
4050	Playing Fields		455.00			
4250	Teeds Rise		37.50			
4221	Bisley Allotments		32.50			
4265	Bisley play areas box mow		73.33			
4400	Oakridge Burial Ground		80.00			
4405	Oakridge Footpaths and greens		105.00			
4421	Oakridge & Far Oakridge Allotments		32.50			
4406	Oakridge Fountain Piece		23.33			
4407	Strim Oakridge Play Area Soft Surface	004280	20.00	171.83	1030.99	n
4055	SG Manufacturing LTD - Speed signs	004281	2634.00	526.80	3160.80	n
4040	National Allotment Society membership	004282	55.00	11.00	66.00	n
4055	Stroud Brewery purchase	CARD	30.00	6.00	36.00	y
4006	Groundwork UK - unspent grant refund	004283	474.09		474.09	n
4116	Five Valleys Arbor - reissue as cheque lost in post	004284	455.00		455.00	n
4055	Classy Glass and Awards Ltd	CARD	39.31	7.85	47.16	y
4200	E-On KGV pavilion electricity	D/D	86.75	4.34	91.09	y
4045	S137 payments					
	The Frith Youth Centre	004285			500.00	n
	Eastcombe, Bussage and Brownhill Newsletter	004286			150.00	n
	Eastcombe Scout & Guide Group	004287			500.00	n
	Chris James - Eastcombe bus shelter	004288			250.00	n
	What's On Oakridge	004289			150.00	n
4315	Waterplus - Eastcombe Allotments INV04859871	D/D			19.29	y
4315	Waterplus - Eastcombe Allotments INV04859872	D/D			31.95	y
Totals			6422.98	739.34	8763.56	

11. **Correspondence – Clerk to report** – National Allotment Society magazine received – to go to HS. Requested confirmation of an email for a Highways meeting date. Confirmation of Ward email response to local resident’s complaint. Confirmed response from GAPTC regarding ‘in person’ meetings going forward.

12. **Ward reports –**

Bisley – concern was raised regarding planning regulations at Old Pound Cottage, where builders have taken down an extension was demolished and construction of a new extension was begun but not completed. This is a Grade 2 listed and it would need planning. This was reported to SDC and they acknowledged that they will look into it. MB mentioned the plan for a wildlife area at Teeds Rise/Bisley Churchyard – 2nd meeting with GWT tomorrow at 10am.

Eastcombe – BB stated he had nothing. JE said a big thank you to BB for 31 years of service to the council as he stands down. She also thanked SS for his service as he is

also standing down. She reported on a nice ward session down the pub last Saturday to mark this occasion. ME remarked that she had stolen his speech!

Oakridge – RB stated that most points were covered in the agenda. DR had an email on verges, as it is an issue again with some being cut very short. A new resident expressed surprise at them being cut at that this time of the year and queried Parish Council policy. A second complaint was received by the Clerk who is to ask the contractor which verges he has, if any, cut. Footpaths do need cutting though. Some cutting could be by residents. RB asked for the Parish Council verge policy to be printed in the village magazine. **Clerk to action.** DR asked how to reply to email, and it was suggested to say that we are looking into it and our policy is not to cut the verges before wildflowers have seeded, however the Parish Council but can't control what individuals do and access footpaths need cutting. Fountain bank and Broadway have been cut. ME said revisit the wishes and liaise with Rob. DP suggested a polite message in placed in village newsletters for this saying why our policy is as it is. JE is concerned about the wildflower seeds in Eastcombe on junior pitch, will meet Rob. ME said about other wards need to consider this. **Clerk to arrange a meeting with the contractor to establish what is in place for cutting rotas.**

- 13. Date/location/format of Next Meeting – Chair** - As of Friday this week we must meet in person. The AGM must be held within 2 weeks of the election and June's PC meeting. HS suggested use of the sports pavilion as it has a little bit of shelter. The Parish Council must elect a chairman, ME is happy to stand again unless anyone else wishes to take it on. Proposers and 2nd is required. Additionally we need a new vice chair as BB is standing down. ME suggested a different ward to the Chairman. . The new councillor (not yet co-opted) asked if she can be part of the Parish Council at the AGM – this was confirmed. ME reminds councillors that for the AGM ward and parish appointments are to be ratified due to changes in posts. LG wanted recognised that BBs work for the PC over the last 31 years has been outstanding, including councillor support and cultural input.
- AGM at KGV pavilion Bisley at 7:30 on 12th May.**
- Next full Parish Council meeting is at 7:30 on June 2 at Bisley Village Hall. Clerk to recommence bookings.**

The meeting ended at 9:28

Annex A to the minutes.

PROPOSALS FOR NEW DEVELOPMENT AT THOMAS KEBLE.

ZOOM MEETING 26 April 2020.

COMMENTS: J Exley notes from attendance.

Siobhan Baillie attended.

KEY POINTS:-

Presentation delivered by the Department for Education Project Lead, Tim Sluman.

He summarized and answered questions from parents.

A clear presentation and knowledge of the future logistics.

5 February- formal announcement.

• Now at Detailed Feasibility Stage.

No drawings or footprint positions of new replacement buildings yet as Design and Build and contractor not yet appointed.

Selected by DOE, who are funding all of the build, as one of 50 schools selected from those with buildings of Intergrid Construction. There had been issues with structure and school was closed to pupils,

who are now back in the building. It is being monitored.

Drilling has been undertaken to monitor below ground conditions.

• **Programme is tight: Spring 2021: Detailed proposals**

Spring- Summer 2021: Formal contract of 12 months+12 months liability + further years for any specific defects.

• **Autumn 2021 : -Public Consultation.**

- Formal Planning Application.

Aim- subject to permission, -Spring 2022: Commencement of construction.

Modular framework of the building will be brought to site to reduce construction on site.

Building to be carried out all without phasing, no temporary buildings and pupils will continue working as usual.

Autumn 2024: Demolition and External works- area of current main building which will be relandscaped.

Front area is planned for a car park and possibly some of the area by sports field. School is working with Sports England.

New entrance to be clearly obvious to visitors –wow factor.

2

The New build to comprise of a stand- alone main building on a compact footprint, maximum 3 storeys

high. Design and Technology building may be joined to suite of drama and music and art block.

Sports hall and science and humanities block remains ie 3 blocks.

Net carbon zero challenge. Includes solar panels on new roof. Strong Citizenship group of pupils are keen on sustainability.

'Minutes of the Zoom meeting are currently being prepared but Mr Sluman's presentation can be viewed on our website':

<https://thomaskeble.gloucs.sch.uk/home/new-build/>

Mrs A Clarke

PA to Head|Clerk to Trustees & Company Secretary|Deputy DSL

PLANNING AND TREESCAPE ISSUES for the Parish Council:

- **Could be loss of trees at front. Need TPO's placed immediately.**
- **New fencing to protect pupils will need to be sensitively placed so not intrusive.**
- **Lighting could be high level?**
- **Important to have method statement for deliveries and haulage off site.**
- **Importance of the vista of Thomas Keble from Lypiatt, must not spoil the setting of the**

Conservation Area.

Sports Hall is to remain –top right- several pines now felled on the horizon, which will impact on the any view of the school and importantly the setting of the Conservation Area.

