

**MINUTES OF THE REMOTE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD
ON WEDNESDAY 7 APRIL 2021 AT 7.30pm USING ZOOM SOFTWARE**

Present	Chairman	Mike Eccott
	Bisley Ward	Martin Brown
		Lesley Greene
		Dave Partridge
		Hazel Saunders
	Eastcombe Ward	Bob Brooks
		Jenny Exley
		Scott Sissons
	Oakridge Ward	Roger Budgeon
		Dennis Robbins
		Tony Martin

1. Apologies for Absence:

Parish Clerk Debbie Meredith, District Councillor Tim Williams, County Councillor Keith Rippington.

2. Declaration of Interests. None.

3. Approval of the Minutes of Meeting held via Zoom on Wednesday 3rd March 2021

The Minutes of the previous meeting held on Wednesday 3rd March having been circulated were approved.

4. Matters and actions arising not otherwise covered in this Agenda.

- **Containers for storage.** Hazel advised that a Bisley ward meeting had discussed this and have identified a suitable location within the KGV area.
RB advised that DR had ideas on location for it, but not finalised by Oakridge ward.
Three containers are required for the three wards.
DM to obtain quotations.
- **Alternative 'green' service providers** for P.C. electricity and water were to be sourced by MB.
He has not been able to provide suggestions as yet. Ongoing.

5. Public participation-

Two members of the public attended: Pam Perry-as full agenda, Pam advised that she would not bring up her point. PP attended the full meeting.
Robert Abel- Smith spoke about the planning applications S.21/0388/FUL and S.21/0389/LBC. Their objections were on the SDC Planning Website. He was particularly concerned that English Heritage have made an apparent "about turn" and have now stated they have no objection on heritage grounds (letter dated 9th March2021). QC advice is that "they have simply got it wrong." Also there has appeared on the document website on 31st March, a further letter from Highways stating that their comment made on 3rd March was not correct and are withdrawn. It then goes on to list all the correct reasons why no new dwelling should be built at Througham Slad, and ends saying that they recommend that the application is refused. How could they

have got it wrong not only twice previously but actually a third time when planning was granted by the planners for Througham Slad Lodge some 5 years ago!

6 County Council Matters:

No report provided.

7 District Council Matters:

No report provided.

8. Agree the parish response to the following Planning Applications:-

- a) **S.21/S.21/0388/FUL** - Extension to 8th April - Lower Barn, Througham Slad Manor, Bisley - Conversion of a traditional stone stable with a single storey side extension. Removal of a modern timber-framed stable. **Object.**
- b) **S.21/0389/LBC** – extension to 8th April - Lower Barn, Througham Slad Manor, Bisley - Conversion of a traditional stone stable with a single storey side extension. Removal of a modern timber-framed stable. **Object**
- c) **S.21/0491/HHOLD** - Extension to 8th April - Far Oakridge House, Far Oakridge, Stroud - Construction of single storey extension to side and conversion and extension to single storey garage to home working office and storage. **Object**
- d) **S.21/0461/HHOLD** - Extension to 8th April - East & West Cottages, Nashend, Bisley - Single storey, flat-roofed extension to replace existing extension and conservatory. New first floor French doors, Juliet balcony & window. in 'West Cottage' gable end elevation. Works associated with combining the two cottages into one single dwelling. **Support with Comments.**
- e) **S.21/0486/HHOLD** – extension to 8th April - Bear House, George Street, Bisley, Stroud - Demolition of garage and replace with a cedar clad timber-framed garden room. **Support.**
- f) **S.21/0300/HHOLD** extension to 8th April - Cotswold Cottage, Oakridge Lynch - Attach a flue for a new biomass heating boiler in outbuilding. **Support**
- g) **S.21/0560/HHOLD** – extension to 8th April - 3 The Lindens, Eastcombe - Erection of rear extension and veranda, garage conversion and external cladding. **Support with Comments**
- h) **S.21/0534/HHOLD** – extension to 8th April - Waterlane House, Waterlane, Oakridge - Erection of ground floor extension, conservatory and below ground connection. Remove external pool and pool house; and re-landscape gardens. **Support**
- i) **S.21/0535/LBC** – extension to 8th April - Waterlane House, Waterlane, Oakridge - Erection of ground floor extension, conservatory and below ground connection. Remove external pool and pool house; and re-landscape gardens. **Support.**
- j) **S.21/0689/HHOLD** - 14/04/2021 - Glendale, Far Oakridge - Construction of single storey side extension. **Support.**
- k) **S.21/0623/HHOLD** - 15/04/2021 - Iles Green House, Far Oakridge - Installation of two ramps for wheelchair access, extension of patio, repairs to a supporting wall. **Support.**
- l) **S.21/0649/HHOLD** - 15/04/2021 - Sycamore Cottage, Far Wells Road, Bisley - Re-submission of previously approved application (S.20/1071/HHOLD - Construction of new home studio / workshop and rebuild of conservatory/orangery - Change of proposed wall materials). **Support.**

- m) **S.21/0723/HHOLD** - 15/04/2021 - The Anchorage, Far Oakridge, Stroud - Erection of rear glazed conservatory. **Support**
- n) **S.21/0714/OUT** - 19/04/2021 - Waterlane Fields, Waterlane - Erection of bungalow. **Support with Comments.**
- o) **S.21/0385/HHOLD** - 20/04/2021 - 1 Farley's Close, Brockley Acres, Eastcombe - Erection of single storey side extension. **Support.**

Update on the Land at Lillyhorn and Limekiln Lane if any from Planning Enforcement.

RB advised that he had received many e-mails and letters of complaint. He has sent a letter to Environmental Health and to SDC Planning Enforcement for both sites. No response yet received from SDC.

9. Matters for Discussion

a) And c) Footpaths and Financial contribution to Chalford FVG – Mike Eccott

Chalford Parish Council Footpath Volunteer Group are leading a new initiative for improvements to Upper Hill Farm footpaths. As this lies solely with Bisley Parish they have requested a contribution of £500 from the Parish Council. **Supported**

b) Hedgerow policy – Lesley Greene/Dave Partridge

LG: Hedgerow policy Draft, had been amended to include the two requests by Councillors. LG asked if this could now go on our parish website. **Supported**

d) Speed sign purchase – Mike Eccott

The Clerk has now received full quotations from three companies. Traffic Tech, Smart Group and Elan City. Discussed options and decided to follow up Smart Group with 15% discount provided the order is placed before 15 April 2021. County Council's contribution to it will be £2000 overseen now by Harriet Osburn, the remaining finance made up from the refund from the disbanded Road Safety Group and money from the Bisley Film Fund .

Supported.

DP-Request for a non smiley version .

(Post Meeting Note: Chairman suggestion – remaining balance is split 50/50 between the Film Fund and the Parish Council – I will ask for formal endorsement next month.)

e) Dog poo bin replacement/purchase – Mike Eccott

The Clerk had previously circulated information from Glasdon.

JE debated if we should be buying any plastic at all and thought red was totally inappropriate. She would like to see a timber version, to bring up the standard of street furniture, as per the new oak noticeboards. Mike suggested green which was an alternative from the same company. JE advised that it was essential to have a lid for new bins. It is understood that there will be no additional costs for emptying these bins as they are replacements or being relocated. The cost is @ £1000.

RB wanted to inform parishioners that the cost of the bins was to come from the precept.

ME said we could continue considering alternatives, however BB proposed we accept the current choice but in green. **Supported.**

f) Parking on the roadside in Oakridge Lynch – Tony Martin

TM had a meeting with GCC Highways reps Yakub and Harriet and it was agreed that GCC would erect bollards for about 5/6m along the lower road to Oakridge Lynch at the corner with the village hall road to stop cars parking on that corner (both hindering access to the entrance of the playing field and causing a problem for longer vehicles navigating that corner). GCC had no budget at present to deal with the remainder of the verge alongside the playing field.

Car Parking remains a problem in this location and within Oakridge Lynch. A partial solution could be to require additional on-site car parking when planning applications come before us for extensions or new building.

g) Church yard tree proposal – Roger Budgeon

Issues regarding mature trees in the St Bartholomew churchyard which were damaging old stone walls. He had a quote which involved felling for @£5000. Arborists would need to access across the field and churn it up. RB had a proposal to use a lintel and not fell the particular tree whose roots are the problem, causing current concern, but pollard it. Another tree may also require the same action. Pollarding would reduce the cost by a half which is a much more economical and climate change friendly solution and will be on going with these aged trees. Church may pay for the work.

h) NDP update including report acknowledgement from GWT – Tony Martin/Lesley Greene.

This has already been covered at the Annual Parish Meeting held earlier.

i) Update on EE mast – Emma Vickers

Emma was not in attendance and would not be standing for election for personal reasons. However, RB spoke on her behalf. Members expressed their sadness to hear that she would not stand but she will continue her work on the negotiations regarding the mast. There had been issues with the presence of bats and a survey from May- September should be carried out. The mast could go ahead as 'permitted development rights', although they would be using the mast for E.S.N's, and their own development, so it may be disputed. An elderly neighbour was very upset by the company planning to put up the mast and specifically the bat survey on her land without her consent. EV was due to have a telephone conversation with Siobhan Bailley. A public outdoor meeting is being proposed by EV and will use What's On to inform others.

- j) **Tree Planting.** RB also advised that EV would continue to be working with the P.C as Tree Warden, particularly new planting the Oakridge-Waterlane Road. No longer any planting on the crossroads, but on other verges. Plan will evolve as now too late for this Spring planting.

k) **Procedure to nominate assets of community interest – Hazel Saunders**

HS had researched the procedure for nominating a Community Asset. SDC have information on their website. A simple business plan would be required. How much would each asset cost to buy? How would setting it up and 5 years maintenance be funded? If the nomination as a Community Asset is in place, 6 months is given to raise the funds.

TM asked if the pubs and other community assets could get protection and be designated as Heritage assets within the NDP – TM to contact Nick Gardiner of SDC planning to find out procedure for this.

l) **Flooring for Bisley Sports Pavilion, play equipment for Windyridge Play Area and repair/replacement of ‘wobbly bridge’ at Vanderbreen Street Play Area – Hazel Saunders**

HS had sourced quotations for new flooring. Of the most recent quotations one would be within budget and the other would cost £2000 over budget as it had a protection against damage by trainer/football boot studs. A discussion ensued and a proposal was made to accept the higher cost as the pavilion was for sports use. Funds from the reserves would go into the higher payment.

Support.

Quotations also received for work on Windy Ridge and Van de Breen Street Play areas.

Of the 4 quotations received for the Windyridge Play Area two were in budget and two over budget. JE asked if the companies met with safety standards. HS advised in the affirmative. HS proposed that Greenfields, a local Gloucester firm, should be given the commission to do the work on the Windyridge Play Area. This was agreed.

3 quotations had been received to repair or replace the wobbly bridge play equipment at the Vanderbreen St Play Area. One from Playforce was to remove and replace the item. One from Greenfields was to remove and replace it and a second from Greenfields was to repair it.

This price offered repair only but DP advised that any repair to timber would not last long as other adjacent timbers would need replacing later.

No agreement was reached on action. Bisley Ward councillors will bring the matter to the next PC meeting.

MB thanked Hazel for her work leading the pavilion and play area renovations.

m) Climate Action Network Update and Grant Request – Martin Brown

MB informed the meeting that the CAN groups will have stall/s at the Bisley Show. He asked for £500 to help pay for set up costs for 3 groups. **Support.**

10. Finance: Approve payments of account (details circulated)

Locality invoices had been presented and approved. Cheques would be paid to recipients shortly.

April Payments 2021						
The following payments were approved by the Parish Council						
Cost code	Details	Payment	£	VAT	Total	Paid?
4070	Stroud District Council – Garage Rent	D/D	56.73	11.34	68.07	y
4000	D Meredith – Clerk's salary for March	S/O	1139.54		1139.54	y
	Clerk's expenses for March					
4002	Clerk's mileage/expenses		5.85			
4004	Office rent	004264	26.00		31.85	n
4000	HMRC – Tax & NI for March (Clerk)	004265	184.60		184.60	n
4001	LGPS - Clerk's Pension for March	D/D	387.96		387.96	y
	R H Attwood – Grass cutting invoice 4969					
4050	Playing Fields		455.00			
4250	Teeds Rise		37.50			
4221	Bisley Allotments		32.50			
4265	Bisley Pavilion and Windyridge Play Areas		73.33			
4400	Oakridge Burial Ground		80.00			
4405	Oakridge Footpaths, Village Greens		105.00			
4421	Oakridge Allotments		32.50			
4406	Oakridge Fountain Piece		23.33			
4407	Strim Oakridge Play Area Soft Surface	004266	20.00	171.83	1030.99	n
4040	GAPTC annual subscription	004267			603.90	n
4446	GLC & R Williams Ltd - Oakridge play timber pole	card	25.00	5.00	30.00	y
4465	OVHT - electricity contribution	004268	57.21		57.21	n
4401	Adrian Montague - Oakridge walling	004269	6746.33		6746.33	n
4025	BHIB insurance - paid in March following mtg apprvl	card	1213.55		1213.55	y
4116	Arbvision - completion of tree works ASC Bisley	004270	3400.00		3400.00	n
4006	Stroud Print - NDP survey printing	004271	280.00	36.00	336.00	n
4201	Walker Fire Ltd invoice 21755237 - KGV inspection	004272	127.25	25.45	152.70	n
4006	GRCC - NDP survey and analysis	004273	2071.26	414.25	2485.51	n
4446	Proludic - replacement seat deck for equipment Oakridge	004274	385.36	77.08	462.44	n
4006	Jenny Exley - printing supplies for NDP works	004275	56.98		56.98	n
4026	GAPTC - internal audit fees	004276	235.00		235.00	n
4006	Photogenic - Michele Calverley - NDP mapping works	004277	2000.00		2000.00	n
4075	Zoom - software link		11.99	2.40	14.39	y
Totals			19269.77	743.35	20637.02	

11. Correspondence –various reported in D.M's absence.

St Mary's

Tree felling. JE- Formal Complaint made to SDC for tardiness in responding to her application for a Group Tree Preservation Order on trees at St Mary's. HS was concerned that the letter had not been approved at a P.C.meeting. ME advised the letter was circulated to Eastcombe Ward members, but agreed it should have been circulated to all councillors. (it also was imperative to send asap as other trees on the site were in jeopardy and could be felled at any time.) LG, who had also gone to site shortly after the felling had advised that a Formal Complaint should be made. JE received today a response from the Enforcement Officer who had not picked up the actual issue of lateness and emailed him.

Robert Bryant had sent an email to JE just prior to this meeting regarding their loss.

New TPO's: LG wants to hold a meeting to bring in a group to go round the parish and make new TPO applications.

TPO Application for walnut outside of Fort View in Fidges lane still had not been responded to by SDC. Michele Caverley had expressed annoyance.

St Mary's building:

JE had contacted Nick Gardiner for his advice regarding the protection of the building of St. Mary's and received an email cc Natalie Whalley –who is in strategy and would advise as on Heritage Assets. Nick Gardiner had gone to great lengths to follow up JE's request for listing. Kate Russell, (Conservation Officer) had however, previously said to BB that she thought it would not get any listing. Nick advised it might go through development control and they could make decisions on any new plans submitted.

TM- NDP Household Survey

Running late. The outcomes are expected from GRCC on 12 April 2021.

12. Ward Reports – Ward Chairmen to report on Ward matters

The Annual Reports were read out in the APM held earlier at 7.00pm .

Further Supplementary items:-

JE Eastcombe bus shelter update

JE had received an email update from Chris James- Artist who has converted the bus shelter into a seed and book exchange. JE reported that it had been overall a great success . *(Chris has applied for an S137 Grant to cover the material costs. This will be subject to approval at the next meeting in May.)*

RB Emma Vickers will stay on as Tree Warden. LG supported this and expressed a personal concern about Emma Vickers having resigned so suddenly and so soon and that it was sad that an excellent potential councillor should have resigned. She suggested that maybe we should review our (psychological) support of new councillors.

RB Had received a letter of complaints about dog poo on the children's playing field, and requires a sign to go up for dog owners.

13 Date/location/format of Next Meeting – Chair

Next meeting on 5 May 2021 at 7.30 on Zoom.

ME advised that within 2 weeks of the local elections we will need to hold an AGM. The position of Vice Chair will be vacant as Bob Brooks is standing down.

Meeting ended at 21.13pm.