

**MINUTES OF THE REMOTE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD  
ON WEDNESDAY 3 FEBRUARY 2021 USING ZOOM SOFTWARE**

<b>Present</b>	<b>Chairman</b>	Mike Eccott
	<b>Bisley Ward</b>	Martin Brown
		Lesley Greene
		Dave Partridge
		Hazel Saunders
	<b>Eastcombe Ward</b>	Bob Brooks
		Jenny Exley
		Scott Sissons
	<b>Oakridge Ward</b>	Roger Budgeon
		Tony Martin
		Dennis Robbins
		Emma Vickers
	<b>Clerk</b>	Mrs D Meredith

1. **Apologies for Absence**  
County Councillor Keith Rippington.
  
2. **Declaration of Interests**  
Lesley Greene – d/d payment by Parish Council for RFS subscription.
  
3. **Approval of the Minutes of Meeting held via Zoom on Wednesday 6 January 2021**  
The minutes of the meeting were approved.
  
4. **Matters and actions arising from the Minutes not otherwise covered in this agenda**  
Regarding the District Council refusal of the planning application for land opposite Holloway Cottage, Bisley, it was proposed that ***Roger Budgeon and Martin Brown draft a letter to Stroud District Council and our MP*** explaining the situation of large builds on garden plots vs builds on land for local land workers. Lesley Greene seconded this.  
***Tony Martin is to liaise with SDC about parameters for policies*** of developments, ie exception sites/exception policies for the PC NDP and perhaps a restricted user policy with an agricultural tie can be agreed. Roger Budgeon agreed that this is an NDP issue and that existing policies can be skewed to support if the officer does not weigh in favour of a different policy. The Chairman asked if there was a record of planning decisions from SDC to compare disagreements against our recommendations, Clerk confirmed that this data can be obtained.  
The Clerk confirmed that Wicksteed have delivered replacement swing parts for the parish play areas and that Dennis Robbins will fit them.  
The Clerk will issue letters to allotment holders tomorrow for public liability updates.

5. **Public Participation via Zoom software** – There 3 members of the public in attendance.  
 The first member from Eastcombe, with representation from Jenny Exley, stated huge disquiet about large vehicle damage to verges and walls in Fidges Lane giving rise to distress. The member of the public also stated that the conglomeration of delivery and construction vehicles around the village green with huge amount of vehicles for residents around the shop is also a problem giving rise to wall damage on the corner of Fidges Lane for the resident owner. Roger Budgeon stated that he has received information with the same problem on lanes in Oakridge Lynch. The Chairman informed the meeting that Highways meetings with Ward representatives had been resurrected and the issues will be raised then, also requesting further information.  
 The second member from Oakridge wishes to support the proposed tree planting in Oakridge by village and is happy to liaise with the PC on this.  
 The third member of the public gave the council gave a detailed appraisal of their planning application to be reviewed at this meeting informing them that English Heritage have no major objections to his application. Biodiversity report is within the application and will be adhered to. Lesley Greene asked about the existence of historical evidence of an ancient driveway, which the applicant will pursue. Jenny Exley advised the resident to look at the Eastcombe tree planting guidance on the website and is happy to liaise with him on this. Dave Partridge also asked for hedgerow planting to be considered in the right places.
6. **County Council Matters** – **distribute a report from County Councillor Keith Rippington by email** – none received.
7. **District Council Matters** – **distribute a report from District Councillor Tim Williams by email** – none received.
8. **Agree Parish Council response to the following Planning Applications**
  - a) **S.20/2686/FUL extension until 04/02/2021 - Middle Lypiatt House, Middle Lypiatt, Stroud, Gloucestershire** - Single storey extension and internal alterations to garden cottage, conversion of existing outbuilding to ancillary accommodation, new access driveway and erection of garage building and associated works. **Comments only.**
  - b) **S.20/2665/HHOLD Ext to 05/02/21 - 1 The Taut, Oakridge Lynch, Stroud** - Construction of two storey rear extension. **Support with comments.**
  - c) **S.20/2578/TCA 10/02/21 - Jaynes Court, Back Lane, Bisley** - Small Ash - fell. Beech - prune a couple of branches overhanging. **Support.**
  - d) **S.21/0071/FUL 16/02/21 - Jones Slad Farm, Bisley** - Change of use of land from agricultural to equestrian. Installation of a horse exercise arena, low level fence and temporary recycled surface. **Comments only.**

**PLANNING APPLICATION DISCUSSION ONLY REQUIRED IF COUNCIL MEMBERS DO NOT AGREE WITH THE DECISION/COMMENTS CIRCULATED PRIOR TO THE MEETING**

**9. Matters for discussion**

- a) **Dog poo and signs – Mike Eccott** – The chairman queried whether there are enough signs in the parish that are in the right place to remind dog owners to pick up after their pets? Additionally are the bins in the right places and are there enough? ***Wards and Clerk to check their areas on this issue and report back.*** Dave Partridge commented that the bins fill quickly and more people are walking on farm land. It should be noted that if pregnant cows eat dog mess, it can cause foetal abortion so picking up in fields is also important. Jenny Exley stated that the football pitch needs to be cleared before matches, mentioning that it is a health issue for eyes. Lesley Greene stated that it is a huge district problem currently. ***Roger Budgeon/Clerk is to ask for costs on bins and collections costs from SDC.***
- b) **Ratify fencing repairs at KGV playing field – Hazel Saunders/Clerk** – There were difficulties getting fencing quotes for both Windyridge and KGV playing field so approval was given to go ahead. Decision ratified.
- c) **Appoint GATPC to conduct internal audit for 2020/21 – Clerk** – Carried.
- d) **Garage replacement plan – Dave Partridge** – due to the wet weather, work has not commenced on the base for the container. It was proposed that the ***Clerk gives notice to SDC for the Eastcombe garage*** and that it was cleared and contents kindly stored by Dave Partridge in his unit. The Chairman thanked Cllr Partridge.
- e) **Tree planting Oakridge – Roger Budgeon** – a proposal has been received from a group to plant trees at the cross roads by the burial ground in Oakridge. There is however reservation about visibility at the junction. The Chairman asked if Highways need to approve the planting – Roger Budgeon has asked the ***Clerk for clarity on this via Highways.*** Dennis Robbins stated that the new plan states all four crossroads show substantial planting whereas originally it was merely Waterlane and should revert back to that option. Roger Budgeon agreed. He informed the meeting that there are many cables beneath the verges near to the properties on the proposed road planting on the village side. Tony Martin has serious reservations about planting on a 60mph road from Lilyhorn for visibility reasons. Jenny Exley stated that trees should be chosen that suit climate change. ***Emma Vickers and Roger Budgeon are to coordinate an acceptable plan and Emma Vickers and Lesley Greene are to review trees and planting at Cherry Piece.***
- f) **Tree update and new planting Bisley – Lesley Greene** – reported that she is producing a short report and is awaiting quotes. ***To report to the March meeting.***
- g) **Oakridge PCC request for works to churchyard – Roger Budgeon** – the Ward is in discussion with the PCC who have requested financial assistance with tree and wall works in the churchyard. The waller, Clerk and Ward Chairman are to meet on site with representatives of the PCC to discuss options.
- h) **Stroud Taskforce – Mike Eccott** – further to our MPs email on this, the first meeting is on 12<sup>th</sup> February at 10am. Representatives from all councils are invited. If anyone wishes to attend, please reply directly and inform the Clerk or Chairman. Tony Martin is happy to attend. Hazel Saunders asked the ***Clerk to email district councillor Tim Williams to ask if he will be attending*** in order for us to send our issues to him.

**i) Climate Action update – Martin Brown** – proposed the following actions as easy first steps to implement the Climate Action Plan we adopted last month:

- Switch to renewable electricity in the pavilions. (The Office is already on renewable power.) Bob Brooks reported that Eastcombe Pavilion has switched to a renewable provider. **Action - to research: Martin Brown**
- Check all lights are LED. **Roger Budgeon and Dennis Robbins have determined requirements in the pavilion, including waterproof lights for the showers. Martin Brown to count and check the KGV pavilion.**
- Move PC funds to ethical investment bank. **Action - to research excluding banks that invest in fossil fuels – Martin Brown**
- Wards to consider where less mowing could be done, with wild flower seeding where possible e.g. strips around playing fields. Bisley has already considered areas around the KGV playing field. Contractors could switch from mowing to planting but including topping off once a year. **Action: MB asked other ward to do the same.**

Water companies can also be investigated for the allotment sites.

**j) NDP report – Tony Martin/Lesley Greene** – reported that we are awaiting the housing needs survey which was due at the end of November and is needed to feed into the NDP survey planned at the end of February. Martin Brown and Tony Martin are finalising questions. Tony Martin pointed out that April 2021 on will be the final year to obtain Locality grant funding which is capped at £10000 and requirements can only be assessed when the budgets for tasks are in. The GWT Zoom was very well attended and, despite its complexity, Lesley Greene had received positive feedback from residents on the presentation. The report from Dr Parry will be received in time for funding submission. She mentioned that any variations on finance costings need to be sent to the Clerk in order for application to Locality.

**k) All Saint's Churchyard tree update – Mike Eccott** – reported that tree works were complete with the exception of re-planting the Mountain Ash which is on order. The Chairman has received a copy of the neighbouring resident's independently commissioned tree survey on the churchyard. He read out its conclusion to the meeting and thanked the residents for his copy. It was proposed that the next Parish Wide tree survey takes place in May this year - carried. **Clerk to inform Tree Maintenance.**

**l) Stone walling grants – Jenny Exley** - reported that she has not had time to progress this and asked for a volunteer. Dave Partridge kindly agreed.

## **10. Finance –**

- a) Approve payments of account** - the following payments were approved.

<b>February Payments 2021</b>						
<b>The following payments were approved by the Parish Council</b>						
<b>Cost code</b>	<b>Details</b>	<b>Payment</b>	<b>£</b>	<b>VAT</b>	<b>Total</b>	<b>Paid?</b>
4070	Stroud District Council – Garage Rent	D/D	56.73	11.34	68.07	y
4000	D Meredith – Clerk’s salary for January	S/O	1139.54		1139.54	y
	<b>Clerk’s expenses for January</b>					
4002	Clerk’s mileage/expenses		13.05			
4004	Office rent	004239	26.00		39.05	n
4000	HMRC – Tax & NI for January (Clerk)	004240	184.60		184.60	n
4001	LGPS - Clerk’s Pension for January	D/D	387.96		387.96	y
	<b>R H Attwood – Grass cutting invoice</b>					
4050	Playing Fields and Bisley play areas		455.00			
4250	Teeds Rise		37.50			
4221	Bisley Allotments		32.50			
4265	Bisley Pavilion and Windyridge Play Areas		73.33			
4400	Oakridge Burial Ground		80.00			
4405	Oakridge Footpaths, Village Greens		105.00			
4421	Oakridge & Far Oakridge Allotments		32.50			
4406	Oakridge Fountain Piece		23.33			
4407	Strim Oakridge Play Area Soft Surface	004241	20.00	171.83	1030.99	n
4330	DSG Skip Hire - Eastcombe Allotments	004242	140.00	28.00	168.00	n
4045	S137 payment - Bisley defibrillator contribution	004243	228.50		228.50	n
4040	RFS annual membership for Lesley Greene, tree warden, Bisley Ward	D/D	57.50		57.50	y
4025	Public liability insurance - retrospective approval	CARD	332.29		332.29	y
4037	Post office - stamps	CARD	63.36		63.36	y
4446	AE Evans Pro Forma Oakridge Trim and trail replacement parts	004244	164.96	32.99	197.95	n
4040	Zoom - remote meeting software	D/D	11.99	2.40	14.39	y
4300	Adrian Montague - Eastcombe walling	004245	4904.88		4904.88	n
4325	Eastcombe Pavilion Committee - cleaning fees 2020	004246	500.00		500.00	n
	<b>Wicksteed play equipment spares</b>					
4261	Vanderbreen Street		34.40			
4310	Eastcombe park		144.80			
4446	Oakridge park	004247	19.79	39.80	238.79	n
4202	Michael Harter - KGV pavilion redecoration	004248	3000.00		3000.00	n
4200	E-on Bisley Pavilion electricity	D/D	36.49	1.82	38.31	y
4410	Waterplus - Far Oakridge allotments invoice INV04523193	D/D	42.93		42.93	y
4410	Waterplus - Oakridge allotments invoice INV04518589	D/D	33.54		33.54	y
4420	Waterplus - Bisley allotments invoice INV04518894	D/D	4.14		4.14	y
4460	Waterplus - Oakridge village hall/pavilion invoice INV03944939	D/D	33.37		33.37	y
4460	Waterplus - Oakridge village hall/pavilion invoice INV04105233	D/D	35.30		35.30	y
4460	Waterplus - Oakridge village hall/pavilion invoice INV04371525	D/D	55.56		55.56	y
<b>Totals</b>			<b>£12,510.84</b>	<b>£288.18</b>	<b>£12,799.02</b>	

11. **Correspondence – Clerk to report** – Allotment magazine to go to Hazel Saunders. Clerk reminded council about the NALC right to regenerate survey sent by GAPTC – **Clerk to complete.**
12. **Ward reports –**  
**Bisley** – Hazel Saunders reported that the painting has been completed in the KGV pavilion. New quotes will be required for flooring now. She reported that the fence at the pavilion has been replaced and quotes have been obtained for broken play equipment – both issues were previously raised by a resident. An email regarding avian flu has been received by the Clerk but no further responses have been received. There have been hen welfare concerns at Chestergate allotments and she suggests the formation of a mutually supported poultry club as hen keeping is hard during winter months.  
**Eastcombe** – Bob Brooks reported that most gullies were cleared today. He will raise the issue of signage for Fidges Lane at the next highways meeting. Jenny Exley and other residents support this. She reported that drives are also being used for

vehicle turning. She reported that the bus shelter panels have been painted up and will be ready for planting soon.

**Oakridge** – Roger Budgeon welcomed Emma Vickers to the Parish Council as the newly co-opted Ward member for Oakridge. The Ward has distributed roles following a remotely held Ward meeting and she is to be the snow warden, tree warden and wild flora and fauna. The Ward reviewed the Pavilion water supply and it is suggested that we have our own water metered supply for the property. Dennis Robbins had emailed regarding the state of the verges at the bottom of the playing fields – this will again be raised at the Highways meeting by Tony Martin on 15<sup>th</sup> February at 10:30.

- 13. Date/location/format of Next Meeting – Chair - Wednesday 3<sup>rd</sup> March by Zoom.**