

**MINUTES OF THE REMOTE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD  
ON WEDNESDAY 6 JANUARY 2021 USING ZOOM SOFTWARE**

<b>Present</b>	<b>Chairman</b>	Mike Eccott
	<b>Bisley Ward</b>	Martin Brown
		Lesley Greene
		Dave Partridge
		Hazel Saunders
	<b>Eastcombe Ward</b>	Bob Brooks
		Jenny Exley
		Scott Sissons
	<b>Oakridge Ward</b>	Roger Budgeon
		Dennis Robbins
	<b>Clerk</b>	Mrs D Meredith

1. **Apologies for Absence**  
County Councillor Keith Rippington.
2. **Declaration of Interests**  
Martin Brown declared that the planning applicant at Parlour Farm is a neighbour. Dave Partridge is in receipt of a payment.
3. **Approval of the Minutes of Meeting held via Zoom on Wednesday 2 December 2020**  
Minutes of the previous meeting held on Wednesday 2<sup>nd</sup> December 2020 having been circulated to all councillors were approved unanimously.
4. **Matters and actions arising from the Minutes not otherwise covered in this agenda**  
There were no matters arising.
5. **Public Participation via Zoom software** – There was 1 member of the public in attendance who clarified the details of the planning application for Middle Lypiatt House – the Parish Council will be reviewing the LBC portion of this application at this meeting, whilst the FUL application will be on next month’s agenda. The Chairman thanked the public member for his description and confirmed that this application will be reviewed in two portions. *The Clerk is to ask SDC for a time extension on the FUL application.* Martin Brown asked the applicant if there was an ecological assessment and was assured it had been carried out and should be in the FUL application.
6. **County Council Matters** – **distribute a report from County Councillor Keith Rippington by email** – none received.

7. **District Council Matters – distribute a report from District Councillor Tim Williams by email** – see Annex A to this document. Lesley Greene asked for some clarity to the phrase on the carbon strategy ‘ensure farming is correctly represented’. Cllr Williams responded that diary and meat farmers are not widely known as being active stewards to this, but he sees the opposite view that farmers contribute with trees and hedges on their land and felt positive press is needed here. Lesley Greene suggested NDP feedback for this.
8. **Agree Parish Council response to the following Planning Applications**
- a) **S.20/2546/FUL - Parlour Farm, Bisley Road, Stancombe** - Change of use of agricultural land with the erection of a new Class E industrial building, landscaping and associated works (resubmission). **Object.**
  - b) **S.20/2563/FUL - Land At Fort View, Fidges Lane, Eastcombe, Stroud** - Erection of a new dwelling & demolition of existing outbuildings. **Object.**
  - c) **S.20/2225/FUL - Land Opposite Holloway Cottage, Nashend, Bisley, Gloucestershire** - Resubmission of S.19/2582/FUL - Change of use and extension of a rural building into a residential dwelling house (C3). **Support.**
  - d) **S.20/2330/HHOLD - Greystones, Far Wells Road, Bisley, Stroud** - Install composite cladding to the exterior finish of garage wall infill. **Support.**
  - e) **S.20/1904/TCA - War Memorial, Dr Crouchs Road, Eastcombe** - Trees in a Conservation Area. **Support**
  - f) **20/0056/STMAJW - Limekiln Farm, Middle Lypiatt, Stroud, Gloucestershire, GL6 7LR** - Proposed use of field as pet cemetery. Use of site as waste transfer station for the temporary storage of clinical waste; retention of 2no. Cremators for clinical waste burning (abp cat 1 material domestic pets) and extended office building, together with associated works. **Object.**
  - g) **S.20/2393/TCA - Fieldholme, Eastcombe, Stroud, Gloucestershire** - Trees in a Conservation Area. **Support.**
  - h) **S.20/2575/TCA - Highcroft, Middle Hill, Eastcombe** - Trees in a Conservation Area. **Support.**
  - i) **S.20/2713/LBC - Bear House, George Street, Bisley, Stroud** - Demolition of existing conservatory extension. Erection of new single storey extension. **Support.**
  - j) **S.20/2687/LBC - Middle Lypiatt House, Middle Lypiatt, Stroud, Gloucestershire** - Single storey extension and internal alterations to garden cottage, conversion of existing outbuilding to ancillary accommodation, new access driveway and erection of garage building and associated works. **Comments only.**

**PLANNING APPLICATION DISCUSSION ONLY REQUIRED IF COUNCIL MEMBERS DO NOT AGREE WITH THE DECISION/COMMENTS CIRCULATED PRIOR TO THE MEETING**

#### **9. Matters for discussion**

- a) **Approve proposed precept for 2021/22 – Mike Eccott**  
The Finance sub-committee met before Christmas and no change in the current precept figures was agreed and the sub-committee asks for Parish Council approval. *Carried. Clerk to submit to SDC.*
- b) **Co-option of Emma Vickers to Oakridge Ward – Roger Budgeon**

Proposed by Roger Budgeon and agreed by the council. Emma Vickers then joined the meeting and stated that she was honoured and pleased to join the Parish Council. Roger Budgeon proposed a Ward meeting soonest to allocate tasks within it.

- c) **Play areas repairs – approve Wicksteed £120 for fixes as quoted in reports – Clerk.** Carried. *Repairs as detailed to be requested by the Clerk.*
- d) **Parish Council Public Liability for allotments – Lesley Greene.** Further to a new tenant querying the council position on allotment public liability, Lesley Greene explained the current position with this on our allotment sites, whereby any tenanted plot is not covered for public liability under Parish Council insurance, but the remainder of the site is. The Clerk has obtained an insurance quote to cover all five sites to insure the tenanted plots at £332 p.a. This does not cover goods owned by the tenants on their plots. Another good option is membership to the NAS which then provides public liability insurance for an additional £3 by individual tenants.

Lesley Greene asks that all tenants are informed of this situation and that we go to consultation to understand their response to options that could include paying a small additional sum on their annual rent to cover this at time of rent renewal.

Following a lively debate, the decision to take up insurance in the interim was carried followed by the decision to consult tenants before renewals. *Clerk to action.*

- e) **Climate Action Plan discussion and vote – Martin Brown** – documents were circulated prior to the meeting and it was proposed that the Parish Council adopts these policies. Jenny Exley commented on the document, saying it was very good but with the proviso that siting of wind turbines may trigger debate.
- f) **Quotation for fencing Windyridge play area – Hazel Saunders** reported that we have 2 quotes to date for £817 and £1000 and are awaiting a third one. She proposed we go with the quotation for £817 although it is a few months old. Lesley Greene agreed due to timescales involved. Carried – *Clerk to arrange.*
- g) **NDP update and invoice reminder – Tony Martin** – document received, Lesley Greene reminded councillors that payments from the grant must have been made by 31/02/21 and that there is a GWT zoom meeting on 26/01/21, those who wish to attend, please let her know. The consultation will give the widest feedback afterwards.

## 10. Finance –

- a) **Approve payments of account** - the following payments were approved.

<b>January Payments 2021</b>						
<b>The following payments were approved by the Parish Council</b>						
<b>Cost code</b>	<b>Details</b>	<b>Payment</b>	<b>£</b>	<b>VAT</b>	<b>Total</b>	<b>Paid?</b>
4070	Stroud District Council – Garage Rent	D/D	56.73	11.34	68.07	y
4000	D Meredith – Clerk’s salary for December	S/O	1139.54		1139.54	y
	<b>Clerk’s expenses for December</b>					
4002	Clerk's mileage/expenses		9.90			
4004	Office rent	004230	26.00		35.90	n
4000	HMRC – Tax & NI for December (Clerk)	004231	184.60		184.60	n
4001	LGPS - Clerk’s Pension for December	D/D	387.96		387.96	y
	<b>R H Attwood – Grass cutting invoice 4922</b>					
4050	Playing Fields and Bisley play areas		455.00			
4250	Teeds Rise		37.50			
4221	Bisley Allotments		32.50			
4265	Bisley Pavilion and Windyridge Play Areas		73.33			
4400	Oakridge Burial Ground		80.00			
4405	Oakridge Footpaths, Village Greens		105.00			
4421	Oakridge Allotments		32.50			
4406	Oakridge Fountain Piece		23.33			
4407	Strim Oakridge Play Area Soft Surface	004232	20.00	171.83	1030.99	n
4037	James & Owen Ltd - office diary	CARD	5.99		5.99	y
4037	James & Owen Ltd - office supplies	004233	90.02	18.00	108.02	n
4016	Graduate Gardeners - grass cutting Oakridge Churchyard	004234	55.00	11.00	66.00	
4040	Zoom - video link	D/D	11.99	2.40	14.39	y
4219	Charity of the Ancient Parish of Bisley - allotment land rent	004235	50.00		50.00	n
	Stroud District Council – Bisley dog bin emptying contribution	CARD	135.75	17.15	162.90	n
	<b>Wicksteed parish playground inspections</b>					
4260	Playground inspections Bisley KGV		60.00			
4310	Playground inspections Eastcombe		60.00			
4445	Playground inspections Oakridge	004236	60.00	36.00	216.00	n
4201	Homefree - KGV pavilion cleaning invoice 41787	004237	31.00		31.00	n
4222	Dave Partridge - replace rotten stile Bisley allotments	004238	255.45		255.45	n
<b>Totals</b>			<b>3479.09</b>	<b>267.72</b>	<b>3756.81</b>	

11. **Correspondence – Clerk to report** – a letter has been received from a resident in Van Der Breen Street covering many topics. *Hazel Saunders will draft a response for the Clerk to issue.*

12. **Ward reports –**

**Bisley** – Hazel Saunders reported that she has received notification that a new defibrillator battery replacement for Bisley has been ordered with a request for funding of £210 plus £10 postage. She feels that the requestor should apply for S137 grant funding for this item as there is no alternative funding available for it this year. Mike Eccott agreed. Dave Partridge questioned the battery life and was advised approximately 5 years. *Clerk to forward on S137 forms.*

Martin Brown advised of an idea with GWT and the NDP of creating a nature reserve in All Saint’s Churchyard, Bisley and Teed’s Rise as they are effectively one area. GWT will be approached for advice on this with a tentative meeting date at the end of January. Lesley Greene confirmed that the Church is keen on this idea.

**Eastcombe** – Jenny Exley has received photographs of the lane outside The Banks showing earth filled bags which have collapsed. Residents were reported to be angry at this damage to the verge, but the company concerned has now replaced the remedial but damaged bags. Scott Sissons commented that this is a Highways issue and Bob Brooks stated that with pending works at Lewisville by Highways is on that site. The Chairman reported damage to the railings and verge when a delivery

van got stuck in The Spout on 23/24 December after following his sat nav directions. Bob Brooks asked if their registration had been reported to follow up on the damage, but no information was obtained. Mike Eccott stated that the information sadly then won't be able to be passed to the police. *The Clerk is to arrange a meeting with Highways.*

**Oakridge** – nothing directly but asked that the Clerk sources our electricity supply from local renewables following the adoption of the Climate Plan. Carried. *Clerk to source*

**13. Date/location/format of Next Meeting – Chair - Wednesday 3<sup>rd</sup> February by Zoom.**

**Annex A**

Happy new year to you all.

As you would imagine, there is very little in terms of council meeting updates which haven't already been shared given the early shutdown for Christmas and two weeks of festivities.

Flooding

I have had several calls over the festive period about flooding. In response to increased incidents of this nature, SDC released the following:

If you need to advise residents about sandbags, please note that we work with property owners to better protect their properties from flooding and that sandbags can be provided: <https://www.stroud.gov.uk/environment/flooding-and-drainage/flooding-help-how-to-protect-your-home>.

Carbon Strategy 2030

I am meeting with the officer responsible for Carbon strat. to ensure farming is correctly represented in the plan and have been working, as referenced in December, as part of the Env. Committee to scrutinise and review the whole proposed plan and its objectives.

Fort view Fidges lane

I have been asked by a resident of the Parish and district opinion on this planning application. Given the proximity to the parish meeting, I have asked the clerk in advance but happy to hear your thoughts in the meeting.

Througham planning application

As you will have seen from my email to the clerk, my request to call the Througham cottage to the DCC if appropriate was accepted by the DCC chair. You will note that it is not on the agenda from the 5th January as the decision is still pending. The call-in request was contingent on officers being minded to accept the application.

Light pollution

The clerk and I have been speaking to SDC officers about light pollution from Lypiatt. We have been referred to the planning enforcement team or being asked to get the resident themselves to write in, which will then allow it to fall back under the "statutory nuisance" team. I have a few opinions on this process which I can discuss at the meeting.

There are other small matters I am being approached about including footpaths, COVID support, motorbikes and dog control.

Take care,

Tim