

**MINUTES OF THE REMOTE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD ON  
WEDNESDAY 1 JULY 2020 USING ZOOM SOFTWARE**

<b>Present</b>	Mike Eccott		Chairman
	Martin Brown	}	
	Lesley Greene	}	Bisley Ward
	Hazel Saunders	}	
	Dave Partridge	}	
	Bob Brooks	}	
	Jenny Exley	}	Eastcombe Ward
	Scott Sissons	}	
	Roger Budgeon	}	
	Tony Martin	}	Oakridge Ward
	Mrs D Meredith		Clerk

- 1.7 1. **Apologies for Absence**  
Apologies for absence were received from Parish Cllr Dennis Robbins.
- 1.7 2. **Declaration of Interests** – Martin Brown, expenses.
- 1.7 3. **Approval of the Minutes of Meeting held via Zoom on Wednesday 3<sup>rd</sup> June 2020**  
Minutes of the previous meeting held on Wednesday 3<sup>rd</sup> June 2020 having been circulated to all councillors were approved unanimously.
- 1.7 4. **Matters and actions arising from the Minutes not otherwise covered in this agenda**  
**Wards to appoint individual tree wardens** – Jenny Exley for Eastcombe, Dennis Robbins for Oakridge.  
**Verge cutting proposal publication update** – approved. Lesley Greene also checked that the Parish Tree Policy had been approved which was also confirmed.  
**Meeting to be held at All Saints Churchyard regarding the trees therein** - confirmed for Friday 3<sup>rd</sup> July at 11am.
- 1.7 5. **Public Participation via Zoom software** – There was 1 member of the public in attendance.
- 1.7 6. **County Council Matters** – distribute a report from County Councillor Keith Rippington by email – none received.
- 1.7 7. **District Council Matters** – distribute a report from District Councillor Tim Williams by email – Annex A to this document.

With regard to the police presence both on horseback and on quad bikes, the Parish Council welcomed this outcome. Further information was discussed with regards to motorcyclist's aggressive attitude in the Catswood Area against Elcombe residents (Painswick PC) and abuse on green lanes and footpaths by some riders. Regular groups are seen in Oakridge on Sundays. Hazel Saunders comments that it is unfortunate that these groups of law breakers reflect badly on the law abiding motorcycle groups.

1.7 8. **Agree Parish Council response to the following Planning Applications**

- a) **S.20/1011/FUL** respond by 02/07/2020 - Land At 2 Model Cottages Eastcombe Stroud Gloucestershire – new 4 bedroom house - **Support**
- b) **S.20/0782/HHOLD** respond by 22/06/20 (extension to 02/07/20) - Througham Slad Lodge, Bisley, Stroud, Gloucestershire - Conversion of cart shed attached to existing dwelling for domestic use - **Support**
- c) **S.20/0962/TCA** respond by 24/06/2020- Martlets Manor Street Bisley Stroud Gloucestershire GL6 7AX - Sycamore (S1) - pruning back 6 or 7 metres near base and back 1 - 2 metres near top. **Support.**
- d) **S.20/1063/FUL** respond by 03/07/2020 - Thomas Keble School Eastcombe Stroud Gloucestershire GL6 7DY - Erection of glazed extension – **Comments only**
- e) **S.20/1065/VAR** respond by 06/07/2020 - Land At Lyday Close Oakridge Lynch Stroud Gloucestershire - Variation of condition 2 (plans) of S.18/2322/FUL - **Support**
- f) **S.20/1058/TCA** respond by 07/07/2020 - Spring Cottage, Wells Road, Eastcombe, Stroud - T1 Yew - crown reduction by 2m, T2 Sycamore - repollard back to previous height at 5m, T3 Ash - Reduce Height and large Easterly limb by 3m to rebalance canopy - **Support**
- g) **S.20/1086/FUL** respond by 08/07/2020 - Downe Oakridge Lynch Stroud Gloucestershire GL6 7NZ - Demolition of existing bungalow and construction of replacement dwelling and installation of in-roof pv panels - **Support**
- h) **S.20/1079/FUL** respond by 13/07/2020 - The Station House Cheltenham Road Bisley Stroud Gloucestershire GL6 7BJ - Demolish existing garage, 2 storey extension side and rear of property. Two windows added to front of property, 2 windows upstairs and a bifold door at the rear - **Support**
- i) **S.20/1200/TPOREQ** respond by 13/07/2020 - Highlands, Back Lane, Bisley, Stroud - New TPO Request - **Support**

**PLANNING APPLICATION DISCUSSION ONLY REQUIRED IF COUNCIL MEMBERS DO NOT AGREE WITH THE DECISION/COMMENTS CIRCULATED PRIOR TO THE MEETING**

1.7 9. **Matters for discussion**

- a) **Bisley News – Hazel Saunders (document circulated) –**  
Ward chairman has received a letter from the editor of Bisley News requesting financial support. Council has received mixed detail whether or not the circulation is in difficulty or stable financially. *Hazel Saunders is to obtain further information and report back to the council.*
- b) **Traffic proposals – Martin Brown –** there is no proposal for this meeting but is hoping to meet Highways on site to discuss options.
- c) **New noticeboards in Eastcombe – Clerk –** quotes discussed and a further quote for the proposed Eastcombe allotment noticeboard required. *Clerk to report at the next meeting.*

- d) **Internal Audit feedback – Clerk (document circulated)** – requirements to update the financial regulations. Roger Budgeon asked if we can pay bills online. The Clerk responded that we cannot at the moment. Clerk to investigate the process and feed- back at the next meeting. The Assets Register is to be updated. Requirements were discussed including green spaces and whether it is merely items the Parish Council owns or has responsibility for. Jenny Exley requested that green spaces are updated on maps for the parish (Eastcombe has done a walk about for these assets). *Clerk to clarify at the next meeting.*
- e) **Website proposal – Bob Brooks** – reported that our website is now 20 years old and that this was the first Parish Council in England to have one. New rules for public access standards are required and websites have become maintainable by users, not technicians. Therefore we are looking to move to a new provider in order to meet these criteria and the Clerk will then be able to update the website. Bob Brooks is to provide the detailed specification in order to go to tender, including data transfer and training from 3 potential providers already identified. Tony Martin welcomed this and a discussion regarding hosting the current .gov emails recently set up took place. Bob Brooks clarified that with the current host we can keep these email addresses. 2 potential providers are hosts, one of which insists they host the website they provide. Lesley Greene commented that the .gov email is ‘clunky’ to use on her equipment but Tony Martin stated that he has no issues with it.

## 1.7 10. Finance –

- a) **Approve payments of account** - the following payments were approved.

### July Payments 2020

#### The following payments were approved by the Parish Council

Cost code	Details	Payment	£	VAT	Total	Paid?
4070	Stroud District Council – Garage Rent	D/D	56.31	11.26	67.57	y
4000	D Meredith – Clerk’s salary for June	S/O	1117.47		1117.47	y
	Clerk’s expenses for June					
4002	Clerk’s mileage/expenses		9.33			n
4004	Office rent		20.00		29.33	n
4000	HMRC – Tax & NI for June		168.99		168.99	n
4001	LGPS - Clerk’s Pension for June	D/D	377.70		377.70	y
	R H Attwood – Grass cutting invoice 4827					
4050	Playing Fields		455.00			
4265	Bisley play areas		73.33			
4250	Teeds Rise		37.50			
4221	Bisley Allotments		32.50			
4400	Oakridge Burial Ground		80.00			
4405	Oakridge Footpaths, Greens		105.00			
4421	Oakridge & Far Oakridge Allotments		32.50			
4406	Oakridge Fountain Piece		23.33			
4407	Strim Oakridge Play Area Soft Surface		20.00	171.83	1030.99	n
4310	Gardeners - Eastcombe playground repairs		965.00	193.00	1,158.00	n
4270	CR Signs - Bisley speedwatch signage		120.00	24.00	144.00	n
4200	Npower - KGV pavilion electricity		57.15	2.86	60.01	y
4026	GAPTC - Independent Audit fee		235.00		235.00	n
4270	Martin Brown - Bisley Speedwatch speed 'gun'		99.00		99.00	n
4202	IMJ Building Contractors - KGV Pavilion works		1134.00		1134.00	n
4036	James & Owen Ltd - office supplies		82.48	16.49	98.97	n
4016	Graduate Gardeners - Grass cutting Bisley churchyard		165.00	33.00	198.00	n
4015	Graduate Gardeners - Grass cutting Oakridge churchyard		240.00	48.00	288.00	n
4326	Marsh Commercial - Eastcombe Pavilion insurance		805.13		805.13	n
4320	Ian Trueman - grass cutting and strimming Eastcombe		447.00		447.00	n
4460	Waterplus - Oakridge pavilion		12.33		12.33	n
<b>Totals</b>			<b>6971.05</b>	<b>500.44</b>	<b>7471.49</b>	

**b) Approval of Eastcombe Pavilion Insurance quote payment to the committee.**

*Carried – Clerk to pay insurance company direct.*

Cheques will be taken to Mike Eccott for signing, then Bob Brooks, who will return them to the Clerk.

**1.7 11. Correspondence – Clerk to report – documents circulated.**

Letter of thanks from Selsley Cricket Club for donated kit.

Letter from Npower re-FIT company management move.

Letters of thanks from S137 grant payments.

Complaint from Bisley resident regarding Rainbow display on the War Memorial – Hazel Saunders reported that the rainbow will soon be moved to the church.

Complaint from Oakridge resident re-parking restrictions in the playing field lay-by – Roger Budgeon reported that the restriction signs are to remain.

Environmental proposal on control of dogs – agreed – *Clerk to respond back.*

**1.7 12. Ward reports –**

**Bisley – Hazel Saunders**

The car trading at the garages in Windyridge has ceased and they have been tidied up. As noted previously the rainbow display will be moved permanently to the church shortly. Concerns were raised at the spraying of a grass footpath alongside the Parish Council verges policy, however the council has no control of the actions of land owners. The acquisition of the Windyridge play area is proceeding and papers are with the solicitor. *Clerk to chase.* The future of the Bear Inn was raised as the tenants have left the country, but existing historic settles are being sold off on social media sites. A resident has purchased the 100 year old table skittles to hand back to the pub when it re-opens. Dave Partridge is in contact with Punch Taverns, the owners regarding this. Lesley Greene has contacted SDC for the pub's listing which is for the exterior not the interior. Mike Eccott thanks Dave Partridge for his efforts and commented that he has the full Parish Council backing.

**Eastcombe – Bob Brooks** – nothing to report.

Scott Sissons reported that following a risk assessment, the playground will be opening on 4<sup>th</sup> July following government guidelines. Notices are to be erected at this park and also the other play areas in the parish. He also commented that footpaths in the village need trimming back.

Jenny Exley reported that the Museum in the Park would like any COVID items for an exhibition. The appeal for planning on Fort View, Fidges Lane is going ahead.

**Oakridge – Roger Budgeon** – nothing to report.

Tony Martin reported that he has received complaints regarding fires on the allotments and wanted clarification on the procedure. Roger stated that he has been out twice and asked residents to extinguish the fires. *Clerk is to arrange mapping of the allotment sites (Eastcombe has been done).*

**1.7 13. Date of Next Meeting – Chair**

a) Date – 5<sup>th</sup> August 2020

b) Format – to be confirmed but either outside the KGV pavilion at 7pm weather permitting and with own chairs, or in Oakridge Village Hall.

## Annex A to the minutes.

Hello,

I hope you are well. Many matters this month involved planning or individual nuisances between neighbours. However, some notable points I wish to raise:

### **Police presence in Bisley**

You may have seen on Saturday that I had the police mounted unit (2 horses) and three ATV's with 8 officers to patrol Bisley and the surrounding areas. Principally, they were looking for the motorbikes that have caused such distress but were also part of a wider objective to increase police visibility in our rural communities. I have spoken with the Chief Supt. and have a site meeting with the Police Commissioner scheduled next week.

### **Burning Rubbish**

You may have been made aware of the Parlour Farm rubbish burning matter. The concern, whilst not confirmed, was that someone.

Paul felt that this was not something that could be left to be burnt. As a result, he attended the site that same afternoon with a colleague.

Paul and the EA were met by the site owner who outlined that they did have a large bonfire to dispose of tree and foliage cuttings from around the site. There were some remnants which served to provide credence to this explanation.

However, the large pile in the photographs was still in situ and they outlined their concerns about this. The landowner indicated that the materials in the pile belonged to a tenant on the site but there appeared to be some confusion about who was responsible for it. As a result, the landowner had taken on responsibility for its disposal and had organised for a waste contractor to remove the materials from site. Some of the materials had already been bagged ready to leave site. SDC have asked that they are provided with copies of the waste consignment notes for the disposal. Hopefully, this will be very soon.

In terms of the legality of the operations, we have checked both businesses and Paul can confirm that both have the requisite registrations for carriage of waste. We have issued advice to both businesses regarding exemptions for the burning of green waste produced on the site (this is permissible but does not exempt the activity from statutory nuisance action if burning green waste produced on the site gives rise to a statutory nuisance) and for the storage of wastes on site. Both exemptions are made and enforced by the Environment Agency.

We as a local authority have written formally to both businesses to outline the legislation with regards to waste disposal and offences relating to the burning of waste. Hopefully, this should ensure that there are no further issues with burning on the site.

### **Museum in the Park**

With museums being allowed to open from 4<sup>th</sup> July, the Museum in the Park will be initiating the first phase of re-opening, with the Walled Garden only being open by appointment. The Walled Garden is a wonderful outdoor space which can be great for health and well-being and the Museum team will be making this space available to visitors in a safe and welcoming way. Visitors will be able to book a 45-minute timed appointment

for themselves and up to five others. They will have exclusive use of the garden during that time. Entry to the Garden will be through the double gates opposite the leisure centre and not through the Museum reception – with the rest of the Museum site remaining closed for the time being (except for the accessible toilet).

The Museum will initially be inviting members of the Friends of the Museum from 4th July to 10th July (booking from 29th June). General public access will be possible from 11th July (booking from 7th July). Booking is encouraged via the Museum website (as users can also self-service changes/cancellations) – this being completely new territory for the Museum and their visitors. Through all phases the Museum will work to retain and build public trust and confidence, whilst ensuring equality of access and opportunity.

Kevin Ward and the team are pointing a great deal of careful thought into these plans and of course each stage is subject to careful risk assessment.

### **Discretionary Business Grants Scheme**

The Revenue and Benefits Team have been working through all of the applications that we have received from businesses requesting discretionary support. The final count was 278 applications.

As of Friday, we have paid out to 76 applicants which is a total of £850,000 of additional support for local businesses.

We have also asked 65 applicants for further information to help support their applications

The process of reviewing applications will conclude next week, with the exception of appeals, and so final amounts paid out will be known at that point. My thanks to the team for turning around such a complex scheme so quickly.