

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD ON WEDNESDAY  
4 DECEMBER 2019 AT BISLEY VILLAGE HALL**

<b>Present</b>	Mike Bell		Chairman
	Martin Brown	}	
	Lesley Greene	}	Bisley Ward
	Dave Partridge	}	
	Hazel Saunders	}	
	Mike Eccott	}	
	Jenny Exley	}	Eastcombe Ward
	Scott Sissons	}	
	Roger Budgeon	}	
	Dennis Robbins	}	Oakridge Ward
	Tony Martin	}	
	Mrs D Meredith		Clerk

- 4.12 1. **Apologies for Absence**  
Apologies for absence were received from County Cllr Keith Rippington, Parish Cllr Bob Brooks.
- 4.12 2. **Appointment of new Chairman**  
Following the resignation of Mike Bell as Chairman at last month's meeting the appointment of Mike Eccott as new Chairman was carried. He thanked the outgoing Chairman for his hard work and took his seat as new Chairman.
- 4.12 3. **Declaration of Interests** – None received.
- 4.12 4. **Approval of the Minutes of Meeting held on Wednesday 6<sup>th</sup> November 2019**  
Minutes of the previous meeting held on Wednesday 6<sup>th</sup> November 2019 having been circulated to all councillors were approved unanimously.
- 4.12 5. **Matters arising from the Minutes of Previous Meetings**  
There were no matters arising from the previous minutes.
- 4.12 6. **Public Participation** – No members of the public were in attendance.
- 4.12 7. **County Council Matters – (Councillor Keith Rippington)**  
No report received.
- 4.12 8. **District Council Matters – (Councillor Tim Williams)**  
See Annex A for notes from Cllr Williams

4.12 9. **Agree Parish Council response to the following Planning Applications**

- a) **S.19/2298/HHOLD** - 3 Lewisville Cottages, Eastcombe - Porch extension to the front of the property  
Decision: 2 Object  
Reasons / Comments: For the reasons of unsuitability with local vernacular design and materials, and its highly sensitive setting, it is advised that Bisley-with-Lypiatt Parish Council OBJECT to these proposals.
- b) **S.19/2356/TCA** - Uplyme, Wells Road, Eastcombe - Trees in a Conservation Area - T1 Ash - Crown Reduction by 3M to reduce size and weight of canopy due to location  
Decision: 3 Support
- c) **S.19/2401/HHOLD** - The Pigeon House Oakridge Lynch Stroud Gloucestershire GL6 7NU - Garage conversion and provision of slab for new garage  
Decision: 3 Support
- d) **S.19/2409/TCA** - 1 Church Hill Bisley Stroud Gloucestershire GL6 7AB -  
Fell conifers (T1 & T2)  
Decision: 3 Support  
Reasons / Comments: Two conifers shading gardens and preventing repair to wall; visible from almost nowhere outside the garden.
- e) **S.19/2423/HHOLD** - Seaview, The Broadway, Oakridge Lynch - New rooftop terrace, external steps and landscaping – amended design to previous permission S.19/0231/HHOLD  
Decision: 2 Object  
Reasons / Comments: We have no problems in principle with the application but have a strong concern about the privacy of close neighbours to the west and north because of the very obvious overlooking. We understand the desire to see the view over the valley to the south. If a design change can be proposed to deal with the overlooking issue for the neighbours then we would change our consultation response to support.
- f) **S.19/2294/LBC** - Hay Hedge, Wells Road, Bisley - Rebuilding and remodelling of a derelict stone built garden structure within the property curtilage, to provide a garden room, tool shed and log store  
Decision: 3 Support  
Reasons / Comments: Ruined old remnants of outbuildings to be removed, retaining wall repaired, and new stone and wood garden room and tool shed to be built, on almost the same footprint, visible from very few places outside the garden. Definite improvement to the property.
- g) **S.19/2296/LBC** - Hay Hedge, Wells Road, Bisley - Rebuild and remodel garden structure to a garden room, tool shed and log store (as above)
- h) **S.19/2440/HHOLD** - 2 Stratford Cottages, Van Der Breen Street, Bisley - Single storey extension to replace existing garage  
Decision: 4 Comments only  
Reasons / Comments: Mostly unobjectionable remodelling of modern extension to cottage with little change to area. But may reduce parking in an area where parking is already in short supply by removing a garage; and proposed use of UPVC for frames is contrary to parish policy: B1 New development, including extensions,

garages and adaptations to existing properties, should respect the traditional and vernacular in terms of proportion, scale, height, materials, and landscape patterns (VDS).

- i) **S.19/2467/HHOLD** - Upper Southmead Farm, Calf Way, The Camp - Enclose existing covered porch and garage conversion with extended canopy  
Decision: 3 Support  
Reasons / Comments: This is a minor modification to previous planning approval, for work already done, altering the area and perimeter by enclosing an area left open in the original plan, creating two more windows, and cladding more of the wall. There is no significant difference from the original plan.
- j) **S.19/2468/LBC** - Upper Southmead Farm, Calf Way, The Camp - Enclose existing covered porch and garage conversion with extended canopy (as above)
- k) **S.19/2469/TCA** - Paul Mead Barn Wells Road Bisley Stroud Gloucestershire GL6 7AG - 1. Remove 8 Leylandii 2. Remove self-seeded Ash 3. Remove small tree, split at the base 4. Remove partially dead Elder. 5. Remove small leaning tree and replace with a large shrub  
Decision: 3 Support  
Reasons / Comments: All reasonable maintenance work.
- l) **S.19/2420/TCA** - Penworth George Street Bisley Stroud Gloucestershire GL6 7BB - Leyland cypress (T1) - Height reduction  
Decision: 3 Support  
Reasons / Comments: Sensible tree maintenance
- m) **S.19/2394/TCA** - Springhill Wells Road Eastcombe Stroud Gloucestershire GL6 7ED - T1 Conifer – fell  
Decision: 3 Support  
Reasons / Comments: The site is within a narrow part of Wells Road and the conifer does not enhance the Conservation Area.  
The applicant has advised that another tree or shrub would be planted as a replacement. This is welcomed and a large shrub such as a lilac or light foliaged tree would not block light from the south to a neighbouring property.

#### 10. **Matters for discussion**

- a) **Agree land owner kissing gate agreement wording and the proposal for the Parish to maintain the moving parts of the Kissing Gates in Oakridge by 'ring fencing' 10% of the appeal fund as a maintenance reserve fund for the future - Mike Bell** - the land owner has declined to accept responsibility of maintaining the moving parts of the 2 new gates in Oakridge. The proposal is that the Parish Council is responsible for moving parts with 10% of the Kissing Gate Fund to be placed in a reserve fund for this purpose. The Clerk is to send the landowner a copy of the proposal and minutes of the meeting. Carried.
- b) **Tree planting proposals – Wards to feedback** – Lesley Greene stated that Bisley Ward has to postpone their proposal to council as one quotation received was for hedgerow which was rejected at the last meeting. She has one further quote for trees which includes clearing rubble in pavilion field which Hazel Saunders suggested was a Parish Council responsibility following work on a BMW cycle track in the past. Lesley Greene is awaiting another quote. The Chairman asked for alternative sites to be considered and Lesley Greene will investigate further. Mike Bell asked about match funding. Roger Budgeon for Oakridge has some trees supplied by the NFU for planting and is happy to share with other

wards. He has investigated apple varieties for the proposed linear orchard and asked if anyone has information on local cooking apples. He is to contact Days Apple. Jenny Exley stated that Eastcombe has very little public space but that Bob Brooks suggested 5 large trees to go in the sports field parallel to the road with perhaps a copse in the corner linked to Thomas Keble School next year. She has drafted a specification to include maintenance options and issued suggestions of tree planting types within the area to all councillors. Cotswold AONB suggests buying trees from southerly regions - Cornwall to La Rochelle, France, in order for them to cope with global warming. Dave Partridge suggested combining quotation prices for all Wards together for cost purposes and the Chairman agreed. All Wards to feedback next meeting. Carried.

- c) **Tree Survey Report – Follow up work required and timescales – Mike Eccott** – urgent work has been identified as a result of the tree survey with the Parish as a whole. The Clerk is to get quotes for work required within 3-6 months from the report. Lesley Greene asked if the limes in Bisley Churchyard can be done at the same time but stated this is not urgent.
- d) **To agree that the old office laptop can be cleaned and recycled – Clerk** - carried
- e) **Bisley Traffic-calming Update – Martin Brown** – the shared ownership VAS sign has been repaired following collision damage and is currently active on Stroud Road. The VAS from SDRSG will come to Bisley Jan 6-16 and will be active and collecting data which can be followed up with enforcement letters to offenders. Bisley has a Community Speed Watch Group who have use of a speed gun and pass information to the police of offenders caught on it. Roger Budgeon commented that this has been utilised in the past and a high percentage of offenders were Bisley residents. Martin Brown reported that the data collected so far is from GL6 residents.
- f) **Report from attendees of the Town and Parish Council Climate Action Group 2030 workshop and council approval to support the cross-District Group making a collaborative National Lottery application to support local actions – Lesley Greene** – Clerk previously issued the notes from the meeting. Proposal to make the application above to support projects that will come under the banner of this group. The Parish Council would be supportive of this. Proposal was carried.
- g) **Parish response to the Local Plan Review - our response – Lesley Greene** – reminded the meeting that the deadline is 22<sup>nd</sup> January 2020 – Lesley Greene is to collate a collective response for next meeting.
- h) **Seek approval for work on the collapsed soak away in the Pavilion car park – Hazel Saunders** – Following recent flooding temporary work has been done to clear the soak away. The Clerk has 2 quotes to date for a permanent resolution in order to avoid flooding the neighbouring property. The Ward would like money from the general contingency fund and not Ward monies as this is a Parish asset – to be discussed after 3<sup>rd</sup> quote received. Dave Partridge will review the quotes for the Ward. The Ward is to bring to the meeting next month.

#### 4.12 11. Finance –

a) **Approve payments of account** – the following payments were approved.

<b>December Payments 2019</b>						
<b>The following payments were approved by the Parish Council</b>						
Cost code	Details	Payment	£	VAT	Total	Paid?
4070	Stroud District Council – Garage Rent	D/D	56.31	11.26	67.57	y
4000	D Meredith – Clerk’s salary for November	S/O	1108.11		1108.11	y
	<b>Clerk’s expenses for November</b>					
4002	Clerk’s mileage/expenses		18.90			
4004	Office rent	004054	20.00		38.90	n
4000	HMRC – Tax & NI for November (Clerk)	004055	180.15		180.15	n
4001	LGPS - Clerk’s Pension for November	D/D	393.12		393.12	y
	<b>R H Attwood – Grass cutting invoice 4732</b>					
4050	Playing Fields and Bisley play areas		466.67			
4250	Tees Rise		0.00			
4221	Bisley Allotments		32.50			
4265	Bisley Pavilion and Windyridge Play Areas		73.33			
4400	Oakridge Burial Ground		80.00			
4403	Oakridge, Waterlane Play Area		26.25			
4405	Oakridge Footpaths, Village Greens		105.00			
4421	Oakridge & Far Oakridge Allotments		32.50			
4406	Oakridge Fountain Piece		23.33			
4407	Strim Oakridge Play Area Soft Surface	004056	20.00	171.92	1031.50	n
4315	Waterplus - Eastcombe Allotments INV03167428	D/D	12.79		12.79	y
4219	Charity of the Ancient Parish of Bisley - Chestergate Allots. rent	004057	50.00		50.00	n
4115	Tree Maintenance - Parish Tree Survey	004058	1150.00	230.00	1380.00	n
4200	Npower - KGV Pavilion electricity	D/D	50.05	2.50	52.55	y
4201	Homefree - KGV Pavilion cleaning	004059	124.00		124.00	n
4020	British Telecom - Office telephone and broadband	D/D	232.68	46.54	279.22	y
4010	Petty Cash	004060	40.00		40.00	n
<b>Totals</b>			<b>4295.69</b>	<b>462.22</b>	<b>4757.91</b>	

#### 4.12 11. Correspondence – Clerk to report

The Clerk received an email offer from an Oakridge resident to remove ivy from trees whilst in the village. The council had mixed views – Mike Bell suggesting that ivy should be removed from dry stone walls and Roger Budgeon saying it provided habitat for wildlife. Council agreed that Roger Budgeon would contact the resident.

#### 4.12 12. Ward Reports – Ward Chairmen to report on Ward matters

**Bisley** – nothing to report.

**Eastcombe** – Jenny Exley thanks Mike Eccott for unblocking the flooded Millenium Wheel on the village green where she witnessed a toddler walking around the rim unsupervised. Mike Eccott stated that the sculpture will need remedial work next year on its drainage which is totally inadequate with tree roots growing beneath it.

**Oakridge** – nothing to report.

#### 4.12 13. Date of Next Meeting –

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on **Wednesday 8<sup>th</sup> January 2020** commencing at 7.30pm. There being no further business the meeting closed at 8:45pm.

## **Annex A – notes from District Councillor Tim Williams**

1. Environmental committee meeting to take place 5.12.19
2. Ward Councillor to ask why SDC were making residents in Bisley High Street sign an indemnity contract to absolve UBICO LTD of any blame if they damaged utility pipes under the road surface.
3. CEO of SDC planned to go out on-site with ward councillor in December (Diary allowing) .
4. To be noted that the Trellis property has been withdrawn from the planning application.
5. Several road / safety complaints raised on behalf of residents to the County Councillor.