

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD ON WEDNESDAY
4 SEPTEMBER 2019 AT BISLEY WI VILLAGE HALL**

Present	Mike Bell		Chairman
	Martin Brown	}	
	Lesley Greene	}	Bisley Ward
	Hazel Saunders	}	
	Bob Brooks	}	
	Mike Eccott	}	Eastcombe Ward
	Jenny Exley	}	
	Roger Budgeon	}	
	Dennis Robbins	}	Oakridge Ward
	Tony Martin	}	
	Mrs D Meredith		Clerk

- 4.9 1. **Apologies for Absence**
Apologies for absence were received from Dave Partridge, Scott Sissons.
- 4.9 2. **Declaration of Interests** - None
- 4.9 3. **Approval of the Minutes of Meeting held on Wednesday 7th August 2019**
Minutes of the previous meeting held on Wednesday 7th August 2019 having been circulated to all councillors were approved unanimously.
- 4.9 4. **Matters arising from the Minutes of Previous Meetings**
Clerk delivered NDP finance calculation showing monies available. Document is Annex A to the minutes.
- 4.9 5. **Public Participation** – Members of the public are invited to address the Council.
A member of the public requested that the money received from the filming in Bisley is spent on the Bisley Pavilion play area, where certain items of equipment need renovation. He also stated that the government is announcing more money for all departments and stated that more money is needed for areas such as supported living.
- 4.9 6. **County Council Matters – (Councillor Keith Rippington)**
Cllr Rippington stated that during August GCC is effectively closed and very few parish council meetings occur. There is no full GCC meeting until Wed 11th September. GCC will be starting to think about next year’s budget and with many political changes taking place, there will be a hectic start to

September. All questions raised at the last PC meeting have not yet had any response. He confirmed that highways work on Calfway will happen 5-12 November. At this point a member of the public requested that the use of Calfway Lane as a rat run is discouraged during this time. Cllr Rippington will follow up but admits locals access the small routes they know and ignore diversion signs. He has no date for Farm Lane.

Bob Brooks stated that has tried to send a letter to Cllr Rippington but is having problems sending emails to anyone at a GCC email address with GCC saying that they have altered their email system which is set up incorrectly. Cllr Rippington suggested sending him the letter in an email again, or via the Clerk and he will happily follow it up. The Chairman said that he has asked if Cllr Rippington can find out the person to contact in GCC to obtain the Pear Technology mapping system overlay showing the positions of all the grit bins located in the parish and their new numbers.

4.9 7. **District Council Matters – (Councillor Tim Williams)**

Cllr Williams informed the meeting that SDC is also effectively closed for the holidays. One of the key issues links to speeding and said Dave Partridge has put a petition in shops for public signature. He informed the Parish Council that roads around Oakridge Village Green have been swept. The Chairman is unhappy with the results as the sweeper did not go down to the church. Potentially the machine was not powerful enough to pick up debris as there are lots of stones still in the centre in the road. He thanked SDC for the effort and asked if the education department should request that it is swept as the school uses it at play time. Hazel Saunders reminded the meeting that said the land is not the schools. Dennis Robbins reported a road sweeper was driving around the village but not sweeping.

Jenny Exley asked if Cllr Williams they could follow up the situation where building contractors have caused damage in Fidges Lane. This is a universal problem – Cllr Williams went to DCC chair to ask if this could be supported. Kathy Leary at SDC expressed an interest to come out to ward councillors to listen to their planning concerns because after an application is passed there is still monitoring to be done. Chairman suggested she is taken to Tunley as the attitude from SDC on enforcement leaves a lot to be desired. Cllr Rippington confirmed that Kathy O’Leary has attended meetings and is taking an interest in all areas. Martin Brown asked if we could request her attend a meeting and suggested planning leads provide questions for her. Cllr Williams will liaise on this and return the information via the Clerk. Cllr Williams stated that the protection issue on St Mary’s at Eastcombe is ongoing.

4.9 8. **Agree Parish Council response to the following Planning Applications**

- a) **S.19/1663/TCA - Bismore Farm, Bismore, Eastcombe** - Trees in a conservation area
Decision: 3 Support
- b) **S.19/1685/HHOLD - Spring Cottage Far Oakridge Stroud Gloucestershire** - New cladding & pitched roof to single storey elements with new single storey rear extension

Decision: 3 Support

- c) **S.19/1719/HHOLD - Tunley Farm, Tunley, Sapperton** - New single storey extension with garden terrace and window reinstatement

Decision: 3 Support

- d) **S.19/1723/HHOLD - Rectory Farm, Limekiln Lane, Bisley** - Erection of a single-storey extension

Decision: 4 Comments only

The Parish Council Village Design Statement expresses a preference for windows manufactured from a sustainable timber source rather than UPVC.

- e) **S.19/1750/LBC - Rectory Barn, Holloway Road, Bisley** - Minor amendments to approval of S.18/0605/LBC

Decision: 3 Support

- f) **S.19/1811/TCA - Todsbridge, Far Wells Road, Bisley** - Trees in a Conservation Area Larch (T1) - Fell. Tree has poor form and very low amenity value

Decision: 3 Support

Reasons / Comments: The Parish Council's Tree Policy now encourages applicants to replace a felled tree with another - if appropriate of a similar type

- g) **S.19/1810/TCA - Greystones, Far Wells Road, Bisley** - Trees in a Conservation Area- Crown reduction of cherry plum tree (tree number 4 on plan), approximately 2 metres, as well as some thinning of mid-branches, to allow for increased light penetration, and new growth. The crown will be reduced to just below previous pruning points allowing removal of dense clumps of sprouting branches.

Decision: 3 Support

9. Matters for discussion

- a) **Parish Tree Survey Report update, linked to Prospect Cottage – Clerk – Lesley Greene** reports that a tree is overhanging the garden and feels it should be pruned. The Clerk reported that the arborist feels the tree is fine but is awaiting the Parish tree survey report. Lesley Greene reminded the Wards to produce possible tree replacement sites for the next meeting and asked for the item to go on the next agenda.
- b) **NDP Budget approval – Mike Eccott** – Last month the Steering Group gave the council an estimated budget of just over £3000. An application for a grant was submitted to locality yesterday based on these figures. If successful it will be available 05/10/2019 and must be spent by the end of March 2020. Clerk is to provide The Chairman a a copy of what was approved. Spend from now to the end of Sept is £600. Should the grant be refused there will be a whole Parish Council discussion on how to proceed. Martin Brown added in that the public consultation is on the next 3 Tuesdays and all are welcome please at any of the meetings 7:30. Free refreshments provided.

- c) **Climate action declaration – Roger Budgeon – notes Annex B to the minutes.** The motion was carried for the Parish Council to declare a Climate Emergency. Roger Budgeon stated that the declaration will evolve as a moving target and recognising the issues is the start. Lesley Greene stated that as a Parish Council we have a role to play and are proactive with the tree policy. Tony Martin reminded the meeting that SDC has declared a climate emergency. Cllr Williams stated that everyone in the district should react and create a building block. The motion was carried.

- d) **Bisley filming donation use – Martin Brown** – proposed that the money should be used specifically for Bisley due to the inconvenience in the village. He would like a consultation to find out what the people of the village would like and suggests asking at the Bisley NDP meeting. Motion carried – Bisley Ward excluded from voting.

- e) **Motion to write to Police and Crime Commissioner regarding enforcement of speed limit on Cheltenham Road – Martin Brown** – recent communication from residents on Cheltenham Road regarding the danger of speeding cars on this road and the lack of pavements from David Morgan, retired senior police officer, who suggested this letter additionally is sent to the Chief Constable. Invitation to the PCSO to this meeting to discuss this issue to be issued by the Clerk. The Chairman suggested land owners donate strips of land for footpaths. Bob Brookes said that one of the problems of corrosion means vehicles pull out into the middle of the road. Martin Brown confirmed that the SDRSG has a VAS which records data and is hoping to get the training to install for data collection in the parish. Cars parked on Bisley High Street cause people to walk on the road but also can be traffic calming. Motions to send letter to both police officers and invite the PCSO to the next PC meeting were carried.

4.9 10. Finance –

a) Approve payments of account

September Payments 2019						
The following payments were approved by the Parish Council						
Cost code	Details	Payment	£	VAT	Total	Paid?
4070	Stroud District Council – Garage Rent	D/D	56.31	11.26	67.57	y
4000	D Meredith – Clerk’s salary for August	S/O	1108.11		1108.11	y
	Clerk’s expenses for August					
4002	Clerk’s mileage/expenses		17.10			
4004	Office rent	004002	20.00		37.10	n
4000	HMRC – Tax & NI for August (Deborah Meredith)	004004	180.15		180.15	n
4001	LGPS - Clerk’s Pension for August	D/D	393.12		393.12	y
	R H Attwood – Grass cutting invoice					
4050	Playing Fields and Bisley play areas		540.00			
4221	Bisley Allotments		32.50			
4250	Teeds Rise		37.50			
4405	Oakridge Footpaths, Greens & Waterlane play area		131.25			
4421	Oakridge & Far Oakridge Allotments		32.50			
4400	Oakridge Burial Ground		80.00			
4406	Oakridge Fountain Piece		23.33			
4407	Strim Oakridge Play Area Soft Surface	004006	20.00	179.42	1076.50	n
4120	Clubtags - invoice INV-0415	004005	7.59	1.51	9.10	n
4222	Lesley Greene - allotment code lock reimbursement	004007	20.83	4.17	25.00	n
4020	BT - telephone and broadband - Q062 DS	D/D	251.51	50.30	301.81	y
4016	Graduate Gardeners -invoice 17658 Oakridge Churchyard July	004008	159.99	32.00	191.99	n
4015	Graduate Gardeners -invoice 17611 Bisley All Saints Churchyard	004009	160.00	32.00	192.00	n
4220	Waterplus - Bisley Chestergate allotments INV02804607	D/D	32.25		32.25	y
4315	Waterplus - Eastcombe allotments INV02863998	D/D	1.67		1.67	y
4410	Waterplus - Far Oakridge allotments INV02863118	D/D	21.69		21.69	y
4446	Wicksteed - Hanging slider trolley - Oakridge play area	004010	820.57	164.11	984.68	n
4006	Viking - NDP office supplies - invoice 466988	004011	61.85	12.37	74.22	n
4037	Viking - Printer ink - invoice 497826	004012	82.49	16.50	98.99	n
4320	RH Attwood - Fidges Lane footpath	004013	120.00	24.00	144.00	n
4450	Ian Ridler Electrical Ltd - Oakridge Pavilion light/clock	004014	74.92	14.98	89.90	n
Totals			4487.23	542.62	5029.85	

4.9 11. Correspondence – Clerk to report

Magazines distributed.

4.9 12. Ward Reports – Ward Chairmen to report on Ward matters

Bisley – Hazel Saunders reported that the filming seemed to go smoothly and only one person objected strongly before the event. The strimming of Teeds Rise has not been done yet this year. Clerk to chase. The Chairman asked if the Ward was in touch with the Groundsman and perhaps the Teeds Rise group could take on that responsibility. Lesley Greene confirmed she is for the allotment site. She also thanked the PC for its contribution to the Chestergate Allotment composting toilet which is almost finished. The Chairman requested that a padlock lock on loft access in the Pavilion is installed which was agreed.

Eastcombe – Ward reported that the current defibrillator is rented and its contract expires next month. The Village group is looking into alternative suppliers and came up with an organisation Community Heartbeat Trust (as in Bisley and Oakridge). They are planning to buy a unit with either a 4 or 8 year maintenance contract. Costs are £165/year plus batteries/insurance, £175 for training up to 50 people, £100 VETS telephone system. Most cardiac arrests happen at home with 2 people. This means they ring 999 and an identified person on a list who goes to get the defibrillator and takes to the victim. After 1st year Nov 2020 the Village Group will ask the PC to pick up the annual support of £440 per annum contribution and subsequent ownership including replacement in due course. The Ward has agreed and Bob Brooks wants it in the precept for next year. The Chairman informed the meeting that the units in Oakridge and Bisley are completely funded by the village, therefore PC funding for Eastcombe would set a precedent. Additionally this is the incorrect approach via the Ward report. Bob Brooks said this is background information prior to next year's precept budget setting. The Chairman did not object in principle as long as it does not create a liability for the parish as a whole but stated that Community groups can apply to the parish for grants. To date no units have been used in any Ward. The meeting recognised the importance of being even handed across the Wards. Mike Eccott reported last training course on 26th Nov Eastcombe Village Hall, specifically for defibrillator training and general first aid should anyone wish to attend.

4.9 14. **Date of Next Meeting**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on **Wednesday 2nd October 2019** commencing at 7.30pm. There being no further business the meeting closed at 8:50pm.

Annex A.

Fund calculations for NDP information			
2019/20 Opening balance			102551
2019/20 precept			67133
Total in			169684
6 month precept reserve			33567
EMR			38480
Kissing gates			3300
Ward/admin contingency			7362
Annual Budget			72548
Total Reserve funds			155257
Available funds			14427

Annex B.

Climate Emergency.

I want to put forward a motion that the Parish Council acknowledges the Climate Emergency and that from this date forward we take this into consideration in all Parish decisions, Parish spending, Parish Policy specifically our emerging Neighbourhood Plan, and Parish management. Where the Parish Council is a consultee, such as Planning applications and district wide policy statements, we will respond taking into account our principle Climate Emergency Declaration. This Declaration will also move us to take positive actions to reduce the impact of Climate Change. Important in this is strengthening the connection between people and the nature.