

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD ON WEDNESDAY
7 AUGUST 2019 AT BISLEY PAVILION**

Present	Mike Bell		Chairman
	Hazel Saunders	}	Bisley Ward
	Mike Eccott	}	
	Jenny Exley	}	Eastcombe Ward
	Scott Sissons	}	
	Roger Budgeon	}	
	Dennis Robbins	}	Oakridge Ward
	Tony Martin	}	
	Mrs D Meredith		Clerk

- 7.8 1. **Apologies for Absence**
Apologies for absence were received from Lesley Greene, Martin Brown, Dave Partridge, Bob Brooks.
- 7.8 2. **Declaration of Interests** - Roger Budgeon – payment cheques, Jenny Exley – personal planning application
- 7.8 3. **Approval of the Minutes of Meeting held on Wednesday 10th July 2019**
Minutes of the previous meeting held on Wednesday 10th July 2019 having been circulated to all councillors were approved unanimously.
- 7.8 4. **Matters arising from the Minutes of Previous Meetings**
Mike Bell informed the meeting that GCC have agreed kissing gates costings including installation and suggests that Eastcombe Ward and Bisley Ward budget £200 per gate for their schemes, considerably less than was previously estimated. He suggested leaving the provision as the limit of the wards fund matching, meaning that more gates can be installed. The first scheme will be approximately 5-6 gates as PROW have one installation team available. Oakridge Ward has raised enough funds to do the Strawberry Banks scheme but need more to reach budgetary limit for fund matching. Carried.
- 7.8 5. **Public Participation** – Members of the public are invited to address the Council.
A member of the public informed the meeting that The Butchers Arms has been taken over by the Red Bricks pub group and changeover is to happen this month without a free house arrangement.
- 7.8 6. **County Council Matters – (Councillor Keith Rippington)**

Cllr Rippington apologise for not attending the last meeting. He has been working with Dan Tiffney from Highways on replacement grit bins in the parish. He informed the meeting that the resurfacing work on the Calway is planned for 5 – 12 November. There are no dates for Farm Lane at the moment. He has also discussed kissing gates with Dan Tiffney. He remarked that GCC is quiet in August and he is always happy to take questions. The next full council meeting is in the second week of September. Mike Eccott asked about why Pike’s Quarry is still closed on Wednesdays after the winter and suggested the need for traffic management at the site as cars queue both sides of a delimited road to access the tip site. The Chairman asked for clarity on site ownership. Mike Eccott also raised the issue of road side verge management and asked if GCC will adhere to their verge management policy. Cllr Rippington will report back to the Parish Council and then left the meeting.

7.8 7. **District Council Matters – (Councillor Tim Williams)**

Cllr Williams has no report as SDC has no meetings during August. Bob Brooks has asked about listing the property St Mary’s. Cllr Williams will send the information to the Clerk and PC. He met with Ashley Dickinson prior to meeting regarding the planning application for the Dutch Barn. Roger Budgeon said that an appeal has been registered. Additional information needs to be submitted from private individuals before 3rd Sept and for the Parish Council before 17th September – a report can be submitted but there is no hearing. The inspector will review the site, no verbal comments are allowed unless invited by the inspector. Cllr Williams will contribute to the report. He has had queries regarding fibre optic installation which he will raise with Cllr Riddington in addition to verge cutting queries with the Sydenhams and Far Wells Rd. Windyridge garage evictions by SDC - he is investigating whether the correct process was followed. Hazel Saunders confirmed no consultation was made to tenants and that no remedial works have been made. Roger Budgeon suggested that the Parish Council takes the burden and proposed that a letter is sent to SDC for ownership transfer to retain the garages subject to PC approval. Hazel Saunders confirmed that 4 are rented garages and wonders where all these cars now park. This is a sensitive community issue.

The Chairman asked if the referral application on Fort View, Eastcombe has been done – Cllr Williams is to find out. He also raised the issue of road sweeping in Oakridge as this is still not happened despite numerous requests and considering this primary school play area which is now covered with pebbles and wood leading to possible injury when the school is in use but no sweeping regime in place. Cllr Williams will follow up. Jenny Exley made it known that due to an inundation of planning applications for houses in Fidges Lane there is an influx of builders lorries, some of which are transporting cleared rock by reversing the length of the lane from the site damaging verges and private property. She stated that there is never anything in planning for constructors to make good if places and property are damaged on individual builds. The Chairman stated that no conditions are put on planning permissions even if we make suggestions as a Parish Council. Environmentally we are going forward with dark skies certification as stated

in the Parish VDS and SDC is in favour of this. Roger Budgeon stated that no clauses exist at the moment. Cllr Williams is to mention this to planning.

7.8 8. **Agree Parish Council response to the following Planning Applications**

- a) **S.19/1486/HHOLD** - Edgehill, The Broadway, Oakridge. New 2 storey extension and detached garage.
Decision: 2 Object - Reasons / Comments: Potential light pollution from large glazing area. Parking is insufficient for the number of vehicles.
- b) **S.19/1091/HHOLD** - Dunelm, Far Oakridge, Stroud, Gloucestershire. Single storey rear extension – resubmission with changes.
Decision: 4 Comments only - Reasons / Comments: We can see no reason to object to this application.
- c) **S.19/1078/HHOLD** - Jalna House, Far Oakridge, Stroud, Gloucestershire. Proposed demolition of garages and erection of two storey side extension
Decision: 4 Comments only - Reasons / Comments: We can see no reason to object to this application
- d) **S.19/1536/FUL** - Ridgeways, Fidges Lane, Eastcombe. Erection of 2 storey replacement dwelling.
Decision: 3 Support
- e) **S.19/1568/TCA** - The Vicarage, Cheltenham Road, Bisley. Trees in a Conservation Area. None needed.
- f) **S.19/1541/HHOLD** - Middle Lypiatt House, Middle Lypiatt, Stroud. Regularisation of works to front and rear of house, including reinstatement of slopes, erection of wall and new septic tank.
Decision: 1 No observations

9. **Matters for discussion**

- a) **Nextdoor website – Hazel Saunders** – has received a letter regarding this website which sounds local. Roger Budgeon has investigate the site, gets emails from it, but confirms it is in fact international but includes local emails with requests for local facilities, work, supplies. Hazel Saunders wishes it to be known it is nothing to do with Bisley-with-Lypiatt Parish Council or the Bisley Village Website. Tony Martin stated that the terms and conditions therein state that the site can use your information how they want to. Suggests an entry to local news letters is made to disclaim ownership of it. Carried.
- b) **Verge management – Mike Eccott** – following issues in Eastcombe regarding verge management Mike Eccott asked Cllr Rippington for clarity, prior to him leaving the meeting, as Cotswold Conservation Board has a verge management policy and GCC has adopted it, however there is a grey area as to what GCC do and what parishes do. Eastcombe concentrates on public footpaths and specific areas of the village, but a growing feeling that verges should be strimmed in late summer only to allow wild flowers to bloom. One of the biggest issues for Eastcombe is the removal of risings for Eastcombe. The boards say take all the cuttings away as nutrients build up too well. If the Parish Council adopts the good practice for verges then we must insist risings are removed. Hazel Saunders stated that

funds for verges can be delegated to a Parish Council to manage themselves. Scott Sissons asked when the one GCC cut happens and general consensus was from June onwards. Mike Eccott spoke of a 'blue campaign' in Chipping Sodbury and adopted by South Gloucestershire Council whereby any areas of land that don't need cutting go to wildflower meadows. The Chairman said as part of the NDP, resident feedback could be gained. The proposal to adopt the good verge guide and to investigate handing responsibility to Parish Council from GCC was carried. Hazel Saunders will raise the issue at the Highways meeting on Monday.

- c) **Rookery Cottage sump rolling service/management plan – Clerk** – Approval requested for the bi-annual clean of the sump outside Rookery Cottage, Bournes Green. Quotes to be forwarded to council when received.
- d) **NDP Steering Group Terms of Reference – Mike Eccott**- Asked for the Terms of Reference to be adopted by the Parish Council and invited comments. The Chairman said we cannot as a parish delegate the financial terms of reference from the main parish meeting to a sub-committee. £500 can be approved as individuals if within the annual budget set each year, otherwise 3 quotes are required and full parish approval is then necessary. Forward looking this needs budgeting rather than retrospective billing in arrears.
- e) **NDP Budget, Funding and Grant applications – Mike Eccott** – The budget as supplied by Lesley Greene covers year 1 to April 2020 with most costs going to facilitators fees. However that that money may not be spent in this financial year. General opinion is that the Steering Group won't be having professions facilitators from GRCC. The Clerk is to calculate the differences left when removing the kissing gate money funds, precept monies, remove approved budget and precept still to spend and commitments, then report remaining sum at the next meeting. Each ward has contingency funds. Small amounts currently will be acceptable for refreshments and stationery. The Clerk is to set up a new cost centre for this. Parish Council accepted the budget as provisional waiting for the next meeting for formal approval. Mike Eccott is to update terms of reference for financial control.
- f) **Climate Action issues – Scott Sissons** – We have had the hottest temperatures ever recorded recently followed by floods. SDC has declared a climate change emergency and now needs the whole district to play its part. Scott Sissons attended a meeting at Chalford Climate Action Group hosted by Chalford Parish Council to determine how to address issues locally. At the meeting an SDC Councillor declared a climate emergency. The NDP covers parts of it long term. Roger Budgeon proposed an agenda item for the next meeting that we, as a parish, declare a climate action. This was carried. However we need to produce a document to cover areas that can be influenced by parish councillors, for example, planning applications where we are a consultee, we can link responses to our climate emergency policies. The Chairman stated that if SDC does not support decisions made on this basis we won't make a difference. Jenny Exley stated that she has notes from Stroud Town Council meeting on this.

7.8 10. Finance –

a) Approve payments of account

August Payments 2019						
The following payments were approved by the Parish Council						
Cost code	Details	Payment	£	VAT	Total	Paid?
4070	Stroud District Council – Garage Rent	D/D	56.31	11.26	67.57	y
4000	D Meredith – Clerk's salary for July (incl. 3 months back pay)	S/O	1200.13		1200.13	y
	Clerk's expenses for July					
4002	Clerk's mileage/expenses		9.00			n
4004	Office rent	003988	20.00		29.00	n
4000	HMRC – Tax & NI for July (Deborah Meredith)	003989	183.44		183.44	n
4001	LGPS - Clerk's Pension for July (incl. 3 months back pay adj)	D/D	437.58		437.58	y
	R H Attwood – Grass cutting invoice 4674					
4050	Playing Fields and Bisley play areas		540.00			
4221	Bisley Allotments		32.50			
4250	Teeds Rise		37.50			
4405	Oakridge Footpaths, Greens & Waterlane play area		131.25			
4421	Oakridge & Far Oakridge Allotments		32.50			
4400	Oakridge Burial Ground		80.00			
4406	Oakridge Fountain Piece		23.33			
4407	Strim Oakridge Play Area Soft Surface	003990	20.00	179.42	1076.50	n
4450	Barry Hunt Windows - Replacement Pavilion window inv 9062	003991	81.67	16.33	98.00	n
4315	Waterplus - Eastcombe allotments INV02770196	D/D	18.45		18.45	y
4410	Waterplus - Far Oakridge allotments INV02657698	D/D	18.20		18.20	y
4330	Gloucestershire County Council - invoice 1800539189	003992	250.00	50.00	300.00	n
	Broxap - grit bins - INV250461					
4468	Oakridge 8 replacement bins		680.00			
4330	Eastcombe 2 replacement bins		170.00			
4230	Bisley 2 replacement bins	003993	170.00	204.00	1224.00	n
	Viking - invoice 400027					
4036	Office supplies, protection plus fee (refund requested)		29.33			n
4201	Bisley Pavilion sundry items	003994	24.48	10.76	64.57	n
4016	Graduate Gardeners -invoice 17533 Oakridge Churchyard	003995	319.98	64.00	383.98	n
4015	Graduate Gardeners -invoice 17530 Bisley All Saints Churchyard	003996	585.00	117.00	702.00	n
4450	Greenshop Solar Ltd - invoice 3993 Heat diverter Oakridge Pav.	003997	561.03	112.21	673.24	n
4450	Greenshop Solar Ltd - invoice 3994 Heat diverter Oakridge Pav.	003998	608.95	121.79	730.74	n
4010	Petty Cash	003999	60.00		60.00	n
4055	Cotswold Drain Service Ltd - Clear blocked sump, Bournes Green	004000	320.00	64.00	384.00	n
4201	Homefree - Bisley Pavilion Cleaning	004001	62.00		62.00	n
Totals			6762.63	950.77	7713.40	

7.8 11. Correspondence – Clerk to report

Gloucestershire Environmental Trust has closed and the Clerk issued literature for those interested.

The Filming Contract was discussed following issue by the Clerk – proposal is to sign when formal document arrives. Some councillors wished a solicitor to check the document. Signing was agreed but not carried unanimously.

7.8 13. **Ward Reports – Ward Chairmen to report on Ward matters**

Oakridge- Roger Budgeon reported that Dennis Robbins has mended the play area equipment. Tony to ... Richard Hunt contact re rubbish on verges and logs.

Eastcombe – Mike Eccott confirmed that the boundary to change to include Stonecote Ridge in Chalford Parish from 01 04 2019 losing 20 houses in the Ward but it has gained 3. A proposal to erect an illuminated Christmas tree on the green has been sent to the ward.

Bisley – Hazel Saunders welcomed the meeting to the replacement venue of the Bisley Pavilion with its new windows. The ward is planning to cap the chimney and remove the fireplace. Hopefully volunteers are to paint the inside and out of the building. One estimate for flooring has been obtained but two more are required. The play area on Windyridge has notices on it erected by SDC property services stating the proposal to hand it over to Bisley-With-Lypiatt Parish Council. Any objections should be submitted to SDC. The Chairman requested a padlock lock on loft access in the building.

7.8 14. **Date of Next Meeting –**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on **Wednesday 4th September 2019** commencing at 7.30pm. There being no further business the meeting closed at 9:45 pm.