

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD ON WEDNESDAY  
10 JULY AT BISLEY WI VILLAGE HALL**

**Present** Mike Bell **Chairman**

Martin Brown }  
Lesley Greene }  
Dave Partridge } Bisley Ward  
Hazel Saunders }

Bob Brooks }  
Jenny Exley } Eastcombe Ward  
Scott Sissons }

Roger Budgeon }  
Dennis Robbins } Oakridge Ward

Mrs D Meredith **Clerk**

**10.7 1. Apologies for Absence**

Apologies for absence were received from Mike Eccott, Tony Martin, County Councillor Keith Rippington, District Councillor Tim Williams.

**10.7 2. Declaration of Interests - Mike Bell 9e) Kissing gates, Hazel Saunders Ward matters SDC garage tenancy notice.**

**10.7 3. Approval of the Minutes of Meeting held on Wednesday 5<sup>th</sup> June**

Minutes of the previous meeting held on Wednesday 5<sup>th</sup> June 2019 having been circulated to all councillors were approved unanimously.

**10.7 4. Matters arising from the Minutes of Previous Meetings**

There were no matters arising from the minutes.

**10.7 5. Public Participation – Members of the public are invited to address the Council.**

A member of the public brought to the attention of the Parish Council that SDC tenants of garages in Windyridge, Bisley have received notice to vacate by 6<sup>th</sup> August 2019. He feels this is insufficient notice. A meeting in 2015 with SDC minutes that the Head of Property Services is to consult with Ward members and tenants prior to decision but no consultation has been received by anyone. The gentleman concerned is very unhappy with the situation and will take it further with SDC. He states that in the 2015 meeting tenants were informed that SDC needs to consolidate and sell off waste stock and conserve funds. However no maintenance by SDC has been undertaken since the garages were built. His own

rented property will be offered on general sale to buy, no preference being given to a sitting tenant. Hazel Saunders stated that potentially 14 off road parking spaces and 6 garages are affected. The matter is to be further discussed on the agenda in Ward matters. Cllr Tim Williams has been contacted by the tenant and will investigate further.

A member of the public wished it to be known that the application for a new detached property on the land in front of Fort View Cottage, Fidges Lane, Eastcombe has been underhand. The gentleman acted for the vendor, a life-long resident in the village, who was against development on the site, specifically selling at a lower price for improvements on the existing property as a family home. The buyers negotiated the sale and never mentioned the development of the land, merely the development of the original property extension.

Another member commented on the proposed application for a detached house on the land at Fort View Cottage. He stated that his property borders the proposed development. This is a historic setting of four 18<sup>th</sup> century and this will completely change the setting of them. The proposed house is very large for the plot with a tarmac drive and a small garden. It will create overshadowing to his cottage in the rear of the property as the planned solid stone wall is on the fence line between them. Throughout the day it will overshadow Fort View with loss of outlook and a 6ft fence in front of it. All the cottages face south west, whilst this property would sit across the diagonal.

10.7 6. **County Council Matters – (Councillor Keith Rippington)**

None

10.7 7. **District Council Matters – (Councillor Tim Williams)**

To receive a report from District Councillor Tim Williams, Annex A.

10.7 8. **Agree Parish Council response to the following Planning Applications**

- a) **S.19/1078/HHOLD - Jalna House Far Oakridge Stroud Gloucestershire GL6 7PB -**  
Proposed demolition of garages and erection of two storey side extension Decision: 3 Support
- b) **S.19/1212/TPO - Rose Cottage, Tunley, Sapperton, -** Ash near the house. This tree is suffering from Ash Dieback. Fell the tree to near ground level  
Decision: 3 support, however no decision required
- c) **S.19/1174/FUL - Land At Ridgeways, Fidges Lane, Eastcombe - Resubmission of S.19/0473/FUL -** alter position and height of approved bungalow  
Decision: 2 Object
- d) **S.19/1281/FUL - Land At Fort View, Fidges Lane, Eastcombe -** Proposed erection of a new dwelling  
Decision: 2 Object
- e) **S.19/1192/LBC - Bear House, George Street, Bisley -** External re-pointing, replacement chimney stack, partial re-roofing  
Decision: 3 Support

- f) **S.19/1112/HHOLD - Jones Slad Farm, Bisley** - Alterations to S.12/0636/FUL to change the size of the approved swimming pool. New covered area with storage and changing space. New menage for personal use only.

Decision: 4 Comments only

## 9. **Matters for discussion**

- a) **Bisley and Oakridge Allotment Tenancy renewal dates alignment with Eastcombe to September** – Lesley Greene – both Bisley Chestergate Allotments and Oakridge Allotment Wardens wish to change the Tenancy renewal dates to September in line with recommendations with NSALG. They will liaise with the clerk to discuss roll over details. Carried.
- b) **The Tree Warden's suggested Parish Council Tree Replacement Policy** – Lesley Greene - original document amended and reissued to Parish Councillors with two main concerns. Climate change - England is short of its target for planting new woodland. Ash dieback - significant in this area with many trees affected. This parish and county will be affected and the landscape radically changed. Lesley Greene proposed the replacement tree policy and encourages planting of appropriate trees on Parish Council land and collaboration with landowners and Highways. She also supports the community orchard initiatives. Jenny Exley recommended educational talks going forward, Scott Sissons agreed, Roger Budgeon stated that Oakridge Parochial School would like children involved. The Chairman reminded the council that Roger Budgeon has suggested use of solar panel generated monies for environmental projects – this could be used to provide and plant trees if landowners agree to protect them. Match funding could be applied for and CIL payments used for the projects. Lesley Greene suggested each ward locates suitable spaces for planting schemes and feeds back to September meeting. Jenny Exley reminded the council about the Cotswold AONB planting line. The Chairman mentioned a government environmental policy being pursued regarding wildlife bands along roadsides to assist crop fertilization. The tree policy was **approved**. Council **approved** the earmarking of solar and CIL monies by the Clerk who will inform SDC of CIL money use.
- c) **Clerk Annual Salary award from NALC approval** – Clerk - **Carried**
- d) **Bisley website grant approval** – Hazel Saunders – a volunteer has taken on the Bisley village website and has asked for a small sum to cover the costs for this non profit making village site. Due to a grant elsewhere which was declined, £100 was approved and **carried**. The Clerk is to request for a formal proposal.
- e) **Kissing gates to replace stiles in Oakridge** – Mike Bell – asked approval to match fund 6 kissing gates on the Oakridge scheme. This would promote use of the Wysis Way and provide access to those with mobility issues in negotiating stiles. He has kindly offered to fund one gate in memory of his dog and stated that some landowners are prepared to contribute towards the approximate costs of £4500. Hazel Saunders responded that this was a lot of money to raise and asked if this a long term project. Mike Bell would like to obtain resident's views and the Clerk will ask County Cllr Rippington about match funding on the installation costs. Hazel Saunders suggested contact with the Cotswold Wardens, ramblers and PROW who are often involved with installing gates. Jenny Exley will ask Helen

Watkinson, Cotswold Warden to contact Mike Bell. Following Scott Sissons question regarding obtaining grants, Lesley Greene replied that small lottery grants may be available. The Parish Council approved an entry into What's On to gauge public response. **Carried.**

- f) **Proposal from NDP Steering Group to involve the Clerk and discuss potential additional costs** – Mike Eccott – Martin Brown spoke in the absence of Mike Eccott. The group is planning 3 public meetings, one in each village. Eastcombe on 10<sup>th</sup> September, Bisley on 17<sup>th</sup> September, Oakridge on 24<sup>th</sup> September. Notices are being issued in the parish and on the website. The Chairman asked for the 5 zones information to be distributed beforehand (housing, transport, energy, wildlife, employment). Martin Brown asked for a facilitator to lead the general part of the meetings and for additional people to be on the Steering Committee including someone competent with social media. The group is reviewing the criteria for submitting a grant application to 'Locality', a national organisation set up to fund NDP's. The Chairman reminded the council that it is a maintenance organisation and grants are necessary. Policies need to be in official parlance and concise but documents in plain language. The Chairman stated that if budgets are required the group should contact the Finance Group prior to presentation at full PC meeting. There has been discussion that the Clerk does some work immediately, attending meetings, taking action point minutes, and file organisation. Lesley Greene proposed that the group works out additional hours expected by the Clerk and present clearly in August's meeting. The meeting was reminded that Rod Simcox, ex councillor, had offered to correlate data. Roger Budgeon stated that the group and public will be tasked with writing up of information to start with. Martin Brown proposed that the council pay extra salary for clerk's time used for 6 months. **Approved** in principle for 6 months then to be reviewed.
- g) **Oakridge play equipment update** – Dennis Robbins – council was informed that the Seesaw has been repaired. We are still awaiting the trolley for the hanging slider – The Clerk will chase this. The Monkey Bars have also been fixed after an accident happened there in June. Dennis Robbins informed the meeting that he and Peter Morris fixed items on the inspection list from last year. Clerk to contact the relevant companies concerned.
- h) **Determine if the situation re The Dutch Barn should be an agenda item for the next meeting** – Clerk – an appeal is to be submitted but is delayed at the moment. Roger Budgeon confirmed that we can comment on an appeal and our representations will go forward at the appropriate time. Approved and carried.

## 10.7 10. Finance

### a) Approve payments of account

<u>July Payments 2019</u>						
<u>The following payments were approved by the Parish Council</u>						
<b>Cost code</b>	<b>Details</b>	<b>Payment</b>	<b>£</b>	<b>VAT</b>	<b>Total</b>	<b>Paid?</b>
4070	Stroud District Council – Garage Rent	D/D	56.31	11.26	67.57	y
4000	D Meredith – Clerk's salary for June	S/O	1077.30		1077.30	y
	Clerk's expenses for June					
4002	Clerk's mileage/expenses		21.60			n
4004	Office rent	003986	20.00		41.60	n
4000	HMRC – Tax & NI for May (Deborah Meredith)	003978	158.65		158.65	n
4001	LGPS - Clerk's Pension for May	D/D	378.29		378.29	y
	R H Attwood – Grass cutting invoice 4657					
4050	Playing Fields and Bisley play areas		540.00			
4221	Bisley Allotments		32.50			
4250	Teeds Rise		37.50			
4405	Oakridge Footpaths, Greens & Waterlane play area		131.25			
4421	Oakridge & Far Oakridge Allotments		32.50			
4400	Oakridge Burial Ground		80.00			
4406	Oakridge Fountain Piece		23.33			
4407	Strim Oakridge Play Area Soft Surface	003979	20.00	179.42	1076.50	n
4315	Waterplus - Eastcombe allotments INV02663376	D/D	28.36		28.36	y
4315	Waterplus - Eastcombe allotments INV02661172	D/D	9.57		9.57	y
4460	Waterplus - Oakridge Village Hall INV02606129	D/D	21.86		21.86	y
4410	Waterplus - Far Oakridge allotments INV 02630876	D/D	33.35		33.35	y
4005	GAPTC - Clerk's training	003981	40.00		40.00	n
4026	GAPTC - Audit fees	003982	236.70		236.70	n
4202	Stephen Harris - Bisley Pavilion internal woodworks PAID	003976	550.00		550.00	y
4326	Jelf Insurance Brokers - Eastcombe pavilion insurance	003983	1263.63		1263.63	n
4320	Ian Trueman - grass cutting and strimming Eastcombe	003984	250.50		250.50	n
4222	DSG Skip Hire - Bisley Chestergate Allotments	003985	220.00	44.00	264.00	n
4200	Npower - Bisley Pavilion rebill after credit note issued for May	D/D	63.70	3.19	66.89	y
4446	Proludic Ltd - Replacement see-saw parts Oakridge	003987	210.66	42.13	252.79	n
	<b>Totals</b>		<b>5537.56</b>	<b>280.00</b>	<b>5817.56</b>	

## 10.7 11. Correspondence – Clerk to report

Magazines distributed.

Correspondence from emails were reported.

Email from Stroud Citizens Advice thanking the Council for donation given.

Congratulatory letter on the Bis'up event from a local resident.

Thank you letter from the Royal British Legion for donation given.

## 10.7 13. Ward Reports – Ward Chairmen to report on Ward matters

**Bisley** – Hazel Saunders informed the meeting that she has received a surprise letter from SDC giving notice to vacate the garage she rents on 6th Aug in order for SDC to sell. There are 2 blocks of 3 garages at the beginning of Windyridge, then a separate stand-alone garage. No consultation with the tenants or Ward was taken as promised in 2015 by SDC. This is very short notice. In April the letter received to inform of the year's rental charges had no indication of imminent sale. This will mean a loss of 14 off road parking spaces including space in front of garages. Parking is already limited and could lead to neighbour disputes for this. The Ward Chairman is very unhappy about this situation. Lesley Greene

proposed that the Ward drafts a letter of objection to the CEO of SDC and Kevin Topping, Head of Housing Services. **Carried** – draft letter to be issue via the Clerk. Cotswold Rangers Youth Football Club have approached the Ward to hire the Pavilion and football pitch next season. The use of the village for filming in August has been discussed. The footpath from Van der Breen Street was raised and User Evidence Forms requested from GCC via the Clerk.

**Eastcombe** – The Ward Chairman had nothing to report. Scott Sissons requested an agenda item for Verge Management in August.

**Oakridge** – Roger Budgeon confirmed that the Pavilion converters from solar to hot water are complete, however as there are two tanks an extra control unit was installed. A solar panel was broken with a cricket ball. A temporary panel was installed prior to the correct panel installation today. A window has also been smashed in Oakridge pavilion.

10.7 **14. Date of Next Meeting –**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on **Wednesday 7<sup>th</sup> August 2019** commencing at 7.30pm.

There being no further business the meeting closed at 9:45 pm.

## **Annex A to the minutes of Parish Council Meeting 10<sup>th</sup> July 2019**

Good Evening.

Shortly after our Parish meeting on the 5th June, we had our Environmental committee meeting.

Stroud's plan to become Carbon Neutral

Stroud District Council is planning how we will help the whole district hit an ambitious environmental target to help protect future generations against climate change.

After declaring a climate change emergency in November 2018, the council's Environment Committee is being asked to approve a framework of measures to help the district become carbon neutral by 2030.

The council is the first in Europe to be carbon neutral but is aiming for the whole district to play its part in addressing climate change.

Those actions include retrofitting homes with greener energy options, up-to-date energy standards for homes, more work on low carbon heating, working with the transport authority to offer more low carbon transport options, new renewable energy developments, implementing investment and including provision in new developments for cycle paths, working with partners to achieve effective community engagement, and recruiting a new post to achieve these actions.

Financial implications would be evaluated before going ahead with them.

The Environmental committee

On the Thursday evening (June 6) the committee was asked to vote on setting up a cross-party group of councillors and council staff to co-ordinate a long list of actions aimed at achieving carbon neutral status by 2030.

Joint waste Strategy agreement

You will know that Stroud District Council entered an agreement with Ubico in 2016 to provide services including:

- The Collection of waste
- Recycling
- Street cleaning
- Grounds maintenance
- building cleaning

The agreement is currently performing well as can be demonstrated by the data published by the County Joint Waste Committee (JWC).

There has been a dramatic increase in recycling rate and decrease in waste to landfill since the changes made since the implementation of the 2016 agreement. The service has been recognised nationally as an exemplar by Defra and the service has been shortlisted for the National Recycling Awards for the Cutting Waste to Landfill category and the Food Waste Initiative category.

The annual business plan is produced by Ubico and taken to the Directors and Shareholders meeting in February/March of each year for agreement for the following financial year. In previous years this has been agreed to and signed off by the Council's Ubico Shareholder (the Chief Executive). Previously the Director of Customer Services has been a director on the Ubico Board, and following her retirement, the Head of Community Services has been an observer on the board pending the appointment of a new Director.

In future years it is proposed that the draft business plan is brought to this Committee prior to the Directors and Shareholders sign off meetings, to allow for members comments to be considered prior to the report being finalised and endorsed by Shareholders.

We were asked to note the business plan for the financial year 2019/20 and to agree the recommended change to the sign off process to enable earlier input into the future draft business plans.

AOB

Book of Remembrance

I have spoken to the council in reference to these books of remembrance. I am told that the Church of England is managing the books from a religious perspective and that the County office, with a local contact inside SDC (Mike Hammond) is orchestrating from a ward/ neighbourhood perspective. I have reached out to Mike on this and he is giving me more detail on the exact details in a weeks time when they have formalised their involvement.

Keith will be able to tell you from a county councils' perspective about the years of planning and contingencies they have put in place for when this does happen. Considering bank holidays, Sundays etc. – all changing the reaction times and processes involved.

#### Road Sweeping

I have got in touch with Rozelle copying in her Boss, Mike Hammond, to schedule another date for the road sweeping. She advised that she was reaching out to yourselves (the Parish Clerk) to organise the re-scheduling of the road sweeper- Is this the case?

#### Tunely

For reference, I have engaged the planning enforcement team again, spoken to Stephen Bartlett (Noise complaints) and the DCC Chair – (Martin Baxendale) about whether applications that have already been passed by the planning office can be further reviewed through the committee.

My question was whether the application can be discussed under members questions or as a separate agenda item. An approval should not be the end of the processes.

The enforcement team/ planning committee should have the power to revoke planning permission or suspend operations if they feel it is being breached.

I will let the parish council know on the results.

All the best,

Tim