

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD  
ON WEDNESDAY 5 OCTOBER 2016 AT BISLEY WI VILLAGE HALL**

**Present**

Mike Bell		Chairman
Jane Walker	}	
Michael Garratt	}	Bisley Ward
Hazel Saunders	}	
Hannah Hurst	}	
Mr R Brooks	}	
Jacque Ayres	}	
Mike Eccott	}	Eastcombe Ward
Peter Nairn	}	
Dennis Robbins	}	Oakridge Ward
Roger Budgeon	}	
Mr P M Morris		Clerk

16. 10 1. **Apologies for Absence**  
Apologies for absence were received from Tim Williams.
16. 10 2. **Declaration of Interests**  
There were no declarations of interest.
16. 10 3. **Public Participation**  
Three members of the public were in attendance.

The owners of Cherry Cottage, High Street, Bisley requested that Councillors support their appeal to Stroud District Council in relation to their refusal to grant planning permission to replace existing external windows.

The Chairman indicated that the Parish Council had supported the original application and that the appeal will be discussed as item 9c on tonight's agenda.

16. 10 4. **Approval of the Minutes of the Meeting held on Wednesday 3 August 2016**  
The Minutes of the previous meeting held on Wednesday 7 September 2016 having been circulated to all councillors were approved unanimously. The Chairman signed the Minute Book.

16. 10 5. **Matters arising from the Minutes of Previous Meetings**  
Mike Eccott informed the meeting he had produced a resume of the directory's purpose including the reasons for the increase in costs.

A copy is at Annex A to these minutes.

16. 10 6. **Agree Parish Council response to the following Planning Applications**

a) **S.16/1925/HHOLD**

Property Address: St Michaels Cottage Oakridge Lynch, Stroud, Gloucestershire, GL6 7NZ

Description: Removal of conservatory and erection of new extensions

Decision: 3 **Support**

b) **S.16/1950/TCA**

Property Address: Maplewood, Back Lane, Bisley, Stroud

Description: Ash leafed maple - reduce as per application

S.12/2185/TCA (and previously in 2007).

Decision: 1 **No observations**

c) **S.16/1929/HHOLD**

Property Address: 24 Bearsfield, Bisley, Stroud, Gloucestershire.

Description: Single-storey extension

Decision: 3 **Support**

d) **S.16/2006/TPO**

Property Address: Redwood, Dr Crouch's Rd, Eastcombe, Stroud  
GL6 7EA

Description: Beech T14-17 Crown lift to 2m. T20 Fell Sycamore

Decision: 1 **No observations**

e) **S.16/1815/VAR**

Property Address: Little Sherwood, Tunley, Sapperton, Cirencester

Description: Discharge conditions 4 (construction method statement), 6 (trees), 10 (bat mitigation) of S.15/1941/FUL

Decision: 1 **No observations**

f) **S.16/1949/TCA**

Property Address: Uplyme, Wells Road, Eastcombe

Description: 2 x Fir Trees. Fell due to close proximity to the house

Decision: 1 **No observations**

g) **S.16/1941/FUL**

Clarification was being sought to establish if this application was for two dwellings or a single dwelling as original application

S.09/1807/FUL

h) **S.16/2087/HHOLD**

Stroud District Council Planning Office has informed the Parish Council that new drawings were to be issued for this application.

16. 10 7. **County Council Matters - (Councillor Jason Bullingham)**

Councillor Bullingham was not present and no report has been received.

16. 10 8. **District Council Matters – (Councillor Tim Williams)**

District Councillor Mr T William's was not present, his report to the meeting is at Annex B to these Minutes.

16. 10 9. **Matters for Discussion**

a) **Dog Bins**

A request had been received from Stroud District Council for the Parish Council to contribute to the annual cost of emptying additional bins purchased by the Parish.

It was agreed that the additional bins were paid for by the Parish with the agreement that Stroud District Council would empty them during their standard collection period.

b) **Parish Precept 2017-18**

It was agreed that Ward Budgets would be submitted to the November Parish Council meeting.

c) **Planning Appeal**

Having supported the original planning application, councillors requested the Clerk to submit the following observations to the Appeals Officer.

We recognise that it is vital that for Listed Buildings to continue to be loved and cherished, and for this they must be allowed to change, to be able to be updated to keep them warm and dry and meet the requirements of 21st century living - this will ensure their continued use.

In Stroud District Council's document "SUSTAINABLE CONSTRUCTION PERFORMANCE INTRODUCTION" they quote "To reduce heat loss from windows double glazing or even triple glazing should be considered. However, adequate ventilation without draughts is essential to avoid condensation problems. It is also important to note that when reglazing historic buildings regard should be had to their special characteristics, meaning that in most instances the use of UPVC (plastic) windows will not be appropriate. In these cases original materials such as wood or metal should be utilised, as not only do they preserve the characteristics of the building, but UPVC windows are also considered to be hazardous in terms of their disposal as they can give rise to toxins and have low biodegradability. "

It is noted that a nearby Grade 2 Listed Building, Lion House, has metal windows similar to those proposed in this application.

As a Parish Council we wish to ensure that our community continues to preserve and enhance our built environment making it a desirable place to live. We feel the Local

Authority approach demonstrated in their Decision Notice will actually discourage the type of owner that would love and cherish their home.

16. 10 10 **Finance**

a) **Payments for October 2016**

**The following payments were approved by the Parish Council**

<b>Cost code</b>	<b><u>Details</u></b>	<b>£</b>	<b><u>VAT</u></b>	<b><u>Total</u></b>
4070	Stroud District Council - Direct Debit – Garage Rent	61.62		61.62
4000	P Morris - Clerk's Salary	851.44		851.44
4000	HMRC – Tax & NI	231.10		231.10
4050	R H Attwood – Grass cutting	359.17		
4221	Playing Fields	30.00		
4250	Bisley Allotments	37.50		
4405	Teeds Rise	128.75		
4421	Oakridge Footpaths & Waterlane	60.00		
4400	Oakridge & Far Oakridge Allotments	62.50		
4405	Oakridge Burial Ground	29.17	141.42	848.51
4425	Oakridge Fountain Piece	37.95	7.59	45.54
4330	Walker Fire (UK) Ltd – Oakridge Pavilion	498.00		498.00
4026	R Watkinson – Eastcombe Business Directory	300.00	60.00	360.00
4201	Grant Thornton – Annual Audit	180.00		180.00
4201	K Harris – Cleaning Bisley Pavilion	10.80		10.80
4045	R Utlely – Mileage expenses –Transport discarded tyres to Horsley Recycling Site	100.00		100.00
4040	RBL – S137 payment	50.00		50.00
4100	GPFA – Annual subscription	860.00	172.00	1,032.00
4320	Garden Supply Direct – Bluebell Bulbs	219.00		219.00
4009	I Trueman – Strimming Eastcombe	95.00		95.00
4020	GAPTC – Councillor Training Course	67.20	13.44	80.64
	<b>Totals</b>	<b>4,269.20</b>	<b>394.45</b>	<b>4,663.65</b>

16. 10 11 **Correspondence**

The following items of correspondence had been received since the last meeting:

Fields in Trust 2015 Impact Report

16. 09 12 **Ward Matters**

There were no Ward matters to report that were not covered elsewhere in the meeting.

16. 09 13 **Date and Place of Next Meeting**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday **2 November 2016** commencing at 7.30pm.  
There being no further business the meeting closed at 8.35pm.

## **ANNEX A TO PARISH COUNCIL MINUTES SEPTEMBER 2016**

### **Eastcombe Village Directory.**

#### **Introduction.**

The Eastcombe Village Group are producing this directory to benefit all the residents and businesses within the village.

#### **Purpose:**

The directory will:

Advertise businesses within Eastcombe.

Advertise businesses of Eastcombe residents that are located outside of the village.

Include a community life section to highlight organizations and community activities within the village.

Entries into the directory were obtained by distributing questionnaires to each house within the village requesting relevant information.

The directory does not include advertising, its purpose is to inform local people of local services thus promoting greater community enterprise and spirit.

#### **Support for Eastcombe Business Directory.**

The Parish Council was approached regarding funding the project and the following is recorded in the minutes of the council meeting held in March 2016 -

“Councillors supported the proposal that a Business Directory should be produced for Eastcombe and hoped that the initiative would be extended to Bisley and Oakridge in due course. It was agreed that up to £300 of initial funding for the project would come from the Eastcombe Ward budget. If the cost exceeded this amount then Eastcombe Ward would submit a proposal to the Council for additional funding from the Admin budget.”

#### **Funding.**

It should be noted that only printing costs are associated with the Directory, everything else is voluntary.

Following initial responses to the questionnaire, it was estimated that the directory would comprise approximately 12 - A5 pages. Quotes for 350 copies from 3 Printing Companies were obtained, from which Wheatley Printers was selected. Costs were given as **£194.00**.

However following responses to the questionnaire, it became apparent to the Village Group, that there would be an increase in the number of pages and the number of copies required. Following further discussion with the Printers, it was evident that there was a misunderstanding on what constitutes a printed page. The Printers consider a page as a single side, whilst the Village Group assumed that a page was double sided. This led to a significant increase in printing costs which are now based on 400 copies of 32 - A5 pages, costing **£498.00**.

At the Parish Council meeting held on the 7<sup>th</sup> September 2016, this increase in costs was discussed and approved.

Mike Eccott

September 16

## **ANNEX B TO PARISH COUNCIL MINUTES OCTOBER 2016**

### **District Councillor's Monthly Report - October 2016**

#### **Crime**

I have received an email from Hazel Walkley the PCSO who has outlined some of her work over the past few months. The only thing that I would add to that is the increased number of burglaries in Stancombe. These occurred a few weeks ago and people should keep an eye out for suspicious behaviour.

#### **Scrutiny Committee**

Many of you may remember that I was on the scrutiny committee. The primary aim of this was to, as the name suggests, scrutinise officers and the progress of their current projects. The members to volunteer for this duty are- **Councillors Sue Reed and Councillor Haydn Sutton**

#### **External Bodies**

Part of the environmental committee is to represent SDC in one of the external bodies within the remit of committee for the new civic year. Prior to the meeting the previous representatives had been contacted and are willing to continue in their roles. Below is a list of those should you have an interest and wish to make contact with them.

- Appointed Berkeley Nuclear Stakeholders **Councillor Brian Tipper + 1 vacancy**
- Lower Severn Drainage Board **Councillor John Jones**
- Minchinhampton and Rodborough
  - Commons Advisory Committee **Councillor Nick Hurst**
- Wessex Water **vacancy**
- Cotswold AONB **Councillor Nick Hurst**
- Stroud Valleys Project Board **Councillor Nigel Cooper**
- Tyndale Monument Charity **Councillor Ken Tucker**
- Rural SUDS Steering Group **Councillor Simon Pickering**

These representatives should provide a brief report to future meetings of the Committee to outline their work on their organisation.

#### **Planning- Draft Delivery Policy**

*\* A copy of the draft has been sent around with this report.*

It is the council's job to approve the Draft Delivery Policy ES1 Checklist

The Sustainable Construction Checklist is designed to help in a number of different ways:

- To help applicants consider issues related to sustainable construction and design, early in the development process thinking.
- Inform developers on a range of sustainability issues
- Enable many building works to make an increased contribution to sustainable construction and design in accordance with Delivery Policy ES1 of the Local Plan.

#### **Why is that important?**

This allows the developers to consider the issues at an early stage of development in order to incorporate

provision for sustainability as easily as possible into their designs.

This allows viability for sustainability solutions and avoids the need for costly late-stage design alterations. Additionally, it also provides a range of options on how sustainable construction and design can be delivered.

The checklist should enable a smooth process between the expectations of Planning and Building Regulations by taking a more all-inclusive approach to the development process.

#### **Benefits to doing it this way?**

- Reduce energy use
- Conserve water (systems within the design)
- Assist in the recycling of materials – ability to use other alternatives to be more green

#### **Who must comply with this list?**

These Checklists are intended to assist consideration for the following classes of development:

- All new residential development providing 1 or more new dwellings (including conversion and/or sub-division that create one or more new dwellings). –
- All new non-residential development providing 100m<sup>2</sup> or more floor area.

#### **Financial benefits?**

This will allow us to adopting a best practice approach to energy efficiency will help those involved in construction stay ahead of the game for meeting these targets as they continue to tighten, as well as allowing designers to develop means of meeting these targets more cost effectively.

Energy efficiency measures will translate directly into lower fuel bills for residents and occupiers. With fuel prices expected to rise in the coming years, those enjoying the benefits of low fuel bills will have their costs future-proofed against these price rises.

Reducing water consumption will also translate directly into lower water (and fuel) bills for residents and occupiers. Improved awareness of water Page 29 of 51 Environment Committee 15 September 2016 Agenda Item 8 consumption will help occupiers to proactively reduce

#### **NEXT STEPS?**

The checklist will be subject to six weeks of public consultation. A report will be brought back to Environment Committee in December 2016 with the results of consultation and a final version to be approved. To approve the Draft Delivery Policy ES1 Checklist authority is delegated to the Strategic Head of Development Services to make minor textural changes to the checklist after consultation with the Chair of Environment Committee.

**If you have any questions, or want to be involved – please speak with me**

#### **Warm and Well**

The Housing Renewal Manager provided an update on the county wide “**Warm and Well**” Scheme- We are currently tendering for its continuation.

The Chairman of the Environment Committee is going to write to the Chair of the Health and Well Being Committee at Gloucestershire County Council outlining concerns regarding residents in the district who are in fuel poverty.

The committee were to decide whether we can fund the continued provision of Home Energy Advice and Support Programmes in the district by:



- confirming the £20,000 previously set aside in the Carbon Management Plan Update Report
- including (as part of the Environment Committee budget for 2017/18 to be recommended to Strategy and Resources Committee as a budget proposal) from the returning £65,000
- The Target 2050 Loan Guarantee fund £20,000 be set aside for 2018/19 and £20,000 be set aside for 2019/20.

### **What is the scheme all about?**

“Gloucestershire and South Gloucestershire have a successful, locally managed and controlled, non-profit delivery partnership for energy advice and support for home energy improvements known as “Warm & Well”

Since 2001, it has been delivered by local sustainable energy agency, **Severn Wye**, a registered charity. The scheme has, for the last 3 years, also been supported by Public Health funding following the removal of national funding. This also allows a telephone advice service.

Some of the advice that it offers to residents is:

- Free phone energy advice contact hub, managed service of home and business energy surveys and referrals to other services and funds as appropriate
- Dedicated advice for vulnerable households including home visits for personalised energy advice

### **The figures and where is it funded from?**

There has been a £30m investment in local home energy improvements to date, these are broken down into:

- £11m has been drawn down from the energy supplier’s *“energy and carbon saving obligation”* funding.
- £8.1m from government *“Warm Front programme”* for vulnerable households.
- £8.5m from private sector housing grants.
- £3.25m invested by home owners themselves.

Cllr. Timothy E R Williams  
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