

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD
ON WEDNESDAY 4 MAY 2016 AT BISLEY WI VILLAGE HALL**

Present	Mr Roger Utley		Chairman
	Shelagh Utley	}	Bisley Ward
	Jane Walker	}	
	Mr R K Brooks	}	
	Rachel Wright	}	Eastcombe Ward
	Peter Nairn	}	
	Roger Budgeon	}	
	Mike Bell	}	Oakridge Ward
	Dennis Robbins	}	
	Mr P M Morris		Clerk

16. 05 1. **Apologies for Absence**
Apologies for absence were received from John Mulligan

16. 05 2. **Declaration of Interests**
There were no declarations of interest.

16. 05 3. **Public Participation**
Four members of the public were in attendance.

Mr Keith Watson thanked retiring Councillors for the service provided to the community during their term of office.

16. 05 4. **Approval of the Minutes of the Meeting held on Wednesday 6 April 2016**
The Minutes of the previous meeting held on Wednesday 6 April 2016 having been circulated to all councillors were approved unanimously. The Chairman signed the Minute Book.

16. 05 5. **Matters arising from the Minutes of Previous Meetings**
There were no matters arising from the previous Minutes.

16. 05 6. **Agree Parish Council response to the following Planning Applications**

a) S.16/0792/TCA

Paul Mead, Wells Road, Bisley GL6 7AG

Description: (1) 2x Sycamores - Remove significant deadwood and squirrel-

damaged material. (2) Sycamore - Remove significant deadwood and squirrel-damaged material and remove lowest 3 or 4 branches on side of boundary

Decision: 1 No observations

S.16/0685/FUL

Application Address: Land At Birds Frith Farm Far Oakridge, Stroud, Gloucestershire
Application Description: Erection of stable block

Comments only: - This development is more than a domestic/leisure stable, from the size it obviously a commercial operation. As this, it not a good place to have an entrance on the highway opposite the allotment entrance, this is often an area that people park for the tennis court as well. Entrance to the site should not be allowed from the bridleway from Iles Green to Waterlane.

I have had emails from locals objecting to the scale of the development

S.16/0743/FUL

Application Address: Kenelm Oakridge Lynch, Stroud, Gloucestershire, GL6 7NU
Application Description: Change of use and extension to existing stable to domestic dwelling.

Decision: **Support.**

S.16/0731/HHOLD

Application Address Fairview Cottage, Eastcombe
Description – Single storey extension and associated alterations

Decision: **No Observations**

S.16/0732/HHOLD

Property Address: 1 Berwick House, Dr Crouchs Road, Eastcombe
Stroud GL6 7EA

Description: Two storey and single storey extension

Decision: **No Observations**

S.16/0790/HHOLD

Application Address: Gilly Flower Cottage Far Oakridge, Stroud, Gloucestershire, GL6 7PB
Application Description: Single storey side extension.

Decision: **Support**

16. 05 7. **County Council Matters - (Councillor Jason Bullingham)**
Councillor Bullingham was not present. His report arrived too late to be discussed at the meeting; it is included for information only at Annex A to these Minutes.
16. 05 8. **District Council Matters – (Councillor Tim Williams)**
No report was submitted by Councillor Tim Williams.

16.05 9. **Matters for Discussion**

a) Parish Council Annual Meeting

It was agreed to hold the Annual Meeting on Wednesday 25 May at 7.30pm in the Bisley WI Village Hall.

b) Ward Year-end Surpluses

Eastcombe Ward proposed to carry forward its year-end surplus of £3140 into its Contingency Fund - 4330.

Bisley Ward proposed that its year-end surplus be carried forward as follows:

From (Cost Code)	To (Cost Code)	Amount
4201	4222 Allotments Maintenance	£145
4201	323 Bisley Pavilion Reserve	£78
4224	4224 Mike Banyard Bequest	£36
4225	323 Bisley Pavilion Reserve	£1,000
	Total	£1,259

The Eastcombe and Bisley Ward proposals were agreed. By oversight the Oakridge Ward proposals had not been made available to the meeting. It was agreed to consider these at the meeting to be held on 1 June 2016.

c) Oakridge Play Area Safety Surface

The safety surface in the Oakridge Play Area was currently composed of wood and bark chippings. The cost of maintaining this surface was in the region of £1,000 a year. Oakridge Ward proposed that it be replaced by a Grasslock surface which, though initially expensive to install (£11,700), offered much lower through-life costs. It was agreed to award a contract to Greenfields Garden Service Limited to remove the existing wood/bark surface and replace it with Grasslock tiles on turf. Oakridge Ward had accumulated £4,000 in its budget towards the cost of this work. Councillors agreed that the sum of £7,700 should be taken from Capital Reserves to meet the remainder of the cost of the work.

d) Bisley Pavilion Refurbishment

Bisley Ward proposed a refurbishment of the sports pavilion located at the King George V Playing Field in Vanderbreen Street in Bisley. The aim of the refurbishment was twofold:

1. To upgrade the building interior to provide a warm, welcoming atmosphere and so to encourage more local residents to use the facility,
2. To demonstrate how green technologies could be used to achieve this at minimum environmental cost.

The main points of the refurbishment were:

1. Comply with the Disability Discrimination Act by enabling wheelchair access to the building and converting an existing toilet for use by disabled persons.
2. Upgrade the windows to double glazed units.
3. Install cavity wall insulation and upgrade roof space insulation, thus reducing the overall heating requirement for the building from almost 20kW to below 8kW.
4. Install an Air-to-Water Heat Pump to heat and ventilate the building.
5. Upgrade the showers to modern standards.
6. Fit low energy lighting throughout.
7. Repair/refurbish walls, floors & ceilings.

The refurbishment plans were approved. Councillor Budgeon suggested that Bisley Cricket Club should be consulted on the refurbishment proposals as this might encourage them to do more to look after the building.

e) **Bisley Pavilion Refurbishment Reserve**

In order to make a start on the work of refurbishing the Bisley Pavilion, Bisley Ward proposed that the Council create a dedicated Pavilion Refurbishment Reserve. This would:

1. Demonstrate to grant funding bodies that the Council was prepared to make a substantial contribution to the work.
2. Provide baseline funding against which discrete work packages could be undertaken.

Parish Council Reserves currently included the following items:

321 EMR - Westbury Gift Balance	10,000.00
322 EMR - The Parish Office	14,534.93
323 EMR - Bisley Pavilion	5,564.38
325 EMR - Bisley Youth Activities	1,652.00

Bisley Ward proposed that 322, 323 and 325 be amalgamated into a Bisley Pavilion Refurbishment Reserve. To this the Ward would add the total of £1,559.00 cash accumulated over FY15-16 in Budget lines 1005 (Allotments), 1010 (Pavilion) and 1020 (Cricket). Taken together with the residual money from the Westbury Gift (which could only be spent on recreational facilities) this would provide a dedicated sum of £33,310.31 to support the refurbishment work:

The proposal was agreed.

f) **Chairman's Annual Report**

The wording of the Chairman's Annual Report was approved.

g) **GRCC Road Safety Initiatives**

- i) Survey of Parish Road Safety Issues completed.

ii) It was agreed that R Utley would attend the Road Safety Event on 19 May.

h) Ward & Parish Appointments

Wards to submit proposals to next meeting.

i) Ultrafast Broadband

Chairman reported that Broadband provider Gigaclear would provide a fibre optic connection to properties within the Parish providing 30% of households agreed to sign up. The service would be considerably quicker than Fastershire Broadband, where reliance on connection via copper cables would reduce the data transmission speeds that could be achieved.

h) Oakridge War Memorial

A request had been received to add to the Oakridge War Memorial the name of a World War Two pilot who had been killed when his plane had been shot down locally. Councillors had no objection in principle to the request, but noted that war memorials generally recorded only the names of local people who had been killed in war. It would therefore be necessary to canvass local opinion on the request. It was agreed that the Clerk would contact the Royal British Legion and English Heritage to seek guidance on any regulations that applied. Additionally, the Clerk would ascertain whether it would be more appropriate for the Royal British Legion or the Oakridge Museum (curated by John Loosley) to lead on the matter.

16.05 10 **Finance**

The following payments were approved by the Parish Council

Cost code	<u>Details</u>	£	<u>VAT</u>	<u>Total</u>
4040	National Allotment Society – Annual Subscription	55.00	11.00	66.00
4320	Andrews Tree Care – Eastcombe Sports Field	310.00		310.00
4000	P Morris - Clerk's Salary	851.54		851.54
4000	HMRC – Tax & NI	231.00		231.00
4050	R H Attwood – Grass cutting	359.17		
4221	Playing Fields	30.00		
4250	Bisley Allotments	00.00		
4405	Teeds Rise	128.75		
4421	Oakridge Footpaths & Waterlane	30.00		
4400	Oakridge Allotments	62.50	122.08	732.50
4045	Oakridge Burial Ground			
	S137 Grants			
	What's On Magazine	150.00		150.00
	Bisley News	150.00		150.00
	Eastcombe Newsletter	150.00		150.00
	Frith Youth Club	500.00		500.00

	Eastcombe Scouts & Guides	500.00		500.00
	Eastcombe Village Hall	200.00		200.00
	Stroud Citizens Advice Bureau	150.00		150.00
	Ronan's Trust	192.00		192.00
4230	T & L Ryan – Gericks – Bisley Stores N/Board	240.00		240.00
4235 4021	Bisley WI Village Hall – Ward meetings Parish meetings	168.00 168.00		336.00
4201	K Harris- Cleaning Bisley Pavilion	144.00		144.00
4460	Severn Trent – Oakridge Village Pavilion	53.34		53.34
4315	Severn Trent – Eastcombe Allotments Eastcombe Allotments (Tap)	29.78 16.47		29.78 16.47
4008	R Utley – Mileage & Parking expenses	42.25		42.25
4320	I Trueman – Eastcombe Strimming	70.50		70.50
4026	Simon Boden – Internal Audit fee	120.00		120.00
	Totals	5,102.30	133.08	5,235.38

b) Councillors approved the increase in garage rent to £61.62 payable by Direct Debit to Stroud District Council.

c) The Annual Financial report to the External Auditor was approved.

16. 05 11 **Correspondence**

The following items of correspondence had been received since the last meeting:

Caring Matters Magazine
Clerks and Councils Direct

16. 05 12 **Ward Matters**

The following matters were reported:

Eastcombe

Bob Brooks summarised the meeting he had attended with representatives from Chalford Parish Council and Brimscombe and Thrupp Parish Council to discuss concerns over proposed multiple developments in the Toadsmoor valley and the impact the resulting increased traffic flows would have on the junction at Toadsmoor Road with the A419.

15. 05 13 **Farewell to Departing Councillors**

The Chairman presented framed Certificates as a record of their contribution to those Councillors who were not standing at the forthcoming elections in appreciation of their work in support of the Community.

15. 05 14 **Date and Place of Next Meeting**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday **25 May 2016** commencing at 7.30pm.
There being no further business the meeting closed at 9.15pm.

ANNEX A TO PARISH COUNCIL MINUTES APRIL 2016
County Councillor's Monthly Report - March 2016

Annual Report - 2015/2016

* **Devolution Bid**

Gloucestershire Devolution Bid is well under way.

The Secretary of State endorsed/supported: Skills; Business Support; Public Service reform - community safety & health and social care. He challenged Gloucestershire to go further in two areas in order to stand out: Housing and Governance.

The Secretary of State was happy to consider the proposition again in January if Gloucestershire could offer strengthened proposals in the above areas.

* **Cotswold/Oxford - Oxford to You**

In February Cotswold District Council announced that it wants to set up a new unitary authority with West Oxfordshire. The new council, West Oxfordshire - Cotswolds Unitary Authority, would be entirely separate from the county and five other district councils in Gloucestershire.

Members of Gloucestershire County Council agreed to stand together in a bid to raise concerns over the Cotswold move from taking place.

* **Highways**

My Highways local budget is £30k this year. I have already allocated nearly £10k.

* **The Lengthmans Scheme**

This year the county council has committed five dedicated two-man highway gangs to carry out quick spot jobs such as cutting back vegetation, cleaning out gullies, cleaning road signs and tidying up footways. This was introduced to all areas this year after a pilot scheme in the Forest of Dean.

From 1st May the five gangs will cover the whole county focusing on specific lengths of road at a time. Each local County Councillor will have the Lengthsmen at their disposal for three weeks in the year.

* **Active Together**

There is no Active Together funding this year. I do have just over £1k that I can rover over into this year from last.

* **Children & Young People**

I have 5k to spend this year.

* **Painswick Fire Station**

The loss of the Painswick Fire Station is very sad news for Painswick and the surrounding area. This service had been running for 120 years.

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