

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH  
COUNCIL HELD ON WEDNESDAY 13 JANUARY 2016 AT BISLEY WI  
VILLAGE HALL**

<b>Present</b>	Mr Roger Utley		Chairman
	Shelagh Utley	}	Bisley Ward
	Mr R K Brooks	}	
	Peter Nairn	}	Eastcombe Ward
	Rachel Wright	}	
	Roger Budgeon	}	
	Mike Bell	}	Oakridge Ward
	Dennis Robbins	}	
	Mr P M Morris		Clerk

**In Attendance:**     **Tim Williams**             Stroud District Councillor

16.01 1.     **Apologies for Absence**  
Apologies for absence were received from Jane Walker and John Mulligan.

16.01 2.     **Declaration of Interests**  
There were no declarations of interest.

16.01 3.     **Public Participation**  
Six members of the public were in attendance

**Q.** Has a response from Stroud District Council regarding the planning application at Land South Of Paul Mead, Wells Road, Bisley been received?

**A.** This application was approved by SDC.

A member of the public raised his concerns regarding the damage to verges caused by heavy vehicles being used at the development at Summerfield, The Broadway, Oakridge.

The property owner was present: he apologised for the damage and confirmed that he had received permission from Gloucestershire Highways for the use of these vehicles and promised to make repairs as necessary.

16. 01 4. **Approval of the Minutes of the Meeting held on Wednesday 4 December 2015**

The Minutes of the previous meeting held on Wednesday 4 December 2015 having been circulated to all councillors were approved unanimously and the Chairman signed the Minute Book.

16. 01 5. **Matters arising from the Minutes of Previous Meetings**

There were no matters arising from the previous Minutes.

16. 01 6. **Agree Parish Council response to the following Planning Applications**

**a) S.15/2719/TCA**

Property Address: Tythe End, Hayhedge Lane, Bisley, Stroud.  
Description: T1-T3 Whitebeams - Reduce by 1m in height and by 0.5m sides. T4 Whitebeam - Reduce 0.5m in height and side. Raise canopy to 2.5m.

Decision: 1 **No observations**

**b) S.15/2815/TCA**

Property Address: Bisley Blue Coat Church Of England Primary School, School Road, Bisley, Stroud.  
Description: Various tree works as per schedule and plan submitted on 02.12.2015.

Decision: 1 **No observations**

**c) S.15/2892/MISC**

The proposal incorporates the installation of 1x DSLAM equipment cabinet olive green, the dimensions of which are: Height 1600mm x Length 1200mm x Depth 450mm

Location: The total number of cabinets proposed is one (1) and the address is detailed below:

PCP003 Manor Street, OPP Manor Corner, Cheltenham Road, Bisley, Stroud GL5 7BJ 390413 206150

**For information only - No planning application required for this installation.** *[Chairman's note: this notification is welcome confirmation that the Fastershire project is continuing to plan for the provision of a fibre-optic broadband service to the Bisley exchange, even though actual progress towards that goal seems to be painfully slow.]*

**d) S.15/2710/HHOLD**

Property Address: Highwood House, Oakridge Lynch, Stroud, Gloucestershire

Description: Single Storey extension

Decision: 3 **Support**

Reasons / Comments: We see no reason to refuse this application.

**e) S.15/2786/FUL**

Application withdrawn

**f) S.15/2796/FUL**

Property Address: Plot B Land At Summerfield, The Broadway, Oakridge Lynch, Stroud, Gloucestershire

Description: Revised scheme for the erection of a dwelling on Plot B following planning permission S.14/1967/FUL

Decision: 4 **Comments only**

Reasons / Comments: As with the last application we feel the application is over development of the site. Whilst we understand the wish to maximise the return on investment, the buildings are too large and too close together.

We would not like to see any compromising of the footpath and the Cotswold stone wall on the public footpath.

**g) S.15/2781/FUL**

Property Address: Plot C Summerfield, The Broadway, Oakridge Lynch, Stroud, Gloucestershire, GL6 7NY

Description: Revised scheme for the erection of a dwelling on Plot C following planning permission S.14/1967/FUL

Decision: 4 **Comments only**

Reasons / Comments: As with the last application we feel the application is over development of the site. Whilst we understand the wish to maximise the return on investment, the buildings are too large and too close together.

**h) S.15/2837/HHOLD**

Property Address: Dovecote House, Dr Crouch's Road, Eastcombe, Stroud.

Description: Demolition of existing conservatory and erection of new conservatory

Decision: 3 **Support**

**i) S.15/2861/TEL**

Property Address: Communication Station (Arqiva 11034) Adjacent To Kilminster Farm, Bisley Old Road, Stroud, Gloucestershire.

Description: Installation of three additional antennas and three mast head amplifier units together with support bracketry, feeder cables and ancillary development thereto.

Decision: 1 **No observations**

**j) S.15/2784/FUL**

Property Address: Woodside Cottage, The Broadway, Oakridge Lynch, Stroud.

Description: Erection of a new guest house cabin in the garden.

Decision: 4 **Comments only**

Reasons / Comments: 1. We would like to see a condition that the use of the development remains ancillary to the main house.  
2. Vehicles reversing out of this property onto the narrow highway already present a danger to other road users. We are concerned that this development may make this problem worse.

16. 01 7. **County Council Matters - (Councillor Jason Bullingham)**  
Councillor Bullingham was not present, no report received.

16. 01 8. **District Council Matters – (Councillor Tim Williams)**  
Councillor Tim Williams's report to the meeting is at Annex A to these Minutes.

16. 01 9. **Matters for Discussion**

**a) Audit Arrangements 2017**

From the start of the 2017/18 financial year smaller authorities, including parish and town councils, can choose to have an auditor appointed to them by a new 'sector-led body' or they can decide to procure their own.

Councillors decided to remain within the sector-led body.

**b) On-line Banking**

The Clerk reported that the first stage to progress to on-line banking had been completed.

It was agreed to proceed to the next stage when approved signatories would have on-line access and approve electronic payments.

**c) Agree Parish Precept.**

Having received confirmation from SDC for the Tax Base and that no Local Support Grant would be paid for FY2016-17 it was agreed to set the Parish Council Budget at £60,440, an increase of 4.59% over FY2015-16. This would increase the Band D rate by £2.44.

16.01 10 **Finance**

**Payments for January 2016**

**The following payments were approved by the Parish Council**

<b>Cost code</b>	<b><u>Details</u></b>	<b>£</b>	<b><u>VAT</u></b>	<b><u>Total</u></b>
4201	K Harris – Cleaning Bisley Pavilion	66.00		66.00
4040	Eastcombe Village Hall – Archive storage	25.00		25.00
4216	C Load – Bisley Handyman	24.00		24.00
4000	P Morris - Clerk's Salary	837.64		837.64
4000	HMRC – Tax & NI	244.90		244.90
4050	R H Attwood – Grass cutting Playing Fields	359.17		
4221	Bisley Allotments	30.00		
4250	Teeds Rise	54.17		
4405	Oakridge Footpaths & Waterlane	128.75		
4421	Oakridge Allotments	60.00		
4400	Oakridge Burial Ground	62.50	138.92	833.51
4008	R Utley Mileage	11.70		
4230	Purchase wire to anchor wreaths	16.88		
4201	Debris from Pavilion to Horsley WRC	9.90		
4201	Purchase plastic storage box – Pavilion	6.55		45.03
4020	BT – Telephone	40.50	8.10	48.60
4040	Helen Watkinson - Royal Forestry Society Annual Subscription	60.00		60.00
	<b>Totals</b>	<b>2,037.66</b>	<b>147.02</b>	<b>2,184.68</b>

16.01 11 **Correspondence**

The following items of correspondence had been received since the last meeting:

Caring Matters  
Longfield Trust  
Clerks and Councils Direct

16.01 12 **Ward Matters**

There were no Ward matters to report that were not covered elsewhere in the meeting.

15.12 14 **Date and Place of Next Meeting**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday **3 February 2016** commencing at 7.30pm.

There being no further business the meeting closed at 9.05pm.

## **ANNEX A TO PARISH COUNCIL MINUTES JANUARY 2016**

### **District Councillor's Monthly Report - January 2016**

#### **LED street lighting update, Gloucestershire County Council**

##### **An outline of the facts:**

The new street lighting LED replacement and Maintenance contract was awarded to Skanska in August 2015.

Contract mobilisation is now complete, with respect to the LED replacement. The maintenance part of the contract starts 1<sup>st</sup> April 2016.

55,000 street lights will be converted to LED

LED's will reduce energy use by 50% as well as significantly reduce the maintenance costs.

It will save Gloucestershire over £2 million a year.

The core investment program over the three-year period started in Nov 15.

The general principle for completion of the LED replacement is for the two main urban centre's, Cheltenham and Gloucester, to be completed in the first 18 months. This will then be followed by main market towns, rural parishes.

A more comprehensive forward program identifying, when in the core investment individual market towns and rural parishes will be completed, is currently being prepared and will be finalise by the end of January 16.

This information will then be published on the GCC website and in the appropriate local media.

A draft communication plan for the core investment program has been prepared and is due to be finalised by the end of Dec 2015.

While a formal consultation process will not be undertaken, there will be a public information exercise undertake in each area, town or parish prior to LED replacement being carried out.

Each resident will have an opportunity to attend a community event prior to work being carried out and each household affected by the work will receive a hand written letter. This will outline the extent of the work and the benefits of LED lighting. It will also include contact details for the service provider who are responsible for community engagement, a set of frequently asked questions relating to LED lighting and a link to the customer satisfaction survey.

The gentleman heading this project is Scott Tompkins, highways authority, 01452 328 525

- *I have requested the FAQ be sent to me.*
- *I have requested to know when the report has been finalised and when we know when our ward will be on the agenda.*

I am waiting for Scott to get back to me on all of these matters.

### **Name Plates**

As many of you may remember we were looking to get a few street sign/ nameplates sorted with the help of Parish Councillor Rachel Wright. I have also requested any others that feel should be altered, please send me a location with description- a photo is option but would also help.

### **Rural watch update**

As I previously mentioned, the rural watch is a great way to stay vigilant in the area and get be notified of any suspicious behaviour going on in the area. The latest report is from Bob Lloyd who states:

*Please be aware of suspicious activity in the Hardwick area. A pony was sprayed with a purple dye around 1<sup>st</sup> January and a suspicious male was seen at a horse yard a few days before this. Also gates have been found unlocked or removed from their hinges. These incidents have heightened the feeling locally that they may be a prelude to the theft of horses or similar crimes.*

In light of this I would urge all horse/ yard owners to be vigilant to these sort of warning signs.

He also added:

*There have also been a few crimes committed in the Elmore / Hardwicke / Longney loop in the last few months. On 13<sup>th</sup> November a sit on mower was stolen from premises in Longney and another one from premises in Elmore on 16<sup>th</sup> November. On 10<sup>th</sup> December two lawn mowers and a quad-bike were stolen from Hardwicke.*

Whist this is not within our ward, it would be naive to assume it's exclusive to that side of the District. So please ensure precautions are taken to safe guard against any burglaries.

**Timothy E R Williams**

*District Councillor of the Bisley Ward*