

MINUTES OF THE ANNUAL GENERAL MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD ON WEDNESDAY 6 MAY 2015 AT BISLEY WI VILLAGE HALL

Present:	Mr Roger Utley		Chairman
	John Mulligan	}	
	Shelagh Utley	}	Bisley Ward
	Jane Walker	}	
	Rachel Walker	}	
	Mr R K Brooks	}	Eastcombe Ward
	Peter Nairn	}	
	Mike Bell	}	
	Dennis Robbins	}	Oakridge Ward
	Roger Budgeon	}	
	Sarah Maingot	}	
	Mr P M Morris		Clerk

(Roger Budgeon left the meeting early and was not present for Items 10b-d, 10f, 10h, 11-14.)

In Attendance:

Mr Tim Williams District Councillor

15. 05 1. **Apologies for Absence**
There were no apologies for absence.
15. 05 2. **Election of Chairman**
Chairman explained that it was his responsibility as outgoing Chairman to open the Annual General Meeting and conduct the election of Chairman and Deputy Chairman. R Utley was unanimously re-elected as Chairman and R Brooks as Deputy Chairman.
15. 05 3. **Declaration of Interests**
Rachel Wright declared an interest in 10h.
15. 05 4. **Public Participation**
There were ten members of the public in attendance.
- Several members of the public raised concerns regarding planning application S.15/0658/FUL
The Chairman explained that this application was

included on the Meeting Agenda and would be discussed by Councillors later.

15. 05 5. **Approval of the Minutes of the Meeting held on Wednesday 4 March 2015**

The Minutes of the previous meeting held on Wednesday 1 April 2015 having been circulated to all councillors were approved unanimously and the Chairman signed the Minute Book.

15. 05 6. **Matters arising from the Minutes of the Previous Meeting**

Rachel Wright asked the Clerk if he had written the letter of to Gloucester County Council in support of the installation of the outdoor Tennis Table in Eastcombe Play Area.

The Clerk responded that whilst waiting for the name of the contact to write to, he was informed that the grant had been paid and a letter was no longer required.

Rachel Wright indicated that the letter would be appropriate and would provide the contact name to the Clerk.

15. 05 7. **Agree Parish Council response to the following Planning Applications**

a) **S.15/0692/HHOLD**

Property Address: Laurel Cottage Waterlane, Oakridge, Stroud, Gloucestershire, GL6 7PL

Description: Extensions and alterations to existing cottage together with erection of new garage outbuilding and associated access (Renewal of extant planning permission (ref:S.12/0293/HHOLD)).

Decision: 3 **Support**

Reasons / Comments: We see no reason to refuse this renewal of the extant application.

b) **S.15/0658/FUL**

Property Address: Land at Dane Lane, Daneway, Sapperton, Gloucestershire

Description: Change of use of part of site for the use of off-leash dog exercise and training together with the creation of a parking area and altered vehicular access .Construction of timber livestock/hay building.

Decision: 4 **Comment**

We support this application in principle. As recent local tragically fatal events involving dogs and horses have shown, this service is much needed. It complies with government and planning policy aspirations for farm diversification and it will

increase employment and economic activity within the Parish. We note there is a potential for noise from the business (although we note that the site is over 0,5km from the nearest house); and the potential for light pollution if floodlighting were installed to permit operation outside daylight hours (particularly in winter). The concern about increase traffic was noted and is relevant to Tunley Lane, a single track road to the west, but the main access will be via the Miserden to Daneway road and with a Polo business on one side and a the Daneway Inn on the other the increase in traffic was thought to be of little concern. The site is not overlooked and there will be little impact on long distance views across the AONB.

It is good that the proposal considers and engages with the local wildlife accepting a shared habitat.

Natural tree screening of the parking and commercial aspects should be stipulated in the permission to preserve the rural scene, immediate manufactured fence screening should not be employed.

We note that, while the application includes the construction of "timber livestock/hay buildings, and stock yard, workshop/store", these buildings are open fronted and the use will be of a "shelter" rather than secure enclosed sheds.

We have also heard concerns expressed by local residents about the safety of the fencing that has been installed along the boundaries with bridleways to the east and south of the site.

To mitigate these concerns we ask that the following conditions be attached to any permission:

1. That the change of use be strictly limited to the purpose stated in the application, namely off-leash dog exercise and training as well as the usual agricultural uses.
2. That the use of the site for off-leash dog exercise and training be restricted to daylight hours only, no high level flood lighting permitted;
3. In addition to the usual agricultural uses we suggest that the use of the buildings be strictly limited to the purposes stated in the application.

c) S.15/0859/HHOLD

Property Address: The Round Bournes Green, Stroud, Gloucestershire, GL6 7NL

Description: Single storey extension to house and porch to front door.

Decision: 3 **Support**

Reasons / Comments: We support this application.

d) S.15/0752/FUL

Property Address: Copesgrove Farm, Bisley, Stroud, Glos

Description: Erect agricultural building for cattle housing during the winter

Decision: 3 **Support**

e) S.15/0693/TCA

Property Address: Gladstone Cottage Eastcombe, Stroud, Gloucestershire, GL6 7DN

Description: Copper Beech (T1) - Reduce fire damaged stem by approximately 25% (5-6m), shape into rest of tree and raise crown over office to give up to 5m clearance. Rowan (T2) - Remove low branch.

Decision: 1 **No observations**

f) S.15/0827/TCA

Property Address: Dovecote House Dr Crouchs Road, Eastcombe, Stroud, Gloucestershire, GL6 7EA Application

Description: Norway Maple (T2) - fell. Birch (T5) - Reduce height by 4m, shape sides by 1-2m. Corsican Pine (T8) - Install brace wire. Corsican Pine (T9) Remove large limb over road, shape to balance as per photo. Portuguese Laurel (S6) - Trim back from road.

Decision: 1 **No observations**

g) S.15/0808/HHOLD

Property Address: The Cottage Far Oakridge, Stroud, GL6 7PF

Description: Alterations to include external insulation and cladding with Larch and render. Alterations to window openings and creation of balcony.

Decision: 3 **Support**

Reasons / Comments: We support this application but we have reservations about the aluminium windows, our VDS states that wooden windows are preferred. We also feel that for consistency wooden windows will be better with the cladding. A view was expressed against the wooden cladding but a natural finish larch cladding was acceptable to others.

h) S.15/0908/T5DAY

Property Address: Fairview Cottage Bismore, Eastcombe, Stroud, Gloucestershire, GL6 7DG Application Description:

Sycamore - Fell. Beech - Reduce stem by approximately 30% and remove deadwood. Ash - Fell. Sever ivy from all tress around parking area.

Decision: 1 **No observations**

i) S.15/0952/HHOLD

Property Address: 10 Bearsfield Bisley, Stroud, Gloucestershire, GL6 7DB Application Description:

Replacement of existing lean to canopy porch with new enclosed porch to create a draught entrance lobby. The proposed porch is the same width as the existing canopy and with a slightly reduced roof pitch in order to utilise the existing lead flashing line.

Decision: 3 **Support**

j) S.15/0575/FUL

A request to the Planning Officer to defer a decision until the June Parish Council meeting was approved.

k) S.15/0753/TCA

Property Address: Mount Pleasant Cottage Wells Road, Eastcombe, Stroud, Gloucestershire, GL6 7EE Application Description: T1 Sycamore - Fell. In poor general condition with extensive squirrel damage and poor form, overhanging & shading pond and garden.

Decision: 1 **No observations**

l) 15/0944/HHOLD

Property Address: Duck pool, Eastcombe

Description: Construction of a garage

Decision: 4 **Comments only**

Reasons / Comments: The proposed building is of a double storey construction. This does not reflect the current building and is not mentioned in the planning application.

15. 05 8. **County Council Matters - (Councillor Jason Bullingham)**
Councillor Bullingham was not present at the meeting. A copy of his report to the meeting is at Annex A to these Minutes

15. 05 9 **District Council Matters – (Councillor Tim Williams)**
Councillor Williams thanked Parish Council for organising a litter pick.
He also thanked all who had supported his call for a review of Eastcombe bus timetable and route changes.

15. 05 10 **Matters for Discussion**

a) Ward and Parish Appointments.

A list of Ward and Parish appointments was approved and is at Annex B to these Minutes.

b) Carry Forward Surpluses from Ward Budgets.

It was agreed that Ward Budget surpluses from FY 2014/15 would be carried forward in accordance with the list at Annex C to these Minutes.

c) Annual Audit

This item was carried forward to the June meeting.

d) Grass Cutting Contract.

An amendment to the Grass cutting contract to include the Play areas at Windyridge and Van der Breen Street was approved.

e) Infringement of Allotment Tenancy Agreement

The Tenant had only partially completed work to remove the Christmas tree roots. The Clerk was instructed to obtain a contractor's quotation for the cost of completing the site clearance. The bill for this work would be forwarded to the Tenant.

f) Eastcombe Allotments

Councillors approved the quote from R H Attwood Grounds Maintenance Ltd subject to confirmation from the Contractor that the materials being removed would be disposed of at a licensed site.

g) Fountain Piece

An application for registration had been submitted to the Land Registry, which had refused it because the Parish Council had been unable to provide acceptable proof of adverse possession. The Chairman explained that there was no practical prospect of the Council being able to provide such proof. It was therefore agreed to discontinue the effort to register Fountain Piece with the Land Registry.

h) Grant Application.

The Council declined an application from the governors of Eastcombe Primary School for a grant to support the cost of installing a new network server. Councillors expressed concern that the funding from the local Education Authority appeared to be insufficient to deliver the required curriculum. It was agreed that the Chairman was to write to our County Councillor expressing this concern.

15. 05 11 **Finance**

Payments for May 2015

The following payments were approved by the Parish Council

Cost code	Details	£	VAT	Total
4020	BT – Telephone Service	39.00	7.80	46.80
4310	Richings Contracting Ltd – Repair surface at Eastcombe Play Area.	780.00	156.00	936.00
4040	National Allotment Society – Annual Subs.	55.00	11.00	66.00
4315	Severn Trent Water – Eastcombe Allot.	16.47		16.47
4000	Clerk's Salary	825.24		

4410	Re-imburement Cost for Sign post	3.71	0.74	835.69
4230	Land Registry enquiry	6.00		
4000	HMRC – Tax & NI	257.30		257.30
4460	Severn Trent Water – Oakridge Pavilion	53.70		53.70
4410	Severn Trent Water – Oakridge Allotments	41.72		41.72
4205	Clubtags - Tennis Court	8.50	1.70	10.20
	R H Attwood – Grass cutting	694.58	138.92	833.51
4050	Playing Fields	359.17		
4221	Bisley Allotments	30.00		
4250	Teeds Rise	54.17		
4405	Oakridge Footpaths & Waterlane	128.75		
4421	Oakridge Allotments	60.00		
4400	Oakridge Burial Ground	62.50		
4021	Bisley WI Village Hall – Hire of Hall	220.0		220.00
4230	Claire Bridges – Bisley Stores N/Board	250.0		250.00
4045	S137 Payments			
	Bisley News	150.00		
	Eastcombe Village Newsletter	150.00		
	Eastcombe Scouts & Guides	250.00		
	Royal British Legion	100.00		
	Cotswold Care Hospice	300.00		
	Sue Ryder – Leckhampton Care Hospice	300.00		
	The Frith Youth Club	500.00		
	The Cobalt Unit	100.00		1,850.00
4435	Ecoarborist – Cherry Piece tree maintenance	535.00	107.00	642.00
4201	K Harris – Bisley Pavilion cleaning	132.00		132.00
4008	R Utley –Expenses	31.10		31.10
	Totals	5,778.72	423.16	6,201.88

15. 05 12 **Correspondence**

The following items of correspondence had been received since the last meeting:

Fields in Trust – Impact Report

15. 05 13 **Ward Matters**

Bisley Ward reported that it intended to publish a summary of all Parish Council spending in the Ward in the forthcoming Bisley News. Work on constructing a BMX track would shortly resume after a winter break. Severn Trent Water contractors had excavated a trench through the Playing Field car park without asking the Council's permission to do so. The Clerk was asked to seek advice on how best to respond to this trespass.

15. 05 14

Date and Place of Next Meeting

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday **3rd June 2015** commencing at 7.30pm.

There being no further business the meeting closed at 9.25pm.

ANNEX A TO PARISH COUNCIL MINUTES MAY 2015
County Councillors Annual Report – May 2015
Annual Report - 2014/15

Hello and Welcome,

Another busy and interesting year.

- In the 2014-2015 financial year all councillors were allocated £20k for Highways Local, which was allocated to schemes including Painswick, Brookthrove and Waddon, Upton St. Leonards and Whiteshill.
- Highways Schemes budgeted for in 2014/15 include Pitchcombe (A4173 between Junction and Church, Wragg Castle Lane, Halfway Pitch and Pincott Lane); Painswick (Tibbiwell Lane); Upton St. Leonards (Portway and Bondend Road); Bisley with Lypiatt (Mount Pleasant and Vatch Lane top road); Harescombe (Harescombe Lane and Grunters Lane).
- Active Together Funding - In this year we were allocated £40k over two years :

Active Together Grant Scheme Applications	Councillor Authorised Grant COMMITTED (to be processed)	Councillor Authorised Grant SPENT (paid to applicant)
Whiteshill and Ruscombe Parish Council		£850.00
Painswick Parish Council		£5,000.00
Randwick Village Hall & Playing Fields Comm		£10,000.00
Creative Sustainability CIC		£6,350.00
Cranham Parish Council		£4,975.00
Upton St Leonards Cricket Club	£5,000.00	
Eastcombe Village Group	£3,250.00	
Total spend by Councillor	£8,250.00	£27,175.00

The Children and Young People Funding of £5k went to Creative Sustainability, Eastcombe.

- A17 Missing link - Gloucester County Council gained government funding in the region of £255million.
- Early Education - We received £4.98million to support even more 2-year olds into early education.
- Javelin Park - Secretary of State gave consent, although I understand there is a judicial review set to take place in the High Court on 25th June 2015.

Thank you.
 Jason Bullingham

ANNEX B TO PARISH COUNCIL MINUTES MAY 2015

Agenda Item 10a – Ward and Parish Appointments

Bisley

Jane Walker - Ward Chairman, Footpaths, Community Engagement

Roger Utley – Planning, Finance, KGV Playing Field & Pavilion

Shelagh Utley – Play Areas

John Mulligan – Highways

Volunteer Appointments

Lesley Greene - Allotments Warden

Peter Thorp – Snow Warden

Eastcombe

Bob Brooks - Ward Chairman, Roads & Transport, Snow Warden

Rachel Wright - Planning Chair

Peter Nairn - Recreation Ground, Trees, Paths, Open Spaces & Grass Cutting

Volunteer appointments

Rex Clack - Allotments Warden

Chris James - Representative on Eastcombe Pavilion Committee

Oakridge

Roger Budgeon - Ward Chairman, Planning

Mike Bell - Highways, Finance, Handyman coordination, Burial Ground,

Walling Project

Sarah Maingot - Snow Warden, 'What's On' report, Tennis Court (Liaison with

Charley Crisp)

Dennis Robbins - Playing Field, Allotments

Volunteer Appointments

Juliet Alexander - Tunley and canal footpaths

Nick Holiday - Oakridge Lynch, Waterlane and Bournes Green footpaths

Phil Dawes - Children's Playing field equipment and Trim Trail

Bob Gardiner - Burial Ground

Parish Appointments

Bisley WI Village Hall Trustee: Jane Walker

John Taylor Foundation Trustee: Keith Watson

Oakridge Village Hall Trustee: Mike Bell

Tree Warden: Helen Watkinson.

ANNEX C TO PARISH COUNCIL MINUTES MAY 2015

Agenda Item 10b

FY14/15: Year End Carry-Forward Proposals

	Amount £	To FY15/16 Code	Purpose
Bisley Ward			
	91.00	4224	Mike Banyard Bequest
	2108.00	323	EMR Bisley Pavilion Reserve
Eastcombe Ward			
	650.00	4330	Wall Maintenance
	750.00	4310	Playground Maintenance
	300.00	4320	Grass/Path/Tree Maintenance
	100.00	4325	Pavilion Cleaning
	150.00	4326	Pavilion Insurance
	302.00	4330	Contingency
Oakridge Ward			
	328.00	4300	Wall Maintenance
	165.00	4400	Burial Ground Maintenance
	365.00	4405	Grass Cutting
	380.00	4421	Allotments (Grass Cutting)
	2000.00	4440	Playground Safety Surface
	1657.00	4455	Contingency
	100.00	4465	Pavilion (Electricity)