

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL HELD ON WEDNESDAY 11 JUNE 2014 AT BISLEY WI VILLAGE HALL**

<b>Present:</b>	Mr R Utley	Chairman
	Jane Walker	} Bisley Ward
	Shelagh Utley	
	Mr R K Brooks	} Eastcombe Ward
	Mr P Nairn	
	Rachel Wright	
	Mr M Bell	} Oakridge Ward
	Roger Budgeon	
	Dennis Robbins	
	Mr P M Morris	Clerk

14. 6 1. **Apologies for Absence**  
Apologies for absence were received from District Councillor Tim Williams.
14. 6 2. **Election of Chairman & Deputy Chairman**  
Chairman explained that it was his responsibility as outgoing Chairman to open the Annual General Meeting and conduct the election of Chairman and Deputy Chairman.  
R Utley was unanimously re-elected as Chairman. Due to the number of Councillors that were to be co-opted it was agreed to defer the election of Vice Chairman until the July meeting.
14. 6 3. **Declarations of Acceptance of Office**  
Following the recent elections, Councillors signed the Declaration of Acceptance.
14. 6 4. **Co-option of Parish Councillors**  
Following the recent Parish Council elections, the Parish was returned with only five of its complement of twelve Councillors. The following were co-opted to the Parish Council.

Bisley Ward – Shelagh Utley  
John Mulligan

Oakridge Ward – Roger Budgeon  
Dennis Robbins  
Sarah Maingot

Eastcombe Ward – Rachel Wright

Following their co-option each new member signed the Declaration of Acceptance.

14. 6 5. **Declaration of Interests**  
There were no declarations of interests
14. 6 6. **Public Participation**  
Three members of the public attended.  
Concerns were raised regarding the planning application S.14/0995/FUL at Little Sherwood, Tunley. Having acknowledged the concerns raised, the Chairman explained that this planning application was on the Agenda for discussion later.  
**Q.** Would it be possible to provide the public with more detail of items that appear on the Agenda for discussion?  
**A.** Every effort would be made to do so, however, it is important that the Agenda is limited to a single page.
14. 6 7. **Approval of the Minutes of the Meeting held on Wednesday 7 May and the Extra-Ordinary Meeting held on Thursday 22 May 2014**  
The Minutes of the previous meetings held on Wednesday 7 May and Thursday 22 May 2014 having been circulated to all councillors were approved unanimously and the Chairman signed the Minute Book.
14. 6 8. **Matters Arising from Minutes of the Previous Meeting**  
There were no matters arising from the Minutes
14. 6 9. **Agree Parish Council response to the following Planning Applications**
- a) **S.14/0995/FUL**  
Property address. Little Sherwood Tunley, Sapperton, Cirencester, Gloucestershire, GL7 6LW
- Description: Demolition of existing dwelling and garage and erection of a replacement dwelling with double garage
- Decision: 2 **Object**
- Comments: This proposal for a replacement house does not fit the size criteria laid down in the NPPF or the Local Plan. The larger house will have obvious increase traffic movements and more human activity on and around the site. It does not comply with HN14. Having said that the impact from the human prospective is not great because it is the wooded area but the impact on the flora and fauna could be much greater, and if the council is minded to grant permission we feel that advice should be sought to minimise this impact. The forestry commission and

Natural England expressed a view that much effort needed to be put into mitigation of the development impact, we support this view. This proposal changes the scale of the dwelling in the woodland making it much bigger and therefore giving it much more of a presence in woodland. It does not comply with NE10. We do feel this proposal will affect the rural, woodland and wildlife setting in and around it, more than human visual impact. Does not comply with NE10, NE5.

Our primary objection is not so much on the size of the development, more to its lack of acknowledgement of the fact that it is in a woodland setting, no consideration in visual design or accepting/welcoming the wild setting. The development is adjacent to a listed building and harm to this setting should be considered. The proposal appears to be very unclear on levels and heights on the site, bearing in mind the woodland setting and the close proximity to a listed building we would like more defined levels.

**b) S.14/1103/TCA**

Property Address: Frances Cottage Eastcombe, Stroud, Gloucestershire, GL6 7ED

Description: Palm tree - fell.

Decision: **3 Support**

**c) S.14/1146/HHOLD**

Property Address: Touchdown. Eastcombe, Stroud GL6 7DT

Description: Change of elevation material from render to stone

Decision: **3 Support**

**d) S.14/1158/HHOLD**

Property Address: 3 Fir Tree Cottages, Cheltenham Road, Bisley, Stroud

Description: Proposed alterations and remodelling .Creation of vehicular access.

Decision: **3 Support**

**e) S.14/1275/LBC**

Property Address: Brownstones, Eastcombe, Stroud GL6 7ED

Description: Replacement of ground floor window & patio door

Decision: **3 Support**

**f) S.14/1201/HHOLD**

Property Address: Granville Cottage, Waterlane, Oakridge,

Description: Two-storey extension, porch and kitchen with bedroom and en-suite bathroom above

Decision: **3 Support**

14. 6 10 **District Council Matters - (Councillor Tim Williams)**  
A copy of District Councillor Mr T William's report to the meeting is at Annex A to these Minutes.
14. 6 11 **County Council Matters – (Councillor Jason Bullingham)**  
A copy of County Councillor Mr J Bullingham's report to the meeting is at Annex B to these Minutes
14. 6 12. **Ward and Parish Appointments**  
Due to the number of Councillors that were newly co-opted it was agreed to defer the appointment of responsibilities until the July meeting.
14. 6 13 **Matters for Discussion**

**a) Delegation Arrangements**

It was agreed that the existing arrangements for delegation to Ward Committees and the Finance and Personnel Sub-Committee would remain in place.

It was agreed to suspend the Bisley Community Energy Project pending the issue of revised Terms of Reference.

**b) Terms of Reference.**

Terms of Reference for Ward Committees were approved. It was agreed that the Terms of Reference of the Finance and Personnel Sub-Committee should remain unchanged.

**c) “Working Together” Document**

The Gloucestershire Association of Parish & Town Councils had requested feedback on the “Working Together” document that set out the respective responsibilities of SDC and Parish/Town Councils to facilitate joint working. It was agreed to respond as follows: ‘Bisley-with-Lypiatt Parish Council's experience of the “Working Together in the Stroud District” document is that it makes no allowance for the fact that smaller Parish Councils, in particular, rely heavily on the support of volunteers. It is depressingly common for consultation requests from the District Council to arrive without adequate documentation. In a recent worst case, we were asked to comment on a consultation being conducted by the District Council online. The only way to find out what the consultation covered was to complete the online questionnaire, writing down each question longhand as it progressed. This is not a good use of a volunteer Councillor's time. It would be much appreciated if a commitment to providing all the information needed to respond to consultations were included in the “Working Together” document.’

**d) Local Highways Projects**

Councillors were requested to prioritise three projects for possible funding from County Councillor Jason Bullingham’s Local Highway fund.

It was agreed that the Parish Council’s priorities for this funding were:

1. Bisley - Repair of the Cheltenham Road carriageway shoulder at the Wysis Way corner to eliminate the line of recurring potholes that ‘pushes’ southbound traffic into the centre of the road as it negotiates the bend.
2. Eastcombe - extension of the 30 mph limit on the Eastcombe-Bisley road to include the full frontage of the Woodlands Close development.
3. Oakridge – resurfacing of the junction at the top of the Broadway and the road to the village hall.

14.6 14 **Finance**

**Payments for June 2014**

**The following payments were approved by the Parish Council**

Cost code		£	VAT	Total
4230	C L Bridges – Bisley Stores	250.00		250.00
4021	Bisley WI Village Hall – Hire of Hall	240.00		240.00
4000	Clerk’s Salary – April 2014	830.77		830.77
4000	HMRC – Tax & NI	228.22		228.22
4008	G Newton – Travel expenses	6.30		6.30
4455	Diary-Pavilion bookings	5.99		5.99
4450	B&S Chains – Oakridge Play Area spares	16.51	3.30	19.81
4050	T W Hawkins – Grass Cutting	1,545.60	309.12	1,854.72
4221	I Trueman – Grass cutting Bisley	120.00		120.00
4320	Allotments Grass cutting - Eastcombe	201.00		201.00
4040	CPRE – Annual subscriptions	36.00		36.00
4020	BT – Telephone	67.79	13.56	81.35
4225	Greenshop – Bisley BMX mailshot	32.55	6.51	39.06
4008	R Utley – Mileage	12.72		12.72
4201	Toilet rolls – Bisley Pavilion	2.30		2.30
4201	Repair Pavilion Window	88.80		88.80
4201	Downpipe brackets – Bisley Pav.	3.42		3.42
4320	Ecoarborist Ltd – Eastcombe Playing Field	420.00	84.00	504.00
4200	Npower – Bisley Pavilion	118.52	5.93	124.45
	<b>Totals</b>	<b>4,226.49</b>	<b>422.42</b>	<b>4,648.91</b>

14. 6 15. **Correspondence**  
There was no correspondence that had not previously been forwarded to Councillors via email.

14. 6 16 **Ward Matters**

**Bisley**

Public had been consulted regarding a possible BMX track at Van Der Breen Street Sports Field. Responses still coming in.

Letter received from resident regarding vehicles parking in the High Street.

**Eastcombe**

There were no Ward matters to report that were not covered elsewhere in the meeting.

**Oakridge**

There were no Ward matters to report that were not covered elsewhere in the meeting.

14. 6 17 **Date and Place of Next Meeting**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday **2<sup>nd</sup> July 2014** commencing at 7.30pm.

There being no further business the meeting closed at 8.50pm.

## ANNEX A TO

### PARISH COUNCIL MINUTES JUNE 2014

#### District Councillor's Monthly Report – June 2014

Dear neighbours,

Firstly I would like to apologise for my absence from this meeting, I had hoped I was able to make it but unfortunately my fire officer duties at the university have prevented from doing this.

As many of you are aware my name is Tim Williams and I am your elected district councillor in the Bisley ward. My aim is to lead in a practical way and preserve the community we live in. If there are any concerns or issues I would encourage you to contact me:

Twitter: TWYoungfarmer

Email: [Timothy.er.Williams@outlook.com](mailto:Timothy.er.Williams@outlook.com)

Letter: Stancombe Ash Farm, Bisley, Stroud Gloucestershire GL6 7NQ

Just a few notices from me;

- Verge cutting in this area is due to take place from the 7<sup>th</sup> July 2014, I have highlighted some roads that need specially attention, but if any residents feel they have a road they would like to see added to the list please contact me or highways via their website
- I understand there is some interest surrounding the boundary changes but as of yet the procedure is still on going. I would hope to provide some more details in the near future. If you have any questions or would like to know more about it I would refer you to the *Stroud District Council* website
- Any pot holes you are having an issue with, although addressed by highways, you can contact me and I will try work on your behalf conjunctively with the County Councillor and Gloucestershire Highways to try getting some resolution.

I apologise again and hope to see you all at the next meeting. In the meantime any issues-please do not hesitate to contact me.

Timothy E R Williams  
*District Councillor of the Bisley Ward*

## **ANNEX B TO**

### **PARISH COUNCIL MINUTES JUNE 2014**

#### **County Councillor's Monthly Report – June 2014**

##### **County council takes A417 campaign to Downing Street**

Only a united front will keep the pressure on to fix the Missing Link – that was the message being made at Downing Street. Gloucestershire County Council leader Mark Hawthorne took the county's 4,800-name petition to Number 10, calling for £255 million in Government cash to build the A417 Loop. The petition included the names of Gloucestershire residents and businesses who have already signed up to the county council campaign to finally fix the controversial road.

Cllr Hawthorne, who was joined by MPs Geoffrey Clifton-Brown, Laurence Robertson and Richard Graham, and GFirst chair Dr Diane Savory, said the fight was far from over. He added: "We have the support of all the district councils in Gloucestershire, MPs, parishes and business leaders, and nearly 5,000 residents. "This alone shows the Government that we know the A417 Loop is the right solution to this controversial road. "But the campaign is by no means over. We want the whole of the county to get behind this scheme – the more people who sign up, the more the powers-that-be will have to sit up and listen." The Downing Street visit follows news that the Missing Link has been added to a Highways Agency list of roads in the south west that need major improvements because of capacity, safety and environmental issues. The road's appearance on the route strategy report means it is one step closer to finding funding when the Government allocates cash in spring 2015.

Local business owners and commuters are encouraged to show their support for the A417 Loop by signing up and pledging their backing at [www.a417missinglink.co.uk](http://www.a417missinglink.co.uk) or emailing us at [info@a417missinglink.co.uk](mailto:info@a417missinglink.co.uk). You can also follow us at @A417Loop on Twitter.

##### **Active Together**

Each county electoral division has been allocated £40k to be spent between the financial years 2014/15 & 2015/16 on sport and physical activity in the area. Each division has also been allocated a further £5k to be spent specifically on activities for children and young people between 5-18. From 2nd June this year, not for profit organisations will be eligible to apply for funding from both pots of money, with applications and guidelines made available on the county council website. Submissions must be supported and submitted by the county councillor on behalf of the applicant.

Cllr. Jason Bullingham - **Phone** 01452 810958

**Email:** [jason.bullingham@gloucestershire.gov.uk](mailto:jason.bullingham@gloucestershire.gov.uk)