

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH  
COUNCIL HELD ON WEDNESDAY 5 MARCH 2014 AT BISLEY WI  
VILLAGE HALL**

<b>Present:</b>	Mr R Utleby		Chairman
	Mr P Thorp	}	Bisley Ward
	Mr R Brooks	}	
	Val Nairn	}	Eastcombe Ward
	Mr P Nairn	}	
	Mr R N Budgeon	}	
	Mr G Newton	}	Oakridge Ward
	Mr P M Morris	)	Clerk

14. 03 1. **Apologies for Absence**

Apologies for absence were received from Mr M Bell, Jane Walker, Mr J Ellis, Mr C Stoker and Lesley Greene

14. 03 2. **Declaration of Interests**

There were no declarations of interest.

14. 03 3. **Open Forum with Tim Williams – Bisley Ward Road Safety Group**

Tim Williams stated the group was formed to provide a voice for the public on a range of issues including: road safety, highways, transport issues, bus passes and alternate methods of speed limits. They were also seeking the views of a range of interested groups, e.g., schools, Parish Council. Tim informed the meeting that the information received to date had been forwarded to the local MP.

Councillors thanked Tim for taking the time to attend the meeting and for the group showing such an interest in local matters. Councillors informed Tim that all of the issues he had raised are currently being dealt with by the Parish Council and regularly recorded in the Minutes of the monthly meetings and displayed on the Parish Council website.

It was suggested that the title currently applied to the group should be amended to avoid confusion with the Bisley Ward of the Parish Council.

14. 03 4. **Public Participation**

Two members of the public attended.

**Q.** Can the Parish Council provide more detail regarding the Oakridge Alms House proposal?

**A** Not at this stage. Currently seeking advice from individuals with experience in this matter.

14. 03 5. **Approval of the Minutes of the Meeting held on 5 February 2014**

The Minutes of the previous meeting held on Wednesday 5 February 2014 having been circulated to all councillors were approved unanimously and the Chairman signed the Minute Book.

14. 03 6 **Matters Arising from Minutes of the Previous Meeting**

The Clerk reported that he had received correspondence from Cllr. D Binns that GCC has included smaller energy providers in the 'Big switch over' offered by the County.

Chairman confirmed that he had written to MP explaining the disproportionate impact that a referendum threshold of 2% would have on smaller Parish Councils

14. 03 7. **Planning Applications\_**

**S.13/2372/LBC**

Norwich House High Street, Bisley, Stroud, Gloucestershire, GL6 7AA

Description: Re-point outside wall with lime mortar, remove existing floor in dining room/sitting room and replace with DPM floor insulation screeding under floor heating stone flags.

Removal of front porch dividing wall to make lounge one room.

Removal of new staircase in dining room and close opening in ceiling back to original floor/ceiling.

Decision: **3 Support**

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**S.14/0363/CPE**

Peters Cottage & Gisellas Cottage Lyday Close, Oakridge Lynch, Stroud, Gloucestershire, GL6 7NU

Description: Use of Peter's Cottage and Gisella's Cottage as separate independent dwellings (The properties have a condition to be used in conjunction with Lyday Close, but have been used independently for many years

Decision: **Comment only**

This use has existed for a while and without an escalation of the use, or further development, it is unclear what other use could be made of this group of buildings other than separate dwellings, the fact that some are small is good as it complements the range of building types and sizes available.

**S.14/0025/DISCON**

Orchard Cottage, Bournes Green, Stroud, Gloucestershire,

GL6 7NL

Description: Discharge of conditions 1, 2, 3 and 4 from planning permission S.13/1021/LBC

Decision: **3 Support**

14. 03 8 **District Council Matters – (Councillor Daniel le Fleming)**

Councillor Rhiannon Wigzell had forwarded a copy of the Boundary Review Report.

14. 03 9. **County Council Matters- (Councillor Jason Bullingham)**

No report submitted\_

14. 03 10. **Matters for Discussion**

**a) S137 Oakridge Newsletter.**

Having received correspondence from the Oakridge Village Newsletter informing the Clerk that they did not require the S137 payment for £100, it was agreed that the Clerk would write a response explaining that the Parish Council has already allocated the funds and that the money could be held in reserve by the Newsletter.

**b) Consultation on Waste, Recycling & Street Cleaning**

Chairman to respond as approved by Parish Councillors.

**c) Oakridge Churchyard Maintenance**

Three quotations for the contract had been received and following discussions the contract was awarded to the most cost effective which continues to be Graduate Gardeners.

**d) Oakridge Walling Contract**

Total expenditure of £4672 +VAT for the Oakridge Drystone Walling Project over financial years 2013-14 and 2014-15 was approved.

**e) Letter to Secretary of State about National Planning Policy Framework**

Letter agreed.

**f) Cross-Parish Meeting: Wimberley Mill Development**

The Chairman would represent Bisley-with-Lypiatt Parish Council at the meeting. It was agreed that he should recommend the development be opposed due to increased traffic issues.

**g) “Parish Online” Mapping Service**

This item was withdrawn pending further research on the various GIS systems available.

**h) Annual Parish Meeting**

It was agreed that the Chairman would present a single report on behalf of each of the three Wards.

**i) Parish Insurance**

It was agreed that the Council would insure with AON for the financial year 2014-15.

**j) Policy Consultation: Audit and Accountability**

Councillors agreed that the draft Regulations permitting filming and the use of social media at local council meetings should specify that no disruption was to be caused to the proceedings thereby. Chairman to respond accordingly.

14.03 11 **Finance**

**Payments for March 2014**

**The following payments were approved by the Parish Council**

Cost code		£	VAT	Total
4455	Wicksteed – Oakridge Play Area	1,691.50	338.30	2,029.80
4030	CIX Online Ltd – Domain registration	29.00	5.80	34.80
4000	Clerk’s Salary – February 2014	840.97		840.97
4000	HMRC – Tax & NI	221.05		221.05
4201	JNC Fire Protection Ltd – Bisley Pavilion	41.50	8.30	49.80
4320	I Trueman – Eastcombe Green	60.00		60.00
4025	AON - Parish Insurance	1,291.92		1,291.92
	<b>Totals</b>	<b>4,175.94</b>	<b>352.40</b>	<b>4,528.34</b>

14.03 12 **Correspondence**

The following items of correspondence had been received since the last meeting:

Allotment & Gardener

CPRE - Review magazine

GCC – Public Rights of Way Meeting Notes (email)

Neil Carmichael MP

Clerks’ and Councils Direct

14.03 13 **Ward Matters**

There were no Ward matters to report that were not covered elsewhere in the meeting

14.03 14 **Date and Place of Next Meeting**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday **2<sup>nd</sup> April 2014** commencing at 7.30pm. There being no further business, the meeting closed at 8.50pm.