

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH  
COUNCIL HELD ON WEDNESDAY 5 June 2013 AT BISLEY WI VILLAGE  
HALL**

<b>Present:</b>	Mr R Utley		Chairman
	Jane Walker	}	Bisley Ward
	Mr P Thorp	}	
	Mr R Brooks	}	Eastcombe Ward
	Mr J Ellis	}	
	Mr R N Budgeon	}	Oakridge Ward
	Mr M Bell	}	
	Mr G Newton	}	
	Mr P M Morris		Clerk

13. 6 1. **Apologies for Absence**  
Apologies for absence were received from Mrs V Nairn & Lesley Greene.

13. 6 2. **Declaration of Interests**  
Mr R Utley declared an interest in Planning Application S.13/0849 under item 10a.

13. 6 3. **Public Participation**  
Eight members of the Public were present.

**Q.** Why did Kim Bedford attend last month's Parish meeting and what is her role?

**A.** Kim Bedford is the Chief Officer for the Gloucestershire Association for Parish and Town Councils and was invited by the Clerk and Chairman to speak on the subject of Planning.

**Q.** Why are statements by the Public not recorded in the Minutes?

**A.** Public Participation is a forum for members of the Public to ask questions, not to make statements, political or otherwise.

**Q.** Why was the recent complaint about a Councillor not included in the Minutes?

**A.** The complaint should have been made directly to the Monitoring Officer at Stroud District Council.

**Q.** Last month the sum of £250 was paid to Bisley Stores for the use of a Noticeboard, how frequently does this fee have to be paid?

**A.** The fee has been paid to cover the cost for one year and will be reviewed annually.

**Q.** On future Planning Applications, will it be possible to include a settlement boundary map?

**A.** It is intended to place a copy on the Parish Council website.

**Q.** Can the Parish Council do anything about the lack of Police presence in the area?

**A.** Bisley Ward is to discuss at their next Ward meeting.

**Q.** The Bisley Village Design Statement was prepared by a Steering Group on behalf of the Parish Council. On what date did the Parish Council formally appoint that Steering Group?

**A.** There is no record in the Minutes of Parish Council meetings that this was done.

**Q.** On what date did the Parish Council formally approve the final wording of the Village Design Statement?

**A.** There is no record in the Minutes of Parish Council meetings that this was done.

13. 6 4     **Approval of the Minutes of the Meeting held on 1 May 2013**  
One typing error was amended and the Minutes of the previous meeting held on Wednesday 1 May 2013 having been circulated to all councillors were approved unanimously and the Chairman signed the Minute Book.
13. 6 5.     **Matters Arising from Minutes of the Previous Meeting**  
The Clerk informed the meeting that the SDC Monitoring Officer had concluded that “there is not a prima facie case of a breach or breaches of the Parish Council’s Code of Conduct in regard to the complaint against one of the Councillors”.
13. 6 6     **District Council Matters**  
A copy of District Councillor Mr D le Fleming’s report to the meeting is at Annex A to these Minutes.
13. 6 7     **County Council Matters**  
A copy of County Councillor Mr J Bullingham’s report to the meeting is at Annex B to these Minutes
13. 6 8     **Matters for Discussion**
- a) Change to Standing Orders – Part 4 Planning**  
          Draft document discussed, following amendment approved

unanimously. Agreed to provisionally initiate an August Planning meeting if required. The Chairman thanked Ward Planning Leads for their considerable work in preparing the revision to Part 4.

**b) Wayleave Agreement Bisley Sports Field**

Wayleave Agreement to approve the overhead electric power cable adjacent to the Bisley Sports field being routed under the field was agreed subject to conditions on the timing and impact of the work.

**c) Consultation on Rules for Telecom Equipment**

Document was completed with the approval of all Councilors.

**d) Repairs to Bisley Churchyard Wall.**

The Clerk was authorized to negotiate the Parish Council's share (to a maximum of £1,000) of the cost to repair the dividing wall between the Churchyard and the Bluecoat School.

**e) Annual Audit Report**

The Annual Audit Report was unanimously approved.

**f) Changes to Permitted Development Rights**

It was agreed that Councillors would make themselves familiar with the document.

**g) Eastcombe Scout Hall Access Road Improvement**

Having considered three quotations, Abbey Surfacing were approved as the preferred contractor. The cost of this contract is to be paid from Section 106 funds obtained from the developers of Woodlands Yard in Eastcombe.

**h) Projector for use during Planning Discussions**

It was agreed unanimously that a Projector and Stand should be purchased for use during Planning Application discussions.

13.6 9 **Finance**

**The following payments were approved by the Parish Council**

Cost code		£	VAT	Total
4450	D Magee – General Maint. Oakridge	174.04		174.04
4000	Clerk's Salary – April 2013	832.91		832.91
4000	HMRC – Tax & NI	217.67		217.67
4050	T W Hawkins – Grass Cutting	772.80	154.56	927.36
4005	GAPTC – Clerk Training	85.00		85.00
4021	Oakridge Village Hall – Annual Parish Meet.	16.75		16.75
4026	S Boden – Internal Audit Fee	120.00		120.00
4410	Severn Trent Water – Far Oakridge Allot's	168.73		168.73
4221	I Trueman – Grass Cutting Bisley Allot.	130.00		130.00
4216	Weeding Bisley Pav. Car Park	10.00		10.00
4320	Strimming Eastcombe Green	507.00		507.00
4330	Strimming Eastcombe Allot's.	15.00		15.00
4020	BT – Telephone	64.10	12.82	76.92

4055	R Utley – Mileage expenses	3.75		3.75
4201	Misc. items Bisley Pavilion	21.47		21.47
4201	P Thorp – Decorating materials Bisley Pav.	91.01		91.01
4200	Npower – Bisley Pavilion	93.31	4.67	97.98
4405	D Magee – Grass Cutting Oakridge	208.75		208.75
4450	Playground Eqpt. Maintenance	37.50		37.50
	<b>Totals</b>	<b>3,569.79</b>	<b>172.05</b>	<b>3,741.84</b>

### 13.6 10. **Planning**

**a) S.13/0849/HHOLD** - Brambles, Oakridge Lynch, Stroud, L6 7NZ.

Description: New first floor extension and alterations

Decision: **3 Support**

Reasons / Comments: 1. This will improve the space within the house.

2. The design is consistent with the existing house.

3. Despite the larch timber boarding on the upper storey, the neighbours support the application.

4. We can see no reason to recommend refusal.

**b) S.13/0886/HHOLD** - Spring Hollow, Oakridge Lynch Stroud, GL6 7NZ

Description: Proposed refurbishment and upgrading to include extensions to front, side and rear, loft conversion and garage and plant room to front garden.

Decision: **4 Comments only**

Reasons / Comments: 1. We see little in policy to object to this development, but have the following concerns:

2. There have been many bungalows in Oakridge turned into two storey buildings.

3. This is increasing the size of the building volume on the plot considerably, the height has increased and so will have an impact on the houses behind.

4. The Garage and the drive leave very little garden within the curtilage.

5. This development means we lose another small bungalow in the village but despite objecting to the last couple of similar developments they have been passed on policy grounds.

**c) S.13/1021/LBC** - Orchard Cottage, Bournes Green Stroud, GL6 7NL

Description: Introduction of staircase into loft, introduction of new landing/doorway in loft to create 2 bedrooms, removal of modern stud wall on first floor to make room for new staircase, reinsulation with plaster.

Decision: **3 Support**

Reasons / Comments: 1. This will improve the space within the house 2. It will not degrade the appearance of the house, in fact it will improve the balance of the roof.

3. Would prefer the dormer did not have a flat roof but there is no head room for a pitch roof.

**d) Applications dealt with under existing Standing Orders Part 4.**

**Bisley**

**S.13/1091/LBC** - Kimberley Cottage, High Street, Bisley - Replace existing

front door with like for like replacement - **Support**

**S.13/1044/VAR** - Meadow Cottage, Quarhouse Lane, Middle Lypiatt, Stroud. Variation of condition 5 from planning permission S.12/2512/HHOLD - to use recon stone tiles.

**Comments only** - Bisley Village Design Statement (p14) states "Tiles should preferably be in natural slate or stone" and policy B1 reiterates this "extensions should respect the vernacular in terms of materials" We therefore have concerns about the application for a variation to use reconstituted stone tiles. Furthermore quality of design in relation to the NPPF was a key issue in the decision to approve the application. We therefore request that the Planning Authority see and approve the proposed materials in terms of their quality before any work begins.

### **Eastcombe**

**S.13/0925/FUL** – Aberlink, Vatch Lane, Eastcombe GL6 7DY – Part removal of existing building and construction of new extensions – **Support**

Reasons / Comments: We wish to support businesses that bring economic activity to the parish, and see no planning reasons for objection.

**S.13/0952/HHOLD** - St Just, Dr Crouchs Road, Eastcombe, GL6 7EA - Erection of white UPVC conservatory to rear- **No observations**

### **Oakridge**

**S.13/0711/HHOLD** – Bramley, The Broadway, Oakridge Lynch, GL6 7NX - Erection of timber structure garage – **Support**. We see no reason to object to this application

## 13.6 11 **Correspondence**

The following item of correspondence had been received since the last Parish Council Meeting.  
Allotment and Leisure Gardener Newsletter

## 13.6 12 **Ward Matters**

### **Bisley Ward**

Purchased eight litter picking sticks.  
Outbreak of Himalayan Balsam which is a very aggressive plant, groups of volunteers have been organized to 'pull plants' and would request anyone that recognizes the plant to do the same.

### **Eastcombe and Oakridge Wards**

There were no Ward matters to report that were not covered elsewhere in the meeting.

## 13.6 13 **Date and Place of Next Meeting**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday **3<sup>rd</sup> July 2012** commencing at 7.30pm.

There being no further business the meeting closed at 9.16pm.

## **ANNEX A TO**

### **PARISH COUNCIL MINUTES JUNE 2013**

#### **District Councillor's Report to Parish Council June 2013**

##### **District Council**

At the Council meeting on 25 April and 16 May the new constitution providing for decisions by committee was considered and adopted. This limits the powers of the full Council to constitutional and structural arrangements, and gives power to make and execute decisions to committees for strategy and resources, community services, environment, and housing. Most decisions will therefore be made in, and implemented by, these committees.

The Development Control Committee, Licensing Committee and Audit and Standards Committees will continue as before. The Council leader will chair the strategy and resources committee.

There is a small increase in the basic allowances rate for councillors, but overall there is an overall saving of £55,000 in the allowances bill.

**A new procedure is to be adopted for a 'Councillor Call for Action'**. This (introduced by The Local Government Act 2007) is designed to help councillors to resolve local problems or issues by referring them to the relevant council committee.

Cllr Denis Andrewartha was elected chairman of Council and replaces John Hudson who recently resigned from the Council.

A motion to limit the number of council members from 51 to 30 was proposed on cost-saving grounds, but rejected by the governing coalition.

##### **Local Plan**

Consultations continue currently on the policies to be included in the plan. Public consultation on the draft local plan will take place in summer/autumn of this year.

The Council's application to overrule the inspector's decision at Box Road Cam is likely to be heard in autumn this year.

##### **Recycling**

Facilities for additional recycling, including household electrical items, have recently been made at the various recycling depots in the county.

Daniel le Fleming  
May 2013

## **ANNEX B TO**

### **PARISH COUNCIL MINUTES JUNE 2013**

#### **County Councillor's Report to Parish Council June 2013**

The Conservative group on Gloucestershire County Council has opted to form a minority administration to run the authority after the party lost overall control following local elections at the beginning of the month.

At the first full meeting of the council since voters went to the polls, Conservative Councillor Mark Hawthorne was re-elected as the authority's leader, whilst Cllr Tony Hicks was re-appointed chairman, with Cllr Philip Awford as vice chairman.

By choosing to govern as a minority administration, despite lacking a working majority of 27 councillors, the Conservatives remain the largest party on GCC with 23 seats, while the Lib Dems have 14 seats, Labour have 9 seats, UKIP have 3 seats, The Green Party have 1 seat and the People Against Bureaucracy Party have 1 seat and there are also 2 Independents seats. The elected cabinet members and their relevant responsibilities are as follows:

Cllr Mark Hawthorne is the Leader of the Council  
**Phone:** 01452 309724

**Email:** [mark.hawthorne@gloucestershire.gov.uk](mailto:mark.hawthorne@gloucestershire.gov.uk)

Cllr Ray Theodoulou is the Deputy Leader of the Council

**Phone:** 01285 752000



**Email:** [raymond.theodoulou@gloucestershire.gov.uk](mailto:raymond.theodoulou@gloucestershire.gov.uk)

Cllr Dorcas Binns is cabinet member for Public Health and Communities

**Phone:** 01453 833466

**Email:** [dorcas.binns@gloucestershire.gov.uk](mailto:dorcas.binns@gloucestershire.gov.uk)

Cllr Andrew Gravels is the cabinet member for older people

**Phone:** 01452 503974

**Email:** [andrew.gravells@gloucestershire.gov.uk](mailto:andrew.gravells@gloucestershire.gov.uk)

Cllr Paul Mclain is the cabinet member for Children & Young People and Strategic Commissioning

**Phone:** 01242 230232

**Email:** [paul.mclain@gloucestershire.gov.uk](mailto:paul.mclain@gloucestershire.gov.uk)

Cllr Vernon Smith is the cabinet member for Highways and Flood

**Phone:** 01684 274248

**Email:** [vernon.smith@gloucestershire.gov.uk](mailto:vernon.smith@gloucestershire.gov.uk)

Cllr Stan Waddington, is the cabinet champion (until March 2014) for the new highways contract award.

**Phone:** 01453 886 741

**Email:** [stan.waddington@gloucestershire.gov.uk](mailto:stan.waddington@gloucestershire.gov.uk)

Cllr Kathy Williams is the cabinet member for long-term care

**Phone:** 01452 307604

**Email:** [kathy.williams@gloucestershire.gov.uk](mailto:kathy.williams@gloucestershire.gov.uk)

Cllr Will Winsor-Clive is the cabinet member for Fire, Planning and Infrastructure

**Phone:** 01531 650855

**Mobile:** 07793956449

**Email:** [will.windsor-clive@gloucestershire.gov.uk](mailto:will.windsor-clive@gloucestershire.gov.uk)

The council also appointed members to sit on its scrutiny committees, police and crime panel, planning, pension and traffic regulations committees, health and wellbeing board and outside bodies.



For full details of which councillors are to sit on which committees, you may visit <http://glostext.gloucestershire.gov.uk/mgListCommittees.aspx?bcr=1>

The first meeting of the new cabinet will take place at Shire Hall on Wednesday, June 5, at 10am.

Cllr. Jason Bullingham  
**Phone:** 01452 810958

**Email:** [jason.bullingham@gloucestershire.gov.uk](mailto:jason.bullingham@gloucestershire.gov.uk)