

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH
COUNCIL HELD ON WEDNESDAY 5 SEPTEMBER 2012 AT BISLEY WI
VILLAGE HALL**

Present:	Mr R Utlely		Chairman
	Jane Walker	}	
	Lesley Greene	}	Bisley Ward
	Mr B Brooks	}	Eastcombe Ward
	Mr R N Budgeon	}	
	Mr M Bell	}	Oakridge Ward
	Mr D Hunt	}	
	Mr G Newton	}	
	Mr P M Morris		Clerk

In attendance: County Councillor Joan Nash, District Councillor Daniel le Fleming and Six members of the Public.

12. 9 1. **Apologies for Absence**

Apologies for absence were received from John Ellis, Peter Thorp and Val Nairn

12. 9 2. **Declaration of Interests**

Mr R Utlely declared an interest in item 9 – receipt of cheque as reimbursement of items purchased

12. 9 3. **Public Participation**

Q. Has SDC clarified the Dog Control Order?

A. No.

Q. Can the Public have access to the Minutes of the meeting between the Village Hall Trustees and the Parish Council representatives before the Parish Council meeting?

A. Parish Council should see minutes prior to going Public.

Q. Can the Public have access to the Minutes of the Pavilion Steering Group meeting prior to the Parish Council meeting?

A. Parish Council should see Minutes prior to going Public.

Q. Should the Public have access to the response to the letter from Jane Neighbour prior to the Parish Council Meeting?

A. The Parish Council should approve response prior to making it Public.

Q. Why cannot members of the Pavilion Steering Group be

changed if someone cannot attend?

A. This is stipulated in the Terms of Reference.

Q. The Pavilion Steering Group Terms of Reference contain a reference to 'Project Management'; should there not be a business plan first?

A. The Parish Council will not take any final decision on the refurbishment/rebuilding of the Bisley Sports Pavilion until a business plan has been approved.

Q. Severn Trent are currently carrying out maintenance work and are proving to be unaware to the position of some of their pipes. They are also very rude to residents. Can the Parish Council bring pressure to bear on them?

A. Please provide points of concern to the Clerk.

Q. Concern about poor service from Gloucestershire Highways, particularly the poor state of the road from Eastcombe to Bisley and the number of times this road has been resurfaced.

A. Parish Council representatives meet with Highways on a monthly basis. County Councillor Joan Nash confirmed that the cost of the current repair to this road is being met by the contractor.

- 12.9 4. **Approval of Minutes of the Meeting held on 4 July 2012**
Following an amendment to Paragraph 12.8.11 to change the initial of G Taylor to J Taylor, the Minutes of the previous meeting held on Wednesday 4 July 2012 having been circulated to all councillors were approved unanimously and the Chairman signed the Minute Book.
- 12.9 5. **Matters Arising from the Minutes**
There were no matters arising from the Minutes.
- 12.9 6. **District Council Matters**
A copy of District Councillor Mr D le Fleming's report to the meeting is at Annex A to these Minutes.
- 12.9 7. **County Council Matters**
County Councillor Mrs J Nash had nothing to add to the report included in last month's Minutes.
- 12.9 8. **Matters for Discussion**
- a) Neighbourhood Development Plan**
Complicated to develop a plan and would require professional assistance. Benefits could be minimal. Chairman would respond accordingly to Chalford PC but request that they keep us informed if they decide to produce a NDP, we will be interested

to follow their progress and hope that they will share their experience of the process with us. We will, of course, be happy to offer any help that we can.

b) Revised Code of Conduct

Councillors decided unanimously to adopt the latest revision of the Code of Conduct.

c) Gloucestershire Highways Standing Advice

Clerk to inform Gloucestershire Highways that the PC has no comment regarding this document.

d) Annual Audit of Parish Accounts

The Clerk reported that the Annual Audit had been signed off by the External Auditors, Moore Stephens following a request for a more detailed explanation for the increase in expenditure. This was due to the refurbishment of Oakridge Sports Pavilion and the installation of PV Panels on the Bisley and Oakridge Sports Pavilion.

Councillors agreed unanimously that Mr Simon Boden should remain as the Internal Auditor.

e) Increasing Responsibilities

Oakridge explained that there are increased demands on Councillors' time and Ward funds due to cost cutting by Stroud District Council and Gloucestershire Highways.

Eastcombe Ward echoed these concerns. Wards were requested to quantify these extra costs in their estimates of the 2013/14 Precept.

f) Parish Council/Village Hall Trustees Minutes

It was observed that the Minutes were recorded as a meeting between Village Hall Trustees/Pavilion Steering Group, this should have been Village Hall Trustees/Parish Council. Councillors agreed to accept the Minutes.

g) Pavilion Steering Group – Accept Minutes

No Meeting of the Pavilion Group had taken place.

h) Survey of Bisley Ward Residents

Further amendments proposed, document to be re-presented,

i) Written Questions from Jane Neighbour

Amendments implemented and response approved.

i) Parish Precept

The Clerk advised the meeting that it was timely to commence assessment of the Parish Precept requirement for Fiscal Year 2013/2014. Wards were asked to prepare initial proposals

before the next PC meeting on 3rd October 2012. These would be then studied at a meeting of the Finance and Management Sub-Committee later in the month and discussed at the PC Meeting on 7th November 2012, prior to submission of the final assessment to District Council in December.

12.9 9. **Finance**

Payments for September 2012

The following payments were approved by the Parish Council

Cost code		£	VAT	Total
4020	BT - Telephone	54.84	10.96	65.80
4330	Stephen Pond – Install Dog Bin Eastcombe	95.00		95.00
4050	T W Hawkins – Grass Cutting	772.80	154.56	927.36
4455	AIK Electrical – Install Meter – Oakridge Pavilion	85.00		85.00
4425	D W Robbins – Oakridge Pavilion Refurb.	3,000.00		3,000.00
4222	J R Waste – Skip Hire – Bisley Allotments	93.33	18.67	112.00
4000	Clerk's Salary – August 2012	844.91		844.91
4000	HMRC – Tax & NI	208.01		208.01
4026	Moore-Stephens – External Audit Fee	400.00	80.00	480.00
4221	Ian Trueman – Grass Cutting Bisley Allot.	144.50		144.50
4440	D Magee – Oakridge Play Area	73.94		73.94
4320	Ian Trueman – Grass Strimming Eastcombe	672.00		672.00
4230	C L Bridges – Facilities in George Stores	208.33	41.67	250.00
4055	R Utley – Mileage expenses	7.14		7.14
4230	400 Litre Grit Bin	149.99	30.00	179.99
4230	200 Litre Grit Bin	82.99	16.60	99.59
4055	Gloucestershire Archives	7.50		7.50
4201	Woodstain = Bisley Pavilion	14.83	2.97	17.80
4202	Keys/Funding Plaques – Bisley Pav	114.50		114.50
4200	Npower – Bisley Pavilion Electricity	98.37	4.92	103.29
4201	R M Stevens – Bisley Pavilion Maintenance	465.58		465.58
	Totals	7,593.56	360.35	7,953.91

12. 9 10. **Planning**

Planning Applications – September 2012

Oakridge

S.12/1245/HHOLD – Crossways, Oakridge Lynch GL6 7NR - Erection of a single storey workshop/studio to replace existing shed. - **Support**

S.12/1587/FUL - : Birds Frith Farm, Far Oakridge, Stroud GL6 7PB - : Alterations and adaptations of existing outbuilding to provide domestic garaging and storage facilities including extension to domestic curtilage as associated - **Support**

Reasons / Comments: We have no objections to this development; the site is large enough and already has a number of buildings on the site.

Bisley

S.12/1238/HHOLD - Juniper Slad, Hayhedge Lane, Bisley - Erection of a residential garage/store - **Support**

S.12/1523/LBC - The Old Vicarage, George Street, Bisley - New garage, entrance gates and modifications, garden walling, fencing and gates - **Comments only.**

Reasons / Comments: Rather than wooden entrance gate we refer to the Village Design Statement of detailing - character and materials assessment - suggests metal railings, gates, in association with walling are more in keeping (B1,B3,B6)

S.12/1742/LBC - Corner Cottage, High Street, Bisley GL6 7BA - We propose to replace the existing modern front door of the property and its frame with a traditional hardwood cottage door and frame -**Support**

12. 9 11 **Correspondence**

Citizens Advice Bureau – Annual Accounts

Highways Lighting – request for confirmation of Parish Councils Policy on Street Lighting for the Woodlands Development at Eastcombe.

The Clerk was requested to confirm that it was a condition of the last application that was approved that there should be *no* street lighting. This was to be in keeping with the rest of this rural parish and our 'dark sky' policy, but also to ensure that the visual impact on the surrounding countryside was **not** affected after dark, as well as during daytime.

Audit Commission – Letter confirming that future External Audit of Parish Accounts will be performed by Grant Thornton.

12. 9 12

Date and Place of Next Meeting

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday **3rd October 2012** commencing at 7.30pm.

12 9 13

Ward Matters

There were no Ward matters to report that were not covered elsewhere in the meeting.

There being no further business the meeting closed at 8.55pm.

ANNEX A TO

PARISH COUNCIL MINUTES SEPTEMBER 2012

District Councillor's Report to Parish Council September 2012

Meetings

There have been no council or Executive meetings this month. The Planning Advisory Panel will meet on 4 September for further consideration of the District's housing needs up to 2031.

Recycling

First reports on the new arrangements indicate that recycling has increased by 50%, and landfill has gone down by 9%.

Stratford Park

The Park has once again been awarded a green flag under the national scheme.

Climate change

A further fund of £8million has been made available for assistance with the installation of low-carbon heating.

Development of Woodlands site at Eastcombe

The new development scheme for this site is to be considered by DCC on 11 September.

Parking areas at Windyridge

There is a problem with damaged walls surrounding these areas, which I am continuing to pursue.

Daniel le Fleming
30 August 012