

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH
COUNCIL HELD ON WEDNESDAY 4th JANUARY 2012 AT BISLEY WI
VILLAGE HALL**

Present:	Mr R Utleby		Chairman
	Mr P Bradley	}	
	Lesley Greene	}	Bisley Ward
	Mr P Thorp	}	
	Mr R K Brooks	}	
	Mrs V Nairn	}	Eastcombe Ward
	Mr J Ellis	}	
	Mr R N Budgeon	}	
	Mr M Bell	}	Oakridge Ward
	Mr D Hunt	}	
	Mr P M Morris		Clerk

In attendance: District Councillor Mr D le Fleming.
County Councillor Mrs J Nash
Five members of the Public also attended.

12. 1 1. **Presentation by Martin Hutchings**
Martin Hutchings presented a summary of the draft report on the Housing Needs survey. It was agreed to add clarification of the term “in need” for the purposes of applying to be entered on the District Council’s Housing Register. It was also agreed that a summary of the report would be provided to place on the Parish website and included in the Village newsletters. A summary of local facilities are to be provided to Martin to be inserted in the final report (Bisley Ward to lead). Chairman Mr R Utleby thanked Martin for the thoroughness of the report.
12. 1 2. **Apologies for Absence**
An apology for absence was received from Gareth Newton.
12. 1 3. **Declaration of Interests**
Mr R Utleby declared an interest in item 10 – receipt of cheque as reimbursement of items purchased. R Budgeon, D Hunt and P Thorp declared an interest in items 9d – Select contractor for installation of PV Panels on Bisley and Oakridge Sports Pavilions.

12. 1 4. **Public Participation**

Q The hand operated gritter is not working, what will be the cost of repair/replacement?

A There will be no cost to the Parish, the hand gritter is supplied free of charge by Gloucestershire Highways.

Q Why are the minutes of the Energy Group meetings not displayed on the Parish website?

A Chairman apologised and indicated that this matter will be addressed.

Q What plans are in place to provide feedback to Parishioners from Energy Group as promised at each of last year's public presentations?

A Information on website and there are plans to hold public meetings in February and March this year.

Q Will Parishioners' opinion be taken into consideration?

A Yes.

Q In Minutes of December Council meeting (item 9d) it stated 'Proposals to formalise Agenda content and a timetable for completion dates were approved by the meeting.' What does this mean?

A This is purely an internal matter and refers to a matrix outlining a timetable of events that Councillors and the Clerk should adhere to, this will ensure that all relevant paperwork is provided in sufficient time to prepare for the next Council Meeting. A copy is at Annex C to these Minutes.

12. 1 5. **Minutes of Previous Meeting**

It was agreed that item 13a should be amended to include that The Woodland Trust had awarded a collection of trees to be planted for the Queens Diamond Jubilee. The Minutes of the previous meeting held on 7 December having been circulated to all councillors were then approved unanimously and the Chairman signed the Minute Book.

12. 1 6. **Matters Arising**

The Clerk confirmed that letters had been sent to SDC in response to Dog Fouling and to the Head of Planning outlining the Parish Council's concern regarding the new policy to exclude our Planning Councillors from site meetings.

12. 1 7. **District Council Matters**

A copy of District Councillor Mr D le Fleming's report to the meeting is at Annex A to these Minutes.

- 12.1 8. **County Council Matters**
A copy of County Councillor Mrs J Nash's report to the meeting is at Annex B to these Minutes.

12.1 9. **Matters for Discussion**

a) Precept 2012/13

The Finance Management Sub-Committee met on 12th December

2011 to consider the Parish Precept for FY 2012/13. Given the current economic conditions, the Sub-Committee considered that an increase in the Precept would not be appropriate. Following detailed discussions it recommended that the Precept be maintained at its current level of £53,090. Councillors unanimously approved the recommendation.

b) Section 137 payments.

Section 137 of the Local Government Act 1972 authorises Parish Councils to make donations annually to charities and organisations which are considered to be beneficial to the interests of parishioners. Following recommendations by the Finance Management Sub-Committee the Parish Council approved the following donations for payment:

Bisley All Saints Church	£450.00
St Bartholomew's Closed Churchyard	£900.00
The Frith Youth Club	£700.00
Cotswold Air Ambulance	£100.00
Cotswold Care Hospice	£150.00
Stroud Citizens Advice Bureau	£150.00
Stroud Victim Support Group	£50.00
WRVS	£50.00
The Bisley News	£100.00
'What's On' Oakridge Newsletter	£100.00
Eastcombe Village Newsletter	£100.00
The Royal British Legion	£75.00
Eastcombe Scouts & Guides	<u>£150.00</u>
Total	<u>£3,075.00</u>

C) Finance and Personnel Subcommittee – Terms of Reference

An amended Terms of Reference was placed before the Council and was approved unanimously.

d) PV Panels on Pavilions – approve contractor

R Budgeon, D Hunt and P Thorp had declared an interest in this item and left the room whilst this matter was debated.

Four contractors had provided quotations for installation of PV Panels on the Bisley and Oakridge Sports Pavilions. Each contractor was made aware that a late cancellation may be necessary if the Parish Council's request for a grant was rejected;

3 of the companies had confirmed that no cancellation charge would be made in these circumstances.

After lengthy discussions it was agreed unanimously to award the contract to Greenshop Solar Ltd, a local company based within the Parish.

e) Bisley Community Energy Project (BiCEP)

The Minutes were presented to the meeting and no points were raised. Copy of Minutes to be placed on Parish website.

f) Local Energy Assessment Fund Grant

Councillors agreed that BiCEP should apply for a grant of £34,000.

If awarded the grant must be spent by 31st March 2012.

g) Annual Parish Meeting – consider arrangements for this year's meeting.

A proposal to change the format of the meeting and invite recipients of Section 137 payments to attend and give a brief explanation on how the Parish's contribution will be spent.

Total budget for the event including refreshments £360. This was approved by a majority of 6 for and 3 abstentions.

12. 1 10. **Finance**

The following payments were approved by the Parish Council

	£	<u>VAT</u>	<u>Total</u>
D Magee – Repair Grit Bin - Oakridge	6.50		6.50
Ecoarborist – Tree work - Eastcombe Playing Fields	460.00		460.00
Clerk's Salary – December 2011	800.71		800.71
HMRC - Tax & NI	257.04		257.04
R Utley – Office Eqpt. & Fuel	83.25		83.25
GAPTC – R Utley Training Course	85.00		85.00
Eastcombe Pavilion – Cleaning	300.00		300.00
Totals	1,992.50		1,992.50

12. 1 11. Planning

Planning Applications

Bisley

S.11/2262/LBC - The Old Vicarage, George Street, Bisley GL6 7BB - Single storey extension, 2 solar panels and window addition, internal alterations – **Support**

S.11/2252/HHOLD - South View, Van der Breen Street, Bisley. GL6 7BN - Two storey extension and internal alterations – **Support** - Reasons / Comments: We would like to ensure - through a condition in addition to the Bisley Conservation Area requirements if necessary - that the tall and characterful cypress to the rear of the property is kept

S.11/2016/HHOLD – Trussalls, Van Der Breen Street, Bisley. GL6 7BP - Temporary Siting of Mobile Home while construction of permitted works takes place – **Object** - Reasons / Comments: Under normal circumstances this application would be entirely reasonable and the Parish Council would support it. However the permission for works has expired, and no construction should be taking place so we cannot see any reason to support siting of a mobile home.

S.11/2463/TCA - The Old Mansion Far Wells Road Bisley GL6 7AQ - Remedial works to mature leyland cyprus, sycamore, laurel – **Support**

S.11/2529/LBC – Overcourt, School Lane, Bisley. GL6 7BE - : Replacement of rotten windows & garage doors.Erection of PV solar panels on Garage roof – **Support**

S.11/2517/HHOLD - Overcourt School Road Bisley GL67BE - Replacement of rotten windows & garage doors.Erection of PV solar panels on Garage roof. - **Support**

Oakridge

S.11/2462/HHOLD - Stable Cottage, Far Oakridge House, Far Oakridge. GL6 7PF - Two storey extension and alteration to two dormer windows. Change to roof covering material - **Support**

S.11/2467/HHOLD - The Thatched House, Tunley, Sapperton. GL7 6LW - Internal and external alterations, single storey extension, raising height of two chimneys to safe level above thatched roofs - **Support**

S.11/2468/LBC - The Thatched House Tunley, Sapperton. GL7 6LW - Internal and external alterations, single storey extension, raising height of two chimneys to safe level above thatched roofs - **Support.**

Eastcombe

S.11/2190/HHOLD – Newholme, Middle Hill, Eastcombe. Stroud GL6 8BD - Single storey side and rear extensions - **No observations**

S.11/2447/FUL - Gleann Fionn Eastcombe, Stroud, Gloucestershire. GL6 7DN - Retrospective application for an access track - **No observations**

12. 1 12. **Correspondence**

The Clerk reported that a letter addressed to the Chairman had been received from the SOS and copies issued to all Councillors. The Chairman stated that he would draft a letter of response and place before Councillors for approval at next month's Parish Council Meeting.

12. 1 13. **Ward Matters**

Bisley Ward

Police road speed checks had been carried out in Bisley resulting in 14 drivers being recorded exceeding the speed limit and 1 driver not wearing a seatbelt.

Police have agreed that if the Parish Council traffic speed indicator is placed in position and the registration numbers of vehicles exceeding the recommended speed limit are recorded and forwarded to them, they will write to the registered owner of the vehicle.

b) **Eastcombe Ward**

There were no Ward matters to report that were not covered elsewhere in the meeting

c) **Oakridge Ward**

There were no Ward matters to report that were not covered elsewhere in the meeting.

12. 1 14. **Date and Place of Next Meeting**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday **1st February 2012** commencing at 7.30pm.

There being no further business the meeting closed at 9.25pm.

ANNEX A TO

PARISH COUNCIL MINUTES January 2012

District Councillor's Report to Parish Council January 2012

Waste Collection/Recycling

At the Cabinet meeting on 15 December the proposals for additional collections were approved (including plastics and cardboard). Negotiations with Veiola on the detailed proposals will now proceed with a view to implementation in summer 2012.

Car Parks Review

Details of the proposals and changes agreed are set out in the Cabinet papers of 15 December. The feasibility of automatic number-plate recognition and of disc parking schemes is to be considered. A decision on charges in Nailsworth, Dursley and Wotton has been deferred for 18 months.

Local Authority Mortgage Scheme

The Cabinet has recommended to Council that £1 million should be allocated to the mortgage guarantee scheme providing support to first-time buyers with mortgage deposits. This will be funded from General Fund revenue budget. Payment is required only if the property has to be sold at a loss greater than the amount of the purchaser's deposit.

Financial matters

The Administration's proposals for the coming year have been finalised and will be presented to Council on 26 January. Council tax is to be frozen for another year with the help of a government grant of an amount equal to a 2.5% increase. Budget and efficiency savings have been identified to meet further reductions of 28.6 percent in government funding up to 2013.

Daniel le Fleming
Jan 012

ANNEX B TO

PARISH COUNCIL MINUTES DECEMBER 2012

January 2012 County Councillor's Report.

Budget for 2012 – 2013. County Council Cabinet agreed a draft budget at the meeting on 14th December. Government grant has been reduced from £137.8 million this financial year to £125.1 million for next year. (9.2 % reduction) Council managed to save £30 million last year and this budget will prioritise spending on services most needed. The draft proposals include £9 million investment to services for older people and vulnerable adults, £32 million of capital investment in roads, schools and other services. A further £29 million will have to be identified in savings to balance the budget. Consultation will ask for comments on proposal to freeze Council Tax ,which would attract a Government grant to all local authorities who freeze the tax. Questionnaires will appear in local media and can be accessed online at www.gloucestershire.gov.uk/budget2012-01-02

Rail improvements. The redoubling of the Kemble to Swindon line is moving forward with technical officer meetings. The scheme is now in two parts, Standish junction to Kemble line improvements and Kemble to Swindon redoubling.

Local Radio. Last year full council supported a motion to protect BBC local radio, particularly the news service. BBC has responded in that there will be some sharing of local radio regionally (Glos, Bristol, Somerset and Wilts.) in the afternoons and across England in the evenings. Breakfast, mornings and drivetime will not share content and at all times of the day there will be local news and information.

Joan I Nash, Holcombe Farm , Painswick 813104

ANNEX C TO

Parish Council Minutes January 2012

Bisley-with-Lypiatt Parish Council Business Planning Matrix (as agreed on 7 December 2011)

Monthly meeting + 1 week	First Draft Minutes issued
Monthly meeting + 2 weeks	Comments on First Draft Minutes to Clerk
Monthly meeting + 3 weeks	Final Draft Minutes issued
Tuesday of the week before monthly meeting	Deadline for Agenda items and supporting information to Clerk
Friday before monthly meeting	Agenda and meeting packup issued