

**MINUTES OF THE MEETING OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL  
HELD ON WEDNESDAY 1 JUNE 2011 AT BISLEY WI VILLAGE HALL**

<b>Present:</b>	Mr P Thorp		Chairman
	Mr P Bradley	}	
	Mr R Utley	}	Bisley Ward
	Ms L Greene	}	
	Mr R K Brooks	}	Eastcombe Ward
	Mr J Ellis	}	
	Mr R N Budgeon	}	
	Mr D Hunt	}	Oakridge Ward
	Mr G Newton	}	
	Mr P M Morris		Clerk

**In attendance:** County Councillor Mrs J Nash, District Councillor Mr D le Fleming.

11.6 1. **Apologies for Absence**

Apologies for absence were received from Mrs V Nairn and Miss L Greene.

Absent, Anna Bonallack

11.6 2. **Housing and Employment needs Survey**

Mr M Hutchings explained his role with Gloucestershire Rural Community Council and then provided details of support available to organise such a survey.

The survey would be split into two separate questionnaires, one for housing needs and one for employment needs. The preparation would take two weeks. Mr Hutchings explained the different success rates on achieving returns. The highest rate of success (66%) is achieved when pre-paid envelopes are provided, however, this increases the cost. He suggested that alternative methods would be to deliver with the local newsletter and provide ballot boxes. This method only produces a 33% return rate.

There should be a two week period allowed for responses and Mr Hutchings would require a further two weeks to write a report based on those responses.

Mr Hutchings recommended that the report should be made public and supplied to Stroud District Council.

Mr le Fleming stated that Stroud District Council would place the file on record and take it in to consideration on planning applications.

The meeting was made aware that a local business had offered to meet the cost of postage for the survey. Following a brief discussion, Councillors agreed that this may be perceived by parishioners as trying to influence the result of the survey.

#### **11.63. Declaration of Interest**

Mr P Bradley declared an interest in item 9 –receipt of cheque.

#### **11.64. Public participation**

Three members of the public were present.

Mr Watson enquired “why are Councillors summoned to the meeting and not requested to attend “? The Clerk explained that this is a legal requirement.

Mr Watson also drew attention to the Finance Section of the May 2011 Minutes which read “GPFA Training”, and enquired what GPFA was. The Chairman explained that it was the Gloucestershire Playing Fields Association, outlined the training to be given and agreed that unexplained acronyms in the Minutes was undesirable.

#### **11.65 Minutes of Previous Meeting**

The Minutes of the previous meeting held on 1<sup>st</sup> June having been circulated to all councillors were approved unanimously and the Chairman signed the Minute Book.

#### **11.66. Matters Arising**

There were no ‘Matters Arising’ from the Minutes of the previous Meeting

#### **11.67. District Council Matters**

A copy of District Councillor Mr D le Fleming’s report to the meeting is at Annex A to these Minutes.

#### **11.68. County Council Matters**

A copy of County Councillor Mrs J Nash’s report to the meeting is at Annex B to these Minutes.

## 11.69. Matters for Discussion

### **a) Annual Accounts**

Councillors were given copies of the Annual Accounts of the Parish for the Year ended 31 March 2011, together with Income and Expenditure and Bank Reconciliation Statements. The Accounts had been examined and agreed by the Internal Auditor prior to passage to the External Auditors in Bath.

Councillors were content that the Parish Funds were soundly based and that scope for increased expenditure on capital projects was gradually improving.

The Accounts for the Year were approved unanimously by the Parish Council.

### **b) Management of Roadside Verges**

Councillors agreed to support in principle, the Consultation Report from Cotswold AONB regarding the mowing of verges and protecting wild flowers.

### **c) Bus routes**

Councillors identified the difficulty in communicating with parishioners that depend on a regular bus service and that people that need it will lose it. It was agreed that information identifying services that are affected would be placed at bus stops and on notice boards. Passengers would be requested to provide feedback that would be used to complete the survey.

### **d) Computerised Accounting.**

The Clerk reported that the demonstration of a computerised accounting system had proven to be very informative. This was confirmed by the Councillors that attended the demonstration and after answering several questions regarding the system it was agreed it would be beneficial to make such a purchase and move the accounting from a paper based function to electronic.

### **e) Energy Group**

The Energy Group reported that the Oakridge meeting was well attended and successful. Minutes of the Energy Group Meeting will be forwarded to Parish Council members when completed.

It was agreed that item 6 of the Energy Group 'Terms of Reference' should be amended from 'approved' to 'presented'.

#### **f) Chalford Annual General Meeting**

Councillors that attended the Chalford Parish Council Annual General Meeting commented on how the format differed from our AGM. Their AGM is held on a different night than the regular monthly PC meeting and is attended by recipients of S137 grants who are presented with their cheques. At the end of the meeting refreshments are served and Councillors and Parishioners mingle informally.

Councillor Mr Roger Budgeon proposed that we move to a more informal style of AGM in the future This was seconded by Councillor Mr Roger Utley. There were no objections.

11.6 10. **Finance**

**Financial Statement**

**Receipts May 2011**

Bank Interest	£2.42
Allotment Fees	£448.00
Tennis Court Fees	£165.00
Bisley Cricket Club	£200.00
<b>Total Receipts</b>	<b>£815.42</b>

**The following payments were approved by the Parish Council**

	£	VAT	Total
Jelf Insurance – Eastcombe Pavilion	818.87		818.87
Npower – Bisley Pavilion	65.82	3.67	69.49
Ian Trueman – Grass cutting Eastcombe	258.00		258.00
Ordnance Survey – Copy Licence	54.75	10.95	65.70
Ian Trueman – Teeds Rise maintenance	75.00		75.00
PHIL Bradley – Paint (Bisley Pavilion)	51.98		51.98
D Richards – Grass cutting Bisley	78.00		78.00
Wicksteed – Playground Inspection	213.00	42.60	255.60
S Boden – Internal Audit	120.00		120.00
BT – Line rental	73.60	14.72	88.32
T W Hawkins	1,545.00	309.00	1,854.00
Clerk salary – May 2011	852.77		852.77
HMRC – Tax & NI	215.33		215.33
<b>Totals</b>	<b>4,422.12</b>	<b>380.94</b>	<b>4,803.06</b>

<b>Petty Cash Payments – May 2011</b>	<b>£48.19</b>
<b>Cash Balance as at 31 May 2011</b>	<b>£42,184.70</b>
<b>Bisley Lock-up Balance as at 31 May 2011</b>	<b>£2,139.38</b>
<b>Westbury Gift Balance as at 31 May 2011</b>	<b>£10,000.00</b>
<b>Parish Office Reserve as at 31 May 2011</b>	<b>£17,000.00</b>
<b>Bisley Pavilion Reserve as at 31 May 2011</b>	<b>£1,391.38</b>
<b>Capital Projects Reserve as at 31 May 2011</b>	<b>£9,250.00</b>

#### 11.6 11. **Planning**

Springbank, Tunley – local residents are to request a judicial review and requested the Parish Council's support.

The Council voted unanimously to support in principle, any parishioners that may wish to pursue a Judicial Review into the process and reasons that gave consent to the Revised Planning Application for Springbank House, Tunley, Planning Ref: S.11/0285/FUL

#### 11.6 12. **Correspondence**

The following correspondence received during the past month was available for inspection by Councilors:

Letter from Dr Hoffman requesting information from the Energy Group.

SDC – Proposed development at Wades Farm, Stroud

Clerks & Councils Direct

CPRE – Members Guide

#### 11.6 13. **Ward Matters**

##### **Bisley Ward**

There were no Ward matters to report that were not covered elsewhere in the meeting.

##### **Eastcombe Ward**

There were no Ward matters to report that were not covered elsewhere in the meeting.

## **Oakridge Ward**

Pavilion refurbishment - Three quotations had been received to replace existing asbestos roof. Councilors approved the most cost effective (£10,437) and work will commence in August, following the completion of the cricket season.

### 11.6 14. **Date and Place of Next Meeting**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday 6th July commencing at 7.30 pm.

There being no further business the meeting closed at 9.25pm.

## **ANNEX A TO**

### **PARISH COUNCIL MINUTES JUNE 2011**

#### **District Councillor's Report to Parish Council June 011**

##### **Settlement boundary review**

I understand the proposals put forward by SDC for Bisley and Oakridge are acceptable, but there is a query relating to Eastcombe.

##### **Corporate Delivery Plan 2011 – 2015**

The Corporate Delivery Plan 2011 to 2015 has now been published. The Council's priorities (growing the economy, affordable housing, dealing with climate change, and prudent use of resources) remain the same. Brief details of current plans are listed in the document.

## **Standards Board**

The national Standards Board regime for local government has been abolished. It is not yet known whether any proposals on this subject will be included in the Localism Bill provisions. At the Council meeting in April the Council resolved to maintain a Standards Committee and a code of conduct for its members, the details to be finalised when government plans have been clarified.

## **Housing Needs Survey**

Barry Wyatt from SDC has provided information which is being circulated

## **Trees**

Mark Hemming from SDC has supplied some information which is being circulated.

## **Stroud A46 bridge**

It is reported that the new bridge will be open this month and will be named 'the Stroud Brewery Bridge'.

## **Planning:**

**Woodlands Yard, Eastcombe:** I have notified SDC that a local housing needs survey is in hand and the results will be notified to SDC.

**Hillcroft, Oakridge:** I understand a further inspection is to be made shortly to check compliance with the consent

Daniel le Fleming

June 2011

## **ANNEX B TO PARISH COUNCIL MINUTES MAY 2011**

**Boundary Commission proposals for County Council Divisions.** The draft proposals have been published. This will reduce the number of County Councillors from 63 to 53 , coming into effect at the 2013 elections. Final proposals will be issued in the Autumn 2011. This Division will be enlarged to include Whiteshill, Randwick and Ruscombe Parishes, making an electorate of some 10,000 electors. I do not feel there is a case to argue , I knew that the Division would expand and I feel that these Parishes will fit in with the existing Parishes as they are mostly of a rural type.

**Olympic Torch Relay.** Gloucestershire will be on the route for the Olympic torch, entering the County on 23<sup>rd</sup> May 2012 and touring the County ( on a route to be announced later) ending at an evening celebration at Cheltenham Racecourse .



There will be opportunities for nominations of suitable people to carry the torch in relay.

**Local Enterprise Partnership (LEP )** Gloucestershire has been given permission by Government to set up its own LEP to enable it to bid for Government cash to help local businesses. It will be led by Gfirst to build on work already happening in the county.

**Bus network review.** Parish Councils will have had details of the proposals for Bus Services and details of Information Sessions and Roadshows. I hope details are on Parish noticeboards. Consultation is open until 27<sup>th</sup> June 2011.

**Childcare Sufficiency Assessment.** An assessment has been completed of Childcare in the County by mapping supply and demand. A draft report has been written and can be seen on [www.Gloucestershire.gov.uk/csa](http://www.Gloucestershire.gov.uk/csa). There is a questionnaire at the bottom of the page which may be completed by 1st July. The final report, strategy and action plan will be published at the end of August 2011 and made available on the website.

Joan I Nash

Holcombe Farm, Painswick

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