

**MINUTES OF THE ANNUAL GENERAL MEETING OF BISLEY-WITH-LYPIATT  
PARISH COUNCIL HELD ON WEDNESDAY 7<sup>th</sup> JULY 2010 AT BISLEY WI  
VILLAGE HALL**

<b>Present:</b>	Mr P Thorp		Chairman
	Ms L Greene	}	
	Mr P Bradley	}	Bisley Ward
	Mr R Utley	}	
	Mr R K Brooks	}	
	Mrs V Nairn	]	Eastcombe Ward
	Mr J Ellis		
	Ms A Bonallack	]	
	Mr R N Budgeon	]	
	Mr D Hunt	]	Oakridge Ward
	Mr P Morris		Clerk

**In attendance:** County Councillor Mrs J Nash and District Councillor Mr D le Fleming.

One member of the public was present.

- 10.07 1. **Apologies for Absence**  
Apologies for absence. was received from Mr G Newton.
- 10.07 2. **Co-option of a Parish Councillor**  
Following the recent Parish Council Elections, Eastcombe Ward was returned with only three Councillors from its complement of four. Mr R K Brooks proposed that Anna Bonallack be co-opted as a Councillor to Eastcombe Ward. Mr R Budgeon seconded this proposal and Anna Bonallack's co-option was carried unanimously. The Chairman warmly welcomed Anna Bonallack to the Parish Council.
- 10.07 3. **Declaration of Interests**  
Three declarations of interest were received.  
Ms L Greene  
Mr R Utley  
Mr R N Budgeon  
declared an interest in the BCCS, item 10.07 07 (d) and left the room during the discussions regarding this matter.

10.07 4. **Public Participation**  
There was no participation by the members of the public attending the Meeting.

10.07 5 **Ward and Parish Appointments**  
The following appointments were agreed by the Parish Council:

Councillor Appointments – Eastcombe Ward  
Chair of Planning Sub-Committee – **Anna Bonallack**

Councillor Appointments – Bisley Ward  
**Phil Bradley** - Ward Chair, Police, Safer Roads, Bins & Pavilion  
**Lesley Green** – Pavilion, Planning, Allotments (Local Produce – links to sustainability), Bio–diversity  
**Roger Utley** – Energy (Steering Group – links to sustainability)  
Play Areas (RoSPA checks)  
**Peter Thorp** – Parish Office, Resilience (Development of Parish – wide – Plan – links to sustainability), Footpaths

Ex-Officio Appointments  
**Ashley Dickenson** – Snow Warden  
**Stephen Trinder** – Teed’s Rise

Councillor Appointments -Oakridge Ward  
Ward Chairman – **Roger Budgeon**  
Highways – **Derek Hunt**  
Allotments, Orchard Project, Burial Ground & Finance – **Gareth Newton.**  
Footpaths Oakridge Lynch – **Gareth Newton**  
Planning & Energy – **Roger Budgeon**

Ex – Officio Appointments  
**Phil Dawes** – VDS Leader & Playing Field  
**Alex Davis** – Pavilion Project  
**Patrick Lorenzon** – Snow Warden  
**Julian Noad** – Far Oakridge Allotment Project  
**Charley Crisp** – Tennis Court  
**Juliet Alexander** – Footpaths (Tunley, & Canal Paths)  
**Nick Holiday** – Footpaths – Waterlane & Bournes Green

10.07 6. **Minutes of Previous Meeting**  
The Minutes of the previous meeting held on Wednesday 7 June 2010 having been circulated to all councillors were approved unanimously and the Chairman signed the Minute Book.

10.07 7. **Matters Arising**  
There were no matters arising.

10.07 8. **District Council Matters**  
District Councillor Mr D le Fleming reported to the Meeting on the following issues:

### **District Councillor's Report to Parish Council 7 July 2010**

#### **Impact of government expenditure proposals**

It is clear that the proposed cuts in government expenditure are going to have a significant effect at local government level. Full information is awaited. In the meantime all possible savings are being identified, including shared services with other councils and redeployment of staff. Council tax and staff pay is to be frozen for two years.

I understand regional assemblies are to be disbanded and further powers eg on planning matters delegated to local councils.

#### **Current matters**

Recent Cabinet decisions or proposals have dealt with:  
Carbon Management Plan (4 year plan to reduce the Council's carbon emissions)  
Renewal of the Stratford Park contract  
Solid to Sustainable Energy project  
Housing Improvement plan  
Canal regeneration project  
Sustainable Community strategy  
Improving outcomes for older people ('Total Place' project)

#### **Refuse and Recycling**

There have been some teething problems with the new collection arrangements. Please let me know if there are any more problems and I will take them up with council staff.

#### **Planning Applications**

I hope the relevant ward members will let me know of any planning applications which need representations made or other action. As I

am not on the planning committee I can attend and make representations at committee in appropriate cases.

10.07 9 **County Council Matters**

County Councillor Mrs J Nash reported the following information to the Meeting:

Following my mention of national cuts in Government funds for Local Government, Gloucestershire County Council has learned that it will face £6.5 million funding cut as the government tries to cut the country's deficit. It is also expected that some of the Government grant funding for specific projects will be withdrawn, it is unlikely that the Council will be able to fund these projects from its own funds. There is a difficult time ahead.

Some examples of cuts already notified are, £2.3 million from Dept. of Education Area Based Grant

Supporting People administration £260,000

Road safety £210,000

Home Office £60,000

Capital money cuts. Integrated Transport £1.3 million Road safety £180,000

Local Authority Business Growth Incentive grant £313,000

The online "glofamilies" directory has been relaunched , providing information for families in Gloucestershire.

Cabinet Meetings. From September, it is planned to hold every other Cabinet Meeting away from Shire Hall, in locations around the County, This will make it easier for local people and local journalist to attend a Cabinet meeting, and submit questions , in advance for Cabinet Members attention. It is hoped that Cabinet Members will be able to meet local Councillors and to talk to local business and see the problems affecting local areas.

Regional Spatial Strategy. As we know the RSS has been scrapped. The County Council will have the difficult task of finding where to suggest the building of houses and to decide how many houses Gloucestershire will need. It is hoped that some useful joint working will take place with the District, Borough and City Councils across the county on this issue. The County Council Leader is in discussion with Leaders of the other Councils in the County.

Summer Drink Drive campaign This campaign is well underway, taking place from 1st<sup>rd</sup> June till 12<sup>th</sup> July, this coincided with the Football World Cup, it is hoped that drivers will think hard before they drive their cars.

10.07 10 **Matters for Discussion**

a) Accountability of non Councillor Appointments

It was agreed unanimously that non-Councillor Appointees would be accountable to their ward chairmen.

b) The Clerk issued each Councillor with a copy of the Parish Council Standing Orders and the Code of Conduct.

c) The Clerk explained that Internet banking is not an option due to current laws forbidding Clerks making any payments. Payments have to be approved by at least two appointed councillors by signing cheques.

It was agreed that further investigations should be made regarding ethical banking and that the Finance sub-committee would meet to discuss and report back. No date was agreed for this meeting.

d) Bisley Ward announced that the Bisley Community Composting Scheme was to receive The Queen's Award for Volunteer Service from Sir Henry Elwes The Lord Lieutenant of Gloucestershire on Monday 26<sup>th</sup> July at 6.30pm on the Bisley Community Composting Scheme site at the Chestergate Allotments, Stroud Road, Bisley. Everyone is invited to attend.

Councillors agreed that the sum of £645 should be allocated towards the cost of organising this event.

## 10.07 11 Finance

### Receipts June 2010

Bank Interest	£2.91
Allotment Rents	£249.00
Tennis Court Membership	£280.00
Wayleave	£1.00
Burial Fee	<u>£100.00</u>
<b>Total Receipts</b>	<b><u>£632.91</u></b>

### The following payments were approved by the Parish Council

	£	VAT	Total
GAPTC – Clerk/Councillor Training	£240.00		£240.00
Oakridge Village Hall – Water at Pavilion	£240.00		£240.00
Jelf Group plc – Insurance Eastcombe Pavilion	£745.79		£745.79
D Richards – Handyman Bisley	£324.00		£324.00
Toshiba UK Ltd – Office Copier	£17.73	£3.10	£20.83
T W Hawkins – Grass Cutting	£772.50	£135.19	£907.69
Consortium – Office Stationery	£52.78	£9.24	£62.02

A Davis – Planning Maps (O)	£40.00		£40.00
Playsafety Ltd – RoSPA Inspection	£276.00	£48.30	£324.30
Mole’s Services – Tennis Court	£100.00		£100.00
CPRE – Annual Subscription	£32.00		£32.00
Berrymans Lace Mawer – VAT on Insurance Claim		£64.40	£64.40
Severn Trent Water – Allotments (O)	£61.86		£61.86
Severn Trent Water – Allotments (E)	£31.59		£31.59
Clerk Salary – June 2010	£742.97		£742.97
HMRC – Tax/NI	£325.13		£325.13
Clerk – Refund Telephone Batteries	£10.20	£1.78	£11.98
Ordnance Survey – Mapping Licence	£54.75	£9.58	£64.33
D Holbrow – Maintenance Eastcombe	£201.00		£201.00
<b>Totals</b>	<b>£4,268.30</b>	<b>£271.59</b>	<b>£4539.89</b>

<b>Petty Cash Payments – June 2010</b>	<b>£81.06</b>
<b>Cash Balance as at 30 June 2010</b>	<b>£32,817.96</b>
<b>Bisley Lock-up Balance as at 30 June 2010</b>	<b>£2,138.41</b>
<b>Westbury Gift Balance as at 30 June 2010-</b>	<b>£10,000.00</b>
<b>Parish Office Reserve as at 30 June 2010</b>	<b>£17,000.00</b>
<b>Bisley Pavilion Reserve as at 30 June 2010</b>	<b>£4,141.38</b>
<b>Capital Projects Reserve as at 30 June 2010</b>	<b>£4,750.00</b>

#### 10.07 12 **Planning**

The following Planning Applications have been received during the past month and the decision of the Planning Sub-Committees are recorded.

#### **Bisley Ward**

**S.10/1043/LBC** – 2 Wellesley Cottages, Wells Road, Bisley – Replacement windows – **Support**.

**S.10/1096/TCA** – Overcourt, School Road, Bisley – Work to tree in Conservation Area – **Support**.

**S.10/1208/HHOLD** – The Firs, Far Wells Road, Bisley – Revised scheme following permitted application S.10/0464/HH – **Comment Only** – We support this improvement to previous permitted scheme.

**S.10/1014/HHOLD** – Denmans Farm Annexe, Bisley – Two-storey side extension with cellar – **Comment Only** – We recommend use of windows from sustainable sources instead of UPVC as per Parish Council’s Sustainability Policy.

### **Eastcombe Ward**

**S.10/1026/LBC & S.10/1025/HHOLD** – The Old Bakehouse, The Street, Eastcombe – Demolition of lean-to utility room and erection of single storey extension – **Comments Only** –

The address given for the property is incorrect – it should be The Street, Eastcombe and not Dr Crouch’s Road. There are some factual errors in the Design and Access Statement

- The property is in the Eastcombe Conservation Area.
- The local amenities listed are in Eastcombe, not Chalford.
- Eastcombe is a village (population approx 600 adults) not a hamlet.

The proposed replacement windows are a welcome improvement in the thermal efficiency of the building, but may only be appropriate for those windows that currently have a metal frame around the edge of the window between the stone and the glass. Most of the windows on the front of the building have the very distinctive feature of having the glass/lead set directly into the stone. The proposed replacement would not really be appropriate for such windows which are very much a feature of the building.

### **Oakridge Ward**

**S.10/0977/FUL** – Garage, Oakridge Lynch – Demolition of existing garage and erection of dwelling – **Object**.

We have no objection in principle to a house on this site but we have the following observations about the proposal:

The dwelling to the left is a bungalow and the one to the right will be a small house - this building will dominate both.

The ridge height will have dominance over the houses in the row.

‘The stated materials are traditional?’ – Bradstone and aluminium windows are not our idea of traditional materials. The majority of the houses in this row are traditional Cotswold stone materials. We accept that this is opposite newer-construction type housing.

We would support a smaller dwelling. This support is backed-up by the Parish Plan and Village Design Statement evidence.

We would support a contemporary design if it used more sustainable design principles and materials.

**S.10/1094/COU** – Paddock Cottage, Waterlane – Change of use to parking area – **Support/Comment** – If the neighbours support this plan then the Parish Council will also support it.

**S.10/1085/HHOLD** – Lilyhorn Cottage, Bournes Green – two-storey extension and alterations to garage roof – **Support.**

**S.10/0793/FUL** – Springbank House, Tunley – Partial demolition of existing house to facilitate erection of ‘Eco-house’ – **Object**

We have no objection in principle to replacing the existing house with an ‘Eco-house’. We would accept a contemporary designed house, an architectural statement and attractive designed house.

However, this application justifies the design and replacement by saying it is for an ‘Eco-house’ but the supporting SAP rating does not support the ‘Eco-house’ performance. The predicted annual energy consumption is a massive 58,000 kwhr/year which is 255 kwhr/m2/year when the current ‘Passiv Haus’ figure is 15kwhr/m2/year. All this results in a massive CO2 figure of 14022kgs/year! A quick glance gives a U value for windows at 2.52 Code Level 3 (mandatory for Housing Association buildings now and will be minimum UK Building Regulations) is 2.10, the walls are 0.4 when Code 3 is 0.3. Code 3 is the starting point we are supposed to be at Code 6 by 2016. The energy and carbon performance of this house according to the SAP Report presented are very poor. To live up to the ‘Eco-house’ justification it should at least achieve a reasonable energy/carbon figure and aspire to ‘Passiv Haus’

#### 10.07 13 **Correspondence**

The following correspondence received during the past month was available for inspection by Councillors:

GAPTC	Summer 2010
Clerks and Councils Direct	July 2010 Magazine
Mr N MacLeod	The Chairman read a letter from the retiring clerk thanking the members for the gift of a pair of Wellington Boots presented to him in appreciation for his services to the Parish.
The Planning Inspectorate	Confirmation that the proposal to modify the Definitive Map and Statement for the public footpath in Tunley had been granted and that the single objection had been refused.

#### 10.07 14 **Ward Matters**

##### a) **Bisley Ward**

Bisley Ward had no matters to report that were not covered elsewhere in the meeting.

b) **Eastcombe Ward**

Eastcombe Ward had no matters to report that were not covered elsewhere in the meeting.

c) **Oakridge Ward**

Oakridge Ward had no matters to report that were not covered elsewhere in the meeting.

10.07 15 **Date and Place of Next Meeting**

The next Meeting of the Parish Council will be held in Bisley WI Village Hall on Wednesday 4 August 2010, commencing at 7.30 pm.

There being no further business the Meeting closed at 20.55 hours.