

**MINUTES OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL ANNUAL GENERAL MEETING HELD ON WEDNESDAY 4th JUNE 2008 AT BISLEY WI VILLAGE HALL**

<b>Present:</b>	Mr P Thorp		Chairman
	Ms L Greene	}	Bisley Ward
	Mrs L Hemming	}	
	Mr R K Brooks	}	Eastcombe Ward
	Mr D B Hunt	}	
	Mrs E Petch	}	
	Mr P Dawes	}	Oakridge Ward
	Mr R N Budgeon	}	
	Mr N M MacLeod		Clerk

One member of the public was present.

- 08.06 1. **Apologies for Absence**  
Apologies for absence were received from Mr A E Davis and Mr C James
- 08.06 2. **Public Participation**  
One member of the public was present.
- 08.06 3. **Declaration of Interests**  
The Chairman declared an interest in a cheque payment for attendance at a Climate Change Meeting.
- 08.06 4. **Chairman's Opening Remarks**  
At his first full meeting in the chair, the Chairman the Chairman set out some of his ideas for the more effective discharge of parish business at monthly meetings. Whilst he did not wish to effect 'change for changes sake', he proposed to introduce measures which would simplify the conduct of meetings and provide better information for councillors in a more timely fashion. The content of Minutes would be simplified and the attributability by name of points raised by councillors would cease.
- The Chairman emphasised that he wished councillors to discuss his proposals in Ward before any decisions were reached and said that he welcomed any ideas and alternative or additional proposals. It was agreed that the Clerk would 'streamline' the minutes of this meeting so that councillors could consider this alternative format.
- 08.06 5. **Minutes of Previous Meeting**

The draft minutes of the previous meeting held on 7<sup>th</sup> May 2008 having been circulated to all councillors were approved and the Chairman signed the Minute Book.

08.06 6. **Matters Arising**

(a) **Parish Energy Policy Paper**

Councillors were informed that the draft Parish Energy Policy Paper had been edited during the past month to ensure grammatical correctness and to simplify some of the technical terminology. When final editing had been completed, the Paper would be published on the Parish Website. inviting response and comment by parishioners.

(b) **Audit of Parish Accounts**

The Clerk advised the meeting that the Annual Audit of Parish Accounts for FY 2007-2008 had been carried out by the independent internal auditor. All accounts and balances had been agreed and the Annual Summary would now be sent to the external auditors in Bath for final approval.

(c) **Rural and Community Grants**

The Clerk reminded councillors that the closing date for submission of bids for Rural and Community Grants was 27<sup>th</sup> June 2008. Bisley Ward advised that they were considering a bid for financial support for the feasibility study and design work being carried out for the proposed refurbishment of the Bisley Pavilion and Parish Office.

(d) **Report from the 'Climate Change Condensed' Presentation**

Four Parish Councillors had attended this presentation given by the 'Climate Outreach and Information Network'. Those attending reported the topics covered had been wide-ranging and informative but presented in a rather disjointed fashion. Although nothing particularly new had been covered, the information received was nevertheless useful to the formation of future parish policies on the subject.

08.06 7. **District Council Matters**

District Councillor P Carrick briefed the meeting on a number of issues arising at District level, including the prospect of Heritage Grant Funding to assist with the restoration of Cotswold Canals Scheme and the success of the 'Warmth and Well-being' and Neighbourhood Warden Schemes in the District. It was agreed that the Clerk should re-open discussions with the Neighbourhood Warden Scheme Co-ordinator about conducting a 'pilot trial' in the parish.

08.06 8. **County Council Matters**

County Councillor J Nash reported the following points to the meeting:

Huntsgrove – The decision to press ahead with housing and infrastructure development at Huntsgrove would be welcomed by villages in the District as it now hopefully removed the need to consider more rural sites for development.

Road Safety Organisation Review – This review had brought about organisational changes to co-locate elements of the Environment, Gloucestershire Highways, the Police and Gloucestershire Fire and Rescue Services for work on Road Safety matters. This team would be led under new appointment by a ‘Head of the Gloucestershire Casualty Reduction Partnership’.

National Year of Reading 2008 – This project is intended to highlight reading as the basis of learning for children and adults. Various initiatives are planned for schools and libraries throughout the year. Councillors asked if any volunteers to assist were needed in this Parish.

Waste – A public and stakeholder consultation is to be held to determine the criteria to be used for residual waste evaluation (cost, environmental social issues) in advance of the autumn consideration of the Waste Contract by Cabinet. Specialist Consultants would carry out a public survey and hold a series of stakeholder workshops.

08.06 9 **Matters for Discussion**

a) **Village Design Statement (VDS)**

The Chairman of the VDS Working Group highlighted the outstanding attendance and involvement of parishioners at the Bisley Community Consultation event. Some 60 parishioners had been present and keen to participate and take interest in the development of the VDS process. The final initial consultation meeting would be held in Miserden on 11<sup>th</sup> June. Later in the year it was planned to hold further direct consultation with the public as the VDS moved towards its later stages. An auditable trail of community involvement was necessary to validate the process. It was agreed that wide-ranging publicity for this consultation was required.

b) **Provision of a Cardboard Bank**

A member of the public from Oakridge Ward whose property adjoined the proposed site for the cardboard bank in the Butcher’s Arms expressed some concerns about the project. In particular, there was concern that the positioning of this large-sized bank would intrude on the amenity of

his property and that travel to and from the bank from elsewhere in the Parish would result in unwelcome traffic movement in a hitherto quiet residential area.

After considerable discussion it was agreed that the concerns outlined should be represented to the Oakridge Ward and that if necessary, a further meeting of interested and affected parties would be convened. However, it was noted that agreement to a 'trial' of the cardboard bank had been agreed with SDC and that the impact of the scheme would be kept under regular monitoring and review.

**c) Industrial Heritage Conservation Area Management Proposals**

An initial appraisal of this voluminous document and annexes had been carried out by the Chair of the Planning Sub-Committee, Oakridge Ward. The meeting was advised that the only areas of the Parish which might be affected by the proposals lay in the area to the south of Oakridge Lynch and Far Oakridge and also on the Toadsmoor approach to Eastcombe. Whilst the document was considered to have been well-researched and produced there was a criticism that proposals for the conservation of important industrial building could have been more precise and robust. Other councillors were encouraged to peruse the document

**d) 'Action:Vision:Action' – Sustainable Community Strategy**

Councillors were provided with details of the consultation to be held in Stroud District aimed towards 'shaping' a key plan for the development of a Sustainable Community Strategy. In discussion it was agreed that, if possible, the Parish should be represented at this meeting to be held at the Subscription Rooms, Stroud from 9.45 am to 1600 pm on Friday 27<sup>th</sup> June.

**e) Parish Office/Bisley Pavilion**

Bisley Ward produced further architect drawings of proposals for the renovation of the Bisley Pavilion, with a co-located Parish Office. These drawings incorporated some of the changes proposed at the last PC Meeting, with the aim of reducing the overall 'footprint' of the development and its resultant cost. A number of reservations were expressed about the reduced size/shared facility aspects of the Parish Office element of the building and it was agreed that the size of the Project Team would be increased to provide more specialist planning involvement for the overall development.

08.06 10 **Finance**

**Receipts May 2008**

Bank Interest	£104.25
Alloment Rents	£199.00
'Awards for All' – Community Tennis Court	£10,000.00
SDC Precept	£25,435.00
VAT Refund	£3,051.56
Cricket Coaching Fees	£224.00
Burial Fee	£100.00

**Total Receipts** **£39,113.81**

<b>Payments – June 2008</b>	<b>£</b>	<b>VAT</b>	<b>Total</b>
Cotswold Skips – BCCS/Bisley	135.00		135.00
A C Newman – Tennis Court Plans OakRidge	433.00		433.00
T W Hawkins – Grass Cutting	720.00	126.00	846.00
BT – Office Telephone	96.93	16.17	113.10
Robert Cole – Walls in Oakridge	4,000.00	700.00	4,700.00
JPCC – Cricket Coaching Bisley	275.00		275.00
D Holbrow – Maintenance Eastcombe	122.13	0.93	123.06
N MacLeod – Salary May 2008	715.40		715.40
HM Revenue & Customs – Tax/NI	314.52		314.52
P Thorp – Refund of Entrance Fees	48.00		48.00
E Pike – Internal Audit Fee	100.00		100.00
D Holbrow – Maintenance Eastcombe	149.26	0.74	150.00
Bisley Cricket Club – 'Bisley Gift'	1,000.00		1,000.00
P Hayward-Berry – Maintenance Oakridge	26.00		26.00
British Heart Foundation – S137	100.00		100.00
T Bryant – Maintenance Oakridge	297.52		297.52
<b>Totals</b>	<b>£8,532.76</b>	<b>£843.84</b>	<b>£9,376.60</b>

**Petty Cash Payments – May 2008** **£52.18**

**Cash Balance as at 31 May 2008** **£36,466.74**

**Bisley Gift Balance as at 31 May 2008** **£2,427.49**

**Bisley Lock-up Balance as at 31 May 2008** **£2,109.21**

**Westbury Gift Balance as at 31 May 2008** **£10,000.00**

**Parish Office Reserve as at 31 May 2008** **£16,250.00**

**Community Tennis Court Fund as at 31 May 2008** **£12,500.00**

08.06 11 **Planning**

The following Planning Applications have been received during the past month and the Planning Sub-Committees' responses are recorded.

Bisley Ward

**S.08/0766/FUL** – 6 Mount Pleasant, Bisley – Erection of a replacement porch – Support.

Eastcombe Ward

No applications received during the month.

Oakridge Ward

**S.08/0966/FUL** – Dunelm, Far Oakridge – Erection of ground floor extension – **Support/Comment** –Application submitted for a single-storey extension at the back to provide two new bedrooms. This extension will not be seen from the road. Materials are to be in keeping with the existing structure. We see no reason to refuse this application.

08.06 12 **Correspondence**

GAPTC  
Glasdon UK Ltd  
CPRE  
Gloucestershire Rural Renaissance  
University of Gloucestershire

May 2008 Newsletter  
Products Brochures  
2007/08 Annual Report  
2008 Review  
Summer Seminars

08.06 13 **Ward Matters**

a) **Eastcombe**

Eastcombe Ward advised that the central 'green' at Stonecote Ridge fell under the Parish Council responsibility for maintenance, although grass-cutting work continues to be carried out by District Council. Eastcombe Ward has now carried out repair work to fill holes on the 'green' and a low chain-link fence has been removed for safety reasons. A new glass to the door to the Parish Notice Board on the green was also required.

b) **Bisley**

Bisley Ward had no specific points to raise that were not covered elsewhere.

c) **Oakridge**

Oakridge Ward advised of a 'hole' that had appeared on the allotments area. Closer examination had revealed the hole led to a substantial underground cavern capable of housing 2 cars! The Ward would now carry out a risk assessment on how best to make the area safe.

08.06 14 **Date and Place of Next Meeting**

The Annual General Meeting of the Parish Council will be held at Bisley WI Village Hall on Wednesday 2<sup>nd</sup> July 2008 commencing at 7.30 pm.

There being no further business the meeting closed at 21.00 hours.