

**MINUTES OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL MEETING HELD at
7.30 p.m. on WEDNESDAY 5th February 2002 at BISLEY WOMEN'S INSTITUTE
HALL**

Mrs P Carrick		Chairman
Mr M G Flint	}	
Mr J P L Perkins	}	Bisley Ward
Mr N S Rogers	}	
Mr D W Workman	}	
Mr T G Carter	}	
Mr R K Brooks	}	Eastcombe Ward
Mrs J W Russell	}	
Mrs O M Turner	}	
Mr R S Bryant	}	
Mr R N Budgeon	}	Oakridge Ward
Mr A E Davis	}	
Mrs T A Howes		Clerk

In attendance: District Cllr D Le Fleming
Mr John Longmuir SDC Planning Department

1 member of the public was present

03.02 1. **Apologies for Absence**

County Councillor C Fellowes (prior meeting)

03.02 2. **Declaration of Interests**

There were no declaration of interests

03.02 3. **Public Participation**

Mr John Longmuir – Planning Department SDC attended the meeting. A lengthy discussion on planning matters took place which ended at 8.45pm and the clerk was asked to forward a copy of questions to Mr Longmuir on receipt from Mr Budgeon. A further report will then be produced.

03.02 4. **Minutes of Previous Meeting**

The draft minutes of the meeting held on Wednesday 8th January 2003 having been circulated were approved after two amendments, and the chairman signed the minute book. The amendments were minute number 03.01.9 e) apply substituted for reply and 03.01.9 f) Mr N Rogers substituted for Mr D Workman.

03.02 5. **Matters Arising**

- a) **Jubilee Grant**
Bisley ward reported that the relief map of Bisley was not being pursued. The clerk was asked to contact SDC again regarding the possibility of money towards the cost of a piano for Oakridge Village Hall instead.
- b) **Street Cleaning/Litter**
The clerk asked for a list of roads to be forwarded, so that those areas in the worst state can be dealt with. The clerk reported that SDC would honour any requests for sweeping and litter picking but only on production of a comprehensive list.
- c) **Dog Incidents – Far Oakridge**
The clerk had received three letters of acknowledgement from those parties who were informed of the Parish Council's involvement in the matter. Copies of these were given to Mr Budgeon.
- d) **Bisley W I Hall Management Committee**
Bisley ward reported that Mr N Rogers had accepted the nomination to be the representative of the Parish Council. The meeting agreed to this. Mr Flint indicated that Mr Rogers was a representative of the whole council and consequently all documents and correspondence should be headed as from Bisley-with-Lypiatt Parish Council and not Bisley Ward.
- e) **Speed Check - Bisley**
The clerk was again asked to contact GCC about the last speed check
- f) **Eastcombe Playground**
The clerk had spoken to Mr Pulley's secretary on two occasions to verify that the work was still going to be done. To date it has not been done although all the parts were now at the builders. The clerk was asked to speak to Mr Pulley again.

03.02 6. **District Council Matters**

Cllr Le Fleming reported that no covenants had been found with respect to land at Windyridge. The land was acquired in 1945 by the Stroud Rural District Council.

Regarding letters sent to empty home owners Cllr Le Fleming reported that SDC had sent letters to those second home owners (50% Council Tax relief) by mistake. The letters should have only gone to those homes with 100% Council Tax relief. SDC apologised for the confusion.

03.02 7. **County Council Matters**

In the absence of the County Councillor no matters were discussed

03.02 8. **Finance**

<u>Payments</u>	<u>£</u>	<u>VAT</u>	<u>Total</u>
Npower (Bisley Pavilion)	23.28	0.43	23.71
James & Owen	22.12	3.87	25.99
SLCC (subscriptions)	65.00		65.00
Local Council Review (subs)	11.59		11.59
TA Howes (January salary)	449.04		449.04
Inland Revenue (tax & NI)	15.26		15.26
R Curchill(Plastering)	3480.00	609.00	4089.00
JNC Fire Protection	34.20	5.99	40.19
Petty Cash	50.00		<u>50.00</u>
			4769.78
Petty Cash payments		£84.42	
Cash balance as at 31 st January 2003		£16,725.48	

The clerk requested a document to be signed at the request of Lloyds Bank by two signatories to enable petty cash to be raised. This was agreed and signed.

The chairman explained that the cheque raised for £4089.00 was in respect of work done at Oakridge Village Hall.

03.02 9. Matters for Discussion

- a) **Bisley Gift**
Mr Flint asked for approval and involvement of the council on the draft proposals that had been circulated. The clerk was asked to write to the NPFA enclosing the draft proposals for comment and advice in order to proceed.
- b) **Gloucestershire Structure Plan**
A summary list of policies had been circulated. Mr Budgeon was in possession of the full document and agreed to make comments
- c) **Windyridge**
The chairman reported that the residents of the 50/50 share homes had received a letter asking for approximately £12 extra rent per month for maintenance of grass verges, hedges etc. The chairman agreed to monitor the situation.
- d) **Burial Ground – Oakridge**
The clerk indicated that a letter had been received from the solicitors indicating that Mr Gardiner had clarified that he did not want to burden the land in perpetuity, that it was his wish it be gifted as a burial ground for people and their spouses, who had at some time lived in the Parochial Parish of Oakridge.
- e) **Road Closures**
The clerk was asked to contact GCC highways department to provide an accurate and comprehensive map of the road closure in Eastcombe due on 24th February 2003
- f) **Road Signs renewal**

The clerk accepted a list from Oakridge ward of signs for renewal and will forward a request to GCC. There is no charge for this service.

- g) **Skips – dates for 2003**
SDC have cut the number of skips to three only. Each ward was asked for their preferred date, to be confirmed by SDC. The dates were: Eastcombe 4th-7th April, Bisley 11th-14th April and Oakridge 18th-21st April.
- h) **Best Value Review PROW**
Each ward submitted a completed questionnaire to the clerk who will collate and return to SDC.
- i) **Green Spaces Strategy**
Mr Budgeon agreed to read the document and respond to SDC.
- j) **SLCC**
The meeting agreed to subscribe to the Society of Local Council Clerks for one year at the request of the Clerk.
- k) **Parish Meeting**
It was agreed to hold the Annual Parish Meeting on Wednesday 2nd April 2003 at Oakridge Village Hall, at 7.30pm followed by the Parish Council Meeting. The agenda to be discussed at the next meeting.
- l) **Changes to BS5839**
The clerk circulated a letter to all members indicating changes to BS 5839 – Code of Practice for fire detection and alarm systems.
- m) **Finance**
The clerk informed the meeting of the cash balance in the bank and monies owing. The clerk was asked for a breakdown of expenditure for each ward to be provided before the next meeting in order for money to be allocated before the end of the financial year. Each ward was asked to consider any worthwhile projects to be discussed at the next meeting.
- n) **Parish Plan**
Mr Budgeon indicated he had made a start. The item to be discussed at the next meeting.

03.02 10.

Planning

The following applications have been received during the past month and the Council's responses indicated where received:

- SO2/2300 **Maple Cottage, Fidges Lane, Eastcombe**
Erection of 2 storey extension. Comments only – The row of windows in the roof over the new kitchen is unsightly and not in keeping with local buildings.
- SO2/2387 **Stroud Slad Farm, The Vatch**
Change of use of Green Barn from woodworking workshop to classroom for rural studies. Support/comment – The proposed change of use will provide a low key yet important facility which is supported by several County based initiatives.
- SO2/2388 **Stroud Slad Farm, The Vatch**
Conversion of Byre building with extension to form games room and bedroom. Support
- SO2/2315 **The Bent, Far Oakridge**
Erection of single storey extension. Support.
- SO2/2337 **The Old Bell, Bisley**
Change of use to residential following refusal of SO2/1642. Support.
- SO3/43 **Treetops, Oakridge Lynch**
Erection of first floor extension over garage, single storey kitchen ext & new roof lights. Support.
- SO3/29 **Honeycombe House, Miserden**
Conversion of existing dairy to ancillary accommodation and demolition of modern barn. Support.

03.02 11. **Correspondence**

The following correspondance has been received during the last month and was on the table for inspection.

GCC	Community Transport Starter Pack
CPRE	Planning Update
Standards Board for England	South West Roadshow Meeting
Glos Community Foundation	Foundation News
Vision 21	Newsletter
GCC	Buses Cam & Dursley
YELL	entry in Yellow Pages
Glasdon UK	Local Councils Newsheet
CPRE	Rural Matters
SDC	FOI Act Document
National Playing Fields	Fields Focus
Countryside Agency	Local Heritage Initiative
SDC	The News Jan 2003
Glos Hospitals NHS Trust	Telephone numbers

03.02 12. **Ward Matters**

- a) **Bisley**
Mr Flint reported on a letter received from Mrs Barbara Brown, Bisley school governor, with an update of the latest meeting between SDC & the governors. The clerk was asked to write to Mrs Brown expressing thanks.
- b) **Eastcombe**
Mr Carter reported on a letter received from Thomas Keble School indicating the necessity for action on the continuing parking problems outside the school . it was agreed that this was a matter for GCC Highways Dept and the clerk was asked to write to Thomas Keble School Secretary indicating that the council would support the school in this. A letter was also received from a resident with respect to parking near Thomas Keble School and the clerk was asked to write indicating that the matter has been passed to GCC Highways Department.
- c) **Oakridge**
Mr Bryant again reported on the state of the roads, particularly the potholes on the Bisley – Oakridge road and the fall off on Moons Lane which have still not been repaired. The clerk will again contact the highways dept.
Mr Bryant also expressed concern about the Eastcombe triangle junction. The clerk was asked to look into this.

03.02 13. **Date and Place of Next Meeting**

The next meeting will take place on Wednesday 5th March at Bisley WI Hall.

There being no further business the meeting closed at 22.00hrs