

**MINUTES OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL ANNUAL  
GENERAL MEETING HELD ON WEDNESDAY 4<sup>th</sup> MAY 2005 at BISLEY WI  
VILLAGE HALL**

Mr N S Rogers		Chairman
Ms L Greene	}	Bisley Ward
Mr G Martin	}	
Mr T G Carter	}	Eastcombe Ward
Mr R K Brooks	}	
Mrs O M Turner	}	
Mrs J Russell	}	
Mr R Bryant	}	Oakridge Ward
Mr R N Budgeon	}	
Mr A E Davis	}	
Mr P Dawes	}	
Mrs T A Howes		Clerk

In attendance: District Cllr D Le Fleming  
3 members of the public were present

05.05 1. **Apologies for Absence**

No apologies for absence

05.05 2. **Election of Chairman**

It was proposed by Ms Greene that the retiring chairman, Mr Rogers be invited to serve in that capacity for another year. Ms Greene praised Mr Rogers for well placed and potent words on key occasions, and his reappointment was unanimously seconded. Mr Rogers thanked the members and accepted.

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### **Ward Appointments**

These were agreed as follows:

<b>Bisley:</b>	Ward Chairman	Ms L Greene
	Allotments Warden	Ms L Greene
	Playing Field Warden	Mr G Martin
	Snow Warden	Mr G Martin
	Planning sub-committee Chairman	Mr N Rogers
<b>Eastcombe:</b>	Ward Chairman	Mr T G Carter
	Allotments Warden	Mr R A Clack (non councillor)
	Playing Fields Warden	Mrs O Turner
	Snow Warden	Mr R K Brooks
	Planning sub-committee Chairman	Mr R K Brooks
	Footpaths & magazine	Mrs J Russell
<b>Oakridge:</b>	Ward Chairman	Mr R Bryant
	Allotments Warden	Mr A E Davis
	Playing Fields Warden	Mr P Dawes
	Snow Warden	Mr R Bryant
	Planning sub-committee Chairman	Mr R Budgeon

### **Other Appointments**

<b>School Governors</b>	<b>Bisley:</b>	Mrs B Brown
	<b>Oakridge:</b>	Mrs S Salkeld
	<b>Eastcombe:</b>	Miss P Gaston (retires Sept 2005)
<b>John Taylor Foundation</b>		Mr R S Bryant, Mr C Pulley
<b>Oakridge Village Hall Trust</b>		Mr A E Davis
<b>Twinning Committee</b>		Mr R K Brooks
<b>Neighbourhood Watch</b>	<b>Bisley:</b>	Mr M G Flint
	<b>Oakridge</b>	Mr A Edwards
	<b>Eastcombe</b>	Mr T G Carter
<b>Parish Transport Rep</b>		Ms L Greene
<b>Charities for the Ancient Parish of Bisley Trees</b>		Mrs J Russell Mr M Mackie

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### **Public Participation**

There was no public participation

05.05 5

### **Declaration of Interests**

Mr G Martin declared an interest under item 7b) and Mrs Howes under item 9

05.05 6

### **Minutes of Previous Meeting**

There was one amendment to the draft minutes of the meeting held on 7<sup>th</sup> April 2005 under item 2: insert..Action on the certificate of lawful use to be undertaken by L Green and G Martin... The minutes were then approved and the chairman signed the minute book.

05.05 7 **Matters Arising**

a) **Flooding at Wells Lane Eastcombe**

Mrs Russell reported that Severn Trent Water had adequately dealt with this.

b) **Van Der Breen Street turning area**

Mr Martin indicated that an action group had been formed by the residents of Van Der Breen Street. He commented that although County Council Highways had said they did not adopt this land, this was contradictory to the Highways Act definition of a highway. Mr Budgeon proposed that the Parish Council support an application for a certificate of lawful use. This was seconded by Mr Carter and agreed by a majority. Mr Brooks expressed reservations as to the usefulness of this.

District Councillor Mr Le Fleming was asked to look into the existence of a planning application at the dwelling in 1981 and the reasons why the present planning application was deemed necessary by the District Council.

There was some discussion as to whether a covenant existed on the land and who would own the benefit of such a covenant at the present time. The clerk was asked to gain any information possible from the Land Registry Office

c) **Job Brief for representatives on other bodies**

Mr Davis in his capacity as representative on the Oakridge Village Hall Trust said he would present a report at a later date.

d) **Rural and Community Investment Scheme**

Mr Davis reported that the information session he had attended was disappointing in that any applicant now had to find 75% of any scheme which was awarded funding by SDC. He argued that this would in practice kill the scheme altogether and asked Cllr Le Fleming to look into the possibility of this being reviewed.

e) **Letter from SDC planning re changes in Sites Panel meetings**

Mr Bryant suggested that the Parish Council write to Mr Gobey strongly objecting to the new arrangement for “pre-committee” Sites Panels meetings. This was agreed.

05.05 8 **District Council Matters**

Cllr Le Fleming reported on the meeting held at the play area at Windyridge where the Community Safety Officer met with Ms Greene to discuss the fencing.

Suggestions by the Safety Officer were put forward to replace the fencing which could cost up to £2,500. Ms Greene indicated that she was still looking into the use of part of the allotment field as a play area.

Cllr Le Fleming indicated that he had received a complaint about parked cars around the school at Oakridge. Mr Davis suggested that this was only a problem at drop off and pick up times and the only solution would be to put yellow lines around the area which was not popular with residents.

05.05 9 **County Council Matters**

The County Councillor was not present, however Mr Bryant asked the clerk to write to GCC to ask why they had not taken part in the clutter campaign run by the CPRE with reference to over use of sign posts. The clerk was also asked to write to invite the County Councillor elected on May 5th to a Parish Council meeting as soon as the results of the election were known.

05.05 10 **Matters for Discussion**

a) **Clerk vacancy – applications**

A meeting was arranged for 12<sup>th</sup> May between the chairman, the 3 ward chairs and the clerk to short list the applications for interview.

b) Parish Plan Update – housing, transport

Mr Budgeon indicated that the last meeting had produced some useful discussion. Ms Greene informed members that some research had been agreed between GRCC and the University of Gloucestershire into second homes and holiday homes using Bisley-with-Lypiatt Parish as a model. This was due to commence in the autumn. Mr Dawes said that the Parish Plan was on schedule to be completed later this year but that a design statement would take until October 2006 to complete.

c) Community Notice Board for Bisley

The chairman asked that consideration be given to erecting a community notice board in Bisley when a suitable site had been found. Mr Carter commented on the success of the one in Eastcombe. It was agreed to discuss in ward and cost the project.

05.05 11 **Finance**

<b><u>Receipts April 2005</u></b>	<b>£</b>
Bank Interest	57.60
VAT refund	2,126.69
Burials	100.00
Bisley Cricket Club	156.00
Oakridge Allotments	147.00
SDC ½ precept	<u>17,290.00</u>
	<b>£19,877.29</b>

**Payments – May 2005**

	£	VAT	Total
Bisley WI Hall	35.00		35.00
Ian Trueman	133.50		133.50
T Banyard	80.00		80.00
Keith Amos (bench B Green)	155.00		155.00
James and Owen	48.39	8.46	56.85
Oakridge Village Hall Trust (hire)	8.10		8.10
The Consortium	14.95	2.62	17.57
T W Hawkins (grass cutting)	630.00	110.25	740.25
Pipex Comms Ltd	29.00	5.08	34.08
R Howes (computer software)	59.58	10.43	70.01
Oakridge VHT (donation)	1000.00		1000.00
P Lorenzen (Oak allotments)	338.60	33.01	371.61
T Howes (April salary)	504.00		504.00
Inland revenue	41.17		41.17
Petty cash	50.00		50.00
P Lorenzen	1090.65	172.36	
Already paid last month	-64.63		1198.38
<b>TOTAL</b>			<b>4,495.52</b>

Petty Cash Payments	£47.05
Cash Balance as at 30 <sup>th</sup> April 2005	<b>£41,214.19</b>
Bisley Gift Balance	£4057.49
Bisley Lock Up Balance	£1,953.92

The members agreed to a request from Gill Davis, editor of “What’s On”, that the Parish Council fund the ink for production of the Oakridge “What’s On” and the “Bisley News”, both of which were now being printed at Hungerfords. The clerk was asked to confirm this in writing.

Mr Carter indicated that a meeting had been arranged with Ian Trueman to discuss his proposed increase in hourly rate.

The NALC pay scales with effect from 1<sup>st</sup> April 2005 were adopted by the members, the clerk being paid on SCP 18.

05.05 12 **Planning**

The following applications have been received during the past month and the Council's responses indicated where received:

**S05/0526/FUL** – Meadow End, Manor Lane, Eastcombe – Erections of extensions & dormer window – no observations

**S05/0481/FUL** – Upper Barn Farmhouse, Bisley – Erection of fence, greenhouse & shed - Object

Reasons / Comments: We object very strongly to this application for the reasons stated:-

1 The parish council is extremely concerned about the safety of local residents should an emergency occur and access and turning for these emergency vehicles is not sufficient.

2. The reduction in the size of the turning space prevents all service vehicles (EG SDC waste collection, oil deliveries, septic tank service lorries etc.) from accessing the area and turning round. They now all have to reverse and turn round in car parking area adjacent to the children's play area. This endangers the children.

3. The local residents have enjoyed the use of this turning space for in excess of 30 years. There is evidence to support this.

4. The walls are being damaged, and the verges eroded now the turning area is reduced.

5. Should the car parking area be full or the gate be shut because the children from the school use it as the area for their regulated sports and activities, the large vehicles have to reverse 250 metres out onto the main road. This is a busy junction where 4 roads come together in front of the public house.

5. We assume this objection will remove it from a delegated matter.

6. The Parish Council is in the process, on behalf of the local residents, of applying for a Certificate of Lawful Use. You will receive this application shortly.

**S05/0571/FUL** – Frampton Cottage, Oakridge Lynch – Alterations to roof - Support

**S05/0568/FUL** – 64 Stonecote Ridge, Bussage – erection of garden store – no observations

**S05/0620/FUL** – Allwinds, Oakridge Lynch – erection of extensions to change existing bungalow to a house – Object – The properties along the hilltop with this one are lower profile. This will dominate the skyline. We object to massive development on this plot. The design is not impressive enough to make an exception to the view that this will not be in keeping with its neighbours.

**S05/0637/FUL** - The Old Mill, Oakridge Lynch – relocation of access – Support/Comment 1. We see no planning reason to refuse the application but we are concerned about the increase in parking allocation which will continue the further development of the commercial use as a holiday and corporate venue.  
2. The new entrance is adjacent to the public right of way and assurances should be put in place to make sure there is no interference with this.

**S05/0023/STREG/0745/FUL** – Eastcombe Primary School – extensions and alterations to create mezzanine floor –

**S05/715/724/LBC/COU** – 2 George St, Bisley – refurbishment of outbuilding to residential use – Support

**S05/0352/FUL** – Slad Transmitting station, Bilsey Rd – installation of 5 antennae – Support

**S05/0732/FUL** – Paul Mead, Wells Rd – installation of solar water heating collectors to garage roof – Support

**S05/0769/FUL** – Windmill Bungalow, Fidges Lane – erection of detached garage – no observations

**S05/0802/FUL** – The Knoll, Bournes Green – erection of 2 storey & single storey extensions-

**S05/0811/FUL** – St Francis, Oakridge Lynch – erection of first floor extension, new pitch roof over utility & car port

All planning decisions where indicated were ratified by the whole meeting.

05.05 13 **Correspondence**

The following correspondence has been received during the last month and was on the table for inspection.

SDC Crime & Disorder  
GRCC  
SDC  
Cotswold Care Hospice  
Wicksteed Leisure  
SDC  
GCC  
Trafalgar Weekend  
SDC  
SDC

Strategy Document 2005-8  
ruralregeneration news  
letter Ian Gobey re planning  
News Link  
Mailshot info  
The News April2005  
CD re Schools review in Glos.  
21-23 Oct 2005  
Transport Forum minutes  
Community Wellbeing Portfolio

05.05 14 **Ward Matters**

a) **Bisley**

Ms Greene commented on the latest response from GCC Highways regarding a footpath on the Cheltenham Road and was pleased that they would undertake a proper assessment of the increase in pedestrian traffic when the new houses at Windyridge were occupied.

She commented that the hedgerow bordering the housing development and the allotments was still under investigation. A report on a very successful launch to the Community Composting Scheme was circulated to all members.

Mr Martin reported on the meeting he attended with GCC regarding the junction at Mares Lane. GCC Highways agreed to impose a weight restriction to vehicles entering Bisley through the High Street, but that any further improvements would be at least 3 years hence.

b) **Eastcombe**

Mr Carter was concerned that the wall bordering Thomas Keble School was becoming increasingly damaged and would therefore be increasingly expensive to repair. A quote had been sought to estimate the repair cost at this time, in order to apply for a grant under the Cotswold AONB scheme. The clerk was asked to contact Thomas Keble School to ascertain when the planned security fence might be built.

c) **Oakridge**

The clerk was asked by Mr Bryant to contact GCC Highways to chase up repairs on the damaged verges at Far Oakridge due to building works.

Mr Dawes reported that he and Mrs Turner had found the meeting with the RoSPA representative during his play area inspection very useful.

Mr Budgeon reported that repairs to Bisley pavilion were well under way.

Mr Davis informed the meeting that maintenance of the cemetery at Oakridge had been agreed with Graduate Gardeners.

05 13 **Date and Place of Next Meeting**

The next meeting will take place on Wednesday 8th June 2005 at Bisley WI Village Hall.

There being no further business the meeting closed at 21.40