

**MINUTES OF THE BISLEY-WITH-LYPIATT PARISH COUNCIL MEETING HELD at  
7.30 p.m. on WEDNESDAY, 4<sup>th</sup> June 2003 at BISLEY WOMEN'S INSTITUTE  
HALL**

Mrs P Carrick		Chairman
Mr M G Flint	}	
Mr J P L Perkins	}	Bisley Ward
Mr N S Rogers	}	
Mr D W Workman	}	
Mr T G Carter	}	
Mr R K Brooks	}	Eastcombe Ward
Mrs J W Russell	}	
Mrs O M Turner	}	
Mr R S Bryant	}	
Mr R N Budgeon	}	Oakridge Ward
Mr A E Davis	}	
Mrs T A Howes		Clerk

In attendance: County Cllr C Fellowes  
Mr A Houldey GCC

1 member of the public was present

03.06 1. **Apologies for Absence**

District Cllr D Le Fleming

03.06 2. **Declaration of Interests**

There were no declarations of interests

03.06 3. **Public Participation**

- a) Mr Andrew Houldey from the Public Rights of Way, Gloucestershire County Council was welcomed by Mrs Carrick to the meeting. Mr Houldey gave a very informative talk on new legislation, concerning reclassification of PROW's to be implemented late autumn 2003. Cllr Fellowes suggested that the Parish Council be supplied with a list of all roads currently used as public paths which will be covered by the new legislation, in order to assess the impact of these new classification laws. Mr Houldey agreed to do this. Cllr Fellowes then tendered his apologies and left the meeting to attend one elsewhere.
- b) Mr R Mackie representing Oakridge Parochial Church Council addressed the meeting concerning inspection of trees on the green outside Oakridge School. He was concerned that if the trees needed lopping then the PCC would not be able to meet the cost and asked for funding from the Parish Council. The meeting acknowledged that the trees were of concern to the village as a whole and would discuss it a ward meeting and report back to Mr Mackie.

03.06 4. **Minutes of Previous Meeting**

The draft minutes of the meeting held on Wednesday 7<sup>th</sup> May 2003 having been circulated were approved and the chairman signed the minute book.

03.06 5. **Matters Arising**

a) **Standing Orders**

Mrs Carrick asked that the meeting abide by the standing orders as agreed. Mr Bryant and Mr Workman however were concerned that a finish time of 9.30pm was sometimes too early to address the increasing number of important matters for discussion. Mr Flint suggested that an increase in the number of sub-committees could help to address certain issues. It was agreed that if a speaker was present then it would be more appropriate to start at 7pm in order to be able to conduct the Parish Council meeting fully afterwards. It was also agreed that the clerk be presented with a list from each ward of matters pertaining to roads, public paths and other items which are ongoing and need not be discussed at every meeting. It was pointed out that it is at the chairman's discretion on how long to discuss a subject and when to end a meeting.

b) **Accounts**

This was deferred until the July meeting.

c) **Golf on playing fields- NPFA recommendations**

In response to the advice sent from the NPFA it was decided that the playing field wardens meet to discuss what notices may be appropriate to display on the playing fields and these suggestions be circulated to all councillors before the next meeting if possible.

Under matters arising Mr Davis asked about progress in the employment of a handyman with help from the Countryside Agency. The clerk accepted some information from Mr Carter and said that she and Mr Budgeon were still looking into it.

Mrs Carrick said she had been speaking to Leslie Greene who had agreed to become a councillor for Bisley Ward as a replacement for Mr Flint. She would attend the August meeting.

03.06 6. **District Council Matters**

In the absence of the District Councillor nothing was raised.

03.06 7. **County Council Matters**

In the absence of the County Councillor at this point nothing was raised.

03.06 8. **Finance**

The clerk presented the annual return to be sent to the auditors next week. Mrs Carrick signed it as correct in front of the meeting.

<b><u>Receipts – May 2003</u></b>	<b><u>£</u></b>
GCC Middle Hill Footway	250.00
JA Merrett (Waterlane grazing)	50.00
Waterlane allotments	15.00
Oakridge allotments	57.50
Oakridge Village Hall Trust	205.11
Eastcombe Pavilion	351.00
SDC Rural grants	4500.00
Bank Interest	<u>27.77</u>
	<b>5456.38</b>

<b><u>Payments – June 2003</u></b>	<b><u>£</u></b>	<b><u>VAT</u></b>	<b><u>Total</u></b>
Ian Bullimore (grass cutting)	70.50		70.50
AP Jordan (Audit)	50.00		50.00
BT telephone bill	76.42	13.37	89.79
TA Howes(salary May)	460.66		460.66
Inland Revenue	32.11		32.11
Petty Cash	75.00		75.00
P Lorenzen (grass dressing)	185.00	32.38	<u>217.38</u>
			<b>995.44</b>

Petty Cash Payments	<b>£26.45</b>
Cash balance as at 31 <sup>st</sup> May 2003	<b><u>£25,976.87</u></b>
Bisley Gift balance	<b>£6,673.50</b> (+£6,000 just received)
Bisley Lock Up balance	<b>£1,894.11</b>

03.06 9. **Matters for Discussion**

a) **S137 Payments**

A list had been circulated by the clerk of last years donations and additional requests received this year. This was deferred until July except for those items already precepted for.

b) **Windyridge**

- a) Draft report on housing survey by SDC – Mr Perkins suggested that he set up a meeting with Mr Le Fleming and Mr Budgeon and invite Leslie Greene to discuss the draft report as comments were required by June 13<sup>th</sup>. Mrs Carrick indicated that she would also like to attend.
- b) Play Area – the clerk had circulated a letter from Mr Bridges (solicitor) with his suggestion on how to proceed with the transfer of the play area to the Parish Council. Bisley ward said they would like to discuss this and report back.

- c) **Rural Grants 2004/5 information sessions**  
Mr Davis indicated that he was attending a session on behalf of the village hall and the Oakridge Society but would be pleased to report back to the Parish Council.
- d) **NALC Conference**  
No members expressed an interest to attend.
- e) **SDC Housing Strategy Document**  
This was passed to Mr Budgeon to make comments.
- f) **Good Councillors Guide**  
The clerk was asked to find out the cost of supplying each member with a copy of the Good Councillors Guide.
- g) **GAPTC – AGM resolutions**  
None were raised

03.06 10.

**Planning**

The following applications have been received during the past month and the Council's responses indicated where received:

**SO3/632-** Holbrook Garage, Bisley- Erection of office & training centre with associated workshop – SUPPORT/comments

This is an important local/rural employment initiative. It is visually acceptable & environmentally friendly.

**SO3/678** – The Old Mill, Oakridge Lynch – demolition of outbuilding & erection of extension to form kitchen, hall & 2 bedrooms. OBJECT – The further development of this holiday complex will give in excess of 20 bed spaces with both Blandfords & The Old Mill. (see

[www.oas.co.uk/ukcottgaes/blandfords](http://www.oas.co.uk/ukcottgaes/blandfords). Blandfords only has access via a footpath so parking for all the complex is roadside, or within curtlege of the Old Mill. We are also concerned about development from one holiday cottage into what is now a complex, with apparently no planning controls or guidelines to steer this process. Although the main house has been altered, the building for demolition is original, it still has its round window, this is an interesting part of the mill history.

**SO3/664-** Glendale, Far Oakridge – erection of conservatory – SUPPORT

**SO3/679** – Oaklands, Dr Crouch's Rd – erection of single storey extension – NO OBSERVATIONS.

**SO3/733/734** – Middle Lypiatt House – listed building & planning for erection of conservatory – SUPPORT

**SO3/631** – Bywell, Tunley – erection of single storey extension – OBJECT –

The single storey extension will be dominant feature when the house is viewed from anywhere in the valley or the opposite hill. The amount of glass is out of keeping with the Cotswold cottage it once was. The building used to be only the centre section of the present house. It has already trebled in size since early 1990's.

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**SO3/777** – Paulmead, Bisley – erection of tree house

**SO3/774** – Toddsbridge, Bisley – Construction of garage with accommodation over.

**SO3/760** – Land at Brockley Acres- insertion of additional external doorway – COMMENTS ONLY – We are concerned about the possible effect on the amenity of neighbouring property. The original application which was not approved had two windows & a door in this elevation. The application which was approved had no windows or doors in this elevation. This elevation is close to the neighbouring property & would also seem to include the felling of 2 trees which increases sensitivity of this issue.

**SO3/756** – Catswood Cottage, Stancombe – Erection of building to provide studio implement store & garage re-roofing to provide produce store.

**SO3/836** – Jasmine Cottage, Oakridge Lynch – erection of extension to form garden room.

**SO3/842** – Badgers Brook, Bismore – Retrospective application for erection of flat roof garden store

**SO3/847** – Yew Tree Cottage, Oakridge Lynch – Erection of 2 storey extension

03.06 11. **Correspondence**

The following correspondence has been received during the last month and was on the table for inspection.

CPRE	AGM 27 <sup>th</sup> June – Supper ticket, Northleach
CVS	AGM 11 <sup>th</sup> June, Newsletter May 2003
21 Today	Newsletter
defra	Energy & Environment May/June 2003
Glos Rural	Newlsetter
Community Council	
GCC	Free Internet starter session
CAB	AGM & Special General Meeting 25 <sup>th</sup> June
Community Health Council	Public meetings 9 <sup>th</sup> June & 9 <sup>th</sup> July

A letter from David Drew was circulated and Mr Budgeon agreed to attend the meeting on Friday 20<sup>th</sup> June to discuss problems surrounding the future of the Post Office network.

A letter from SDC was circulated regarding road closure policy and comments were asked for before 19<sup>th</sup> June. The clerk agreed to correlate any comments received and send them to SDC

Mrs Carrick and Mrs Turner indicated that they would attend a meeting of SNAP on 19<sup>th</sup> June.

03.06 12. **Ward Matters**

a) **Bisley**

The clerk was asked to chase GCC highways again regarding the reinstating of the white lines in and around the village.

The clerk was asked to write to Bisley School about parking problems around the Bear.

The clerk was asked to remind the police that a speed check for Bisley had been requested some months ago.

b) **Eastcombe**

The clerk was asked to contact Mr Davis with reference to the erection of the new community notice board.

Mr Carter asked the clerk to obtain some prices and information with a view to purchasing a seat for the children's play area with the money remaining at the Jubilee Committee, and to write to Mrs Freebury indicating the suggestions.

c) **Oakridge**

Mr Bryant asked the clerk to find a supplier of chippings to top up the children's play areas on the recreation ground, and to contact GCC highways to find out when the grass verges were due to be cut.

03.06 13. **Date and Place of Next Meeting**

The next meeting will take place on Wednesday 2<sup>nd</sup> July 2003 at Bisley WI Hall.

There being no further business the meeting closed at 9.20pm